

CYNGOR TREF  
Y DRENEWYDD A  
LLANLLWCHAEARN



NEWTOWN AND  
LLANLLWCHAIARN  
TOWN COUNCIL

**MINUTES OF THE MEETING OF TOWN COUNCIL  
on Monday 22<sup>nd</sup> January 2018, 6.30 p.m.**

in the Council Chamber, Town Council Offices, The Cross, Newtown.

Prior to the meeting at 6pm Members received a presentation & briefing from guests from Brecon Beacons National Park Planning Authority & Hughes Architects, to demonstrate IT tools developed for place planning and for the potential for use at the town council.

| Minute      | Item |  | Action |
|-------------|------|--|--------|
| 2017-18/136 | 1    | <p><b>ATTENDANCE:</b> To record attendance and apologies for absence.</p> <p><u>Present:</u> Cllr S Newham (Mayor), Cllr J Barker, Cllr M Childs, Cllr R Edwards, Cllr S. Hill (Deputy Mayor), Cllr V Howard, Cllr J Jones, Cllr M Jones, Cllr R Norris, Cllr V Ruff-Cock, Cllr D Selby, Cllr R Taylor, Cllr R White, Cllr R Williams.</p> <p><u>Apologies for absence approved by Council:</u> None.</p> <p><u>Other apologies for absence received:</u> None.</p> <p><u>Other Members not present:</u> Cllr D Williams</p> <p><u>In attendance:</u> E J Humphreys (Town Clerk), V Williams (Acting Council Support Officer).</p> <p>The Mayor reported the resignation of Mr Geoff Parsons from Council with effect from 18<sup>th</sup> January 2018, and thanked Mr Parsons for his work on the council since his election in May 2016. The Town Clerk described the steps to process the vacancy, and informed Members that the Declaration of Vacancy would be posted as soon as possible.</p> |        |
| 137         | 2    | <p><b>DECLARATIONS OF MEMBERS' INTERESTS AND DISPENSATIONS:</b> To receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members (papers 2a-b).<br/>None.</p>   |        |
| 138         | 3    | <p><b>PUBLIC PARTICIPATION:</b> To receive members of the public who wish to address the Council, in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the office of the Town Clerk no later than 15 minutes prior to the start of the meeting.<br/>None.</p>  |        |

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| 139              | 4            | <p><b>MAYORS' REPORTS AND ANNOUNCEMENTS:</b> To receive details of engagements and announcements from the Mayor.</p> <p>The Mayor reported on her recent engagements which included:</p> <ul style="list-style-type: none"> <li>• Attending Newtown Silver Band concert at the Monty Club</li> <li>• One Voice Wales hosted consultation event for Town &amp; Community Council at Howey</li> <li>• Big Lottery Fund trustees dinner at Maesmawr Hall</li> <li>• Community Fund grants awards evening</li> <li>• Office closure 11<sup>th</sup> Dec'17 due to adverse weather, after liaison with the Town Clerk</li> <li>• Councilors' and staff Christmas dinner at Genie's.</li> </ul> |            |
| 140              | 5            | <p><b>MINUTES OF MEETINGS:</b> To approve and sign as a correct record, the minutes of the meeting of Full Council 27<sup>th</sup> November 2017 (paper 5)</p> <p><i>RESOLVED</i><br/> <i>The Minutes of the Meeting of Full Council 27<sup>th</sup> November 2017 are approved and signed as a correct record.</i></p>   |            |
| 141              | 6            | <p><b>MATTERS ARISING FROM MINUTES FOR INFORMATION:</b> To report for information purposes only matters arising from the minutes of the meeting of Full Council 27<sup>th</sup> November 2017.</p> <p>Action points were reviewed and progress reported.</p> <p><u>Item 118 – GUEST: POLICE AND CRIME COMMISSIONER FOR DYFED POWYS</u><br/> It was noted that nothing had been received from the Police and Crime Commissioner since the meeting (re consultation or plan for CCTV) and Council requested Town Clerk to enquire the promised information.</p>   | Town Clerk |
| 142              | 7            | <p><b>COMMITTEES:</b> To adopt the approved minutes of the committees and Chairs to provide verbal progress update reports and receive members' questions.</p>  |            |
| 142.1            | 7.1          | <p><b>Services Committee:</b> Minutes 6<sup>th</sup> November 2017 and 4<sup>th</sup> December 2017 meetings (paper 7.1a &amp; 7.1b).<br/> Chair of Services Committee, Cllr R White, offered to take Members' questions.</p> <p><i>RESOLVED:</i><br/> <i>Council adopts the approved minutes of the meetings of the Services Committee 6<sup>th</sup> November and 4<sup>th</sup> December 2017.</i></p>   |            |
| 142.2<br>142.2.1 | 7.2<br>7.2.1 | <p><b>Economy and Environment Committee:</b></p> <p>To consider and resolve regarding revised recommendations from the Economy and Environment Committee regarding the Canal Restoration Project and budget (paper 7.2.1).</p> <p>Cllr R Edwards reported that the Project Initiation Document (PID) had been reviewed with only minor amendments made. The committee had agreed to remove £10,000 from the 2018/19 budget proposal and spend next 