

Cyngor Tref y Drenewydd a Llanllewchaiarn

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Town Clerk: E J Humphreys



SWYDDFA'R CYNGOR TREF,
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Clerc Y Dref: E J Humphreys

*Town Council of Newtown and Llanllewchaiarn***SUMMONS TO MEETING**

All members of the Council are summoned to attend the
ANNUAL MEETING OF THE TOWN COUNCIL
on Tuesday 28th May 2019, 6.30pm
in the Council Chamber, Town Council Offices, The Cross, Newtown, Powys.

Councillors, guests, and members of the public and press are advised that the council chamber is on the first floor and accessible only by stairs.

E J Humphreys

21st May 2019

E J Humphreys MA Oxf, CiLCA, FSLCC
Clerc Y Dref / Town Clerk

AGENDA

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Town Council by reason of the confidential nature of the business to be transacted.

Item	
1	<u>ATTENDANCE</u> To record attendance.
2	<u>DECLARATIONS OF MEMBERS' INTERESTS AND DISPENSATIONS</u> To receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members (Paper 2).
3	<u>ELECTION OF MAYOR AND DEPUTY MAYOR FOR MUNICIPAL YEAR 2019/20</u>
3.1	MAYOR: To receive nominations, to resolve the election of Mayor, and the new Mayor to sign the Declaration of Acceptance of Office, accept the Chain of Office and take the Chair.
3.2	DEPUTY MAYOR: To receive nominations, and resolve the election of the Deputy Mayor.

4	<u>APOLOGIES FOR ABSENCE</u> To receive, record and resolve if desired, apologies for absence.
5	<u>PUBLIC PARTICIPATION</u> To receive members of the public who wish to address the Council, in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the office of the Town Clerk no later than 15 minutes prior to the start of the meeting.
PART 1 – ANNUAL BUSINESS	
6	<u>MAYORS' REPORTS AND ANNOUNCEMENTS</u>
6.1	RETIRING MAYOR: to receive the retiring Mayor's report and details of retiring Mayor's recent engagements and announcements.
6.2	INCOMING MAYOR: to receive the incoming Mayor's address and receive details of incoming Mayor's coming engagements and announcements.
7	<u>VISION AND MISSION STATEMENT</u> To re-affirm the Council's Vision and Mission Statement (paper 7).
8	<u>COMMITTEES AND DELEGATIONS</u>
8.1	COMMITTEE STRUCTURE AND TERMS OF REFERENCE: to resolve to confirm the continuation of Standing Committees and Terms of Reference for 2019/20. a) Economy and Environment Committee (paper 8.1a) b) Services Committee (paper 8.1b) c) Resources Committee (paper 8.1c) d) Strategy and Corporate Projects Committee (paper 8.1d) e) Appeals Panel (paper 8.1e)
8.2	TEMPORARY COMMITTEE: to resolve to confirm the recommendation of Resources Committee for the continuation of its Capacity & Capability Subcommittee as a Temporary Committee of Council until its Capacity and Capability project work is complete (paper 8.2).
8.3	COMMITTEE MEMBERSHIP: to resolve the election of councillors to committees and bodies as approved above.
8.4	SCHEME OF DELEGATION: to resolve the Scheme of Delegation to Committees (their Sub-committees), the Proper Officer and the Responsible Finance Officer (paper 8.4 – to follow).
9	<u>OUTSIDE BODIES</u>
9.1	OUTSIDE BODIES: to resolve to retain/ establish membership (subscription where appropriate) of the Outside Bodies as set out in paper 9.1. (paper 9.1 to follow).
9.2	OUTSIDE BODIES REPRESENTATIVES: to resolve the election of representatives to the outside bodies approved in item 9.1. (paper 9.1 & paper 9.2)
10	<u>FINANCE</u> BANK MANDATE AUTHORISED SIGNATORIES: to resolve the mandate and authorised signatories on the council's bank accounts.
11	<u>CORPORATE GOVERNANCE</u>
11.1	STANDING ORDERS: to resolve to confirm and retain (with revisions if appropriate) the

	council's Standing Orders (paper 11.1).
11.2	FINANCIAL REGULATIONS: to resolve to confirm and retain (with revisions if appropriate) the council's Financial Regulations (paper 11.2 to follow)
11.3	CORPORATE RISK ASSESSMENT: to resolve to adopt the Corporate Risk Assessment for 2019-2020 (paper 11.3 to follow).
12	<u>DATE OF MEETINGS</u> To resolve the frequency and dates of Council & committee meetings for municipal year 2019-20 (paper 12).
PART 2 – ORDINARY BUSINESS	
13	<u>MINUTES OF MEETINGS</u> To approve and sign as a correct record, the minutes of the meeting of Full Council 23 rd April 2019 (paper 13 to follow).
14	<u>MATTERS ARISING FROM MINUTES FOR INFORMATION</u> To report for information purposes only matters arising from the minutes of the meeting of Full Council 23rd April 2019.
15	<u>COUNTY COUNCILLOR UPDATES</u> To welcome County Councillors and to receive verbal updates on County Council matters.
16	<u>COMMITTEES' REPORTS</u> To receive any urgent verbal update reports from outgoing committee chairs, receive members' questions and adopt minutes approved by committees to date.
16.1	<u>ECONOMY AND ENVIRONMENT COMMITTEE:</u> Chair's Report of urgent matters and Minutes of 1 st April & 16 th April 2019 meetings (papers 16.1 a&b).
16.2	<u>SERVICES COMMITTEE:</u> Chair's Report of urgent matters and Minutes of 8 rd April 2019 (paper 16.2).
16.3	<u>STRATEGY & CORPORATE PROJECTS COMMITTEE</u> Chair's Report of urgent matters and Minutes of 4 th April 2019 (paper 16.3).
16.4	<u>RESOURCES COMMITTEE:</u> Chair's Report of urgent matters and Minutes of 15 th April 2019 (paper 16.4)
17	<u>FINANCE</u>
17.1	FINANCE: ANNUAL RETURN : to receive and approve if desired, the annual return after internal auditor but before the external auditor as recommended by Resources committee (paper 17.1).
17.2	FINANCE: DRAFT ANNUAL INVESTMENT STRATEGY: to receive and resolve if desired the draft annual Investment Strategy 2019-20 as recommended by Resources Committee. Plus additional information from the RFO. (papers 17.2 a&b).
17.3	VIREMENT: to receive and resolve if desired virements from the Economy and Environment

	Committee and recommended by the Resources Committee (paper 17.3).
17.4	Financial Year 2018-19 To report, for information the CURRENT MONTH'S: <ul style="list-style-type: none"> • items for payment (papers 17.4 a-c) • cash and bank balances graph (paper 17.4d) • reconciled bank & petty cash balances (paper 17.4 e-i) as approved by Resources Committee 20 th May 2019.
18	<u>GOVERNANCE / POLICIES</u> CIVIC PROTOCOL To receive and resolve the Town Clerk's recommended protocol for the passing of senior person of state (paper 18 to follow).
19	<u>OUTSIDE BODIES</u>
19.1	ONE VOICE WALES/ SOCIETY OF LOCAL COUNCIL CLERKS:
19.1.1	One Voice Wales: Motions for Annual General Meeting: to receive and resolve an invitation to submit motions for debate at the 2019 Annual General Meeting (paper 19.1.1).
19.1.2	To receive and circulate correspondence received from/via OVW/SLCC.
19.2	<u>OUTSIDE BODIES -OTHER</u>
19.2.1	Powys County Council: Library Services To report on attendance at the meeting hosted by Powys CC Cabinet Portfolio Holder for Young People & Culture 8 th May'19 to discuss alternative ways of funding and delivering the library service (Cllr M Childs).
19.2.2	Outside Bodies Other: To receive such verbal reports from the Town Council's representatives to other outside bodies as are available.
20	<u>MOTIONS FOR DEBATE</u> To receive & resolve motions for debate as follows: Cllr R Edwards: Climate Change Emergency (papers 20 a-e).
21	<u>CONSULTATIONS:</u> POWYS COUNTY COUNCIL: ELECTRIC VEHICLE (EV) CHARGING POINTS To receive notice of consultation on EV Charging Points, and to delegate the response to the Strategy & Corporate Projects Committee (papers 21 a&b).
22	<u>CORRESPONDENCE</u> To receive, for information items of general correspondence which may be brought to the attention of the council by the Town Clerk (to be circulated by the Town Clerk post meeting).
23	<u>HEALTH AND SAFETY</u> To report and resolve, if desired, on matters of health and safety brought to the attention of the Council by the Town Clerk.
24	<u>ITEMS FOR PUBLICITY, PRESS & FACEBOOK LIVE</u> To resolve news items for issue as publicity and attendance at the next Facebook Live

	broadcast 6.45 – 7.30pm Weds 19 th June.
25	<u>MEMBERS' ANNOUNCEMENTS, NEXT MEETING AGENDA ITEMS, DATE OF NEXT MEETING</u>
25.1	Members' Announcements: for information and items for future agenda.
25.2	Date of next Full Council meeting: the 24 th June 2019, 6.30pm (to be confirmed).

End of agenda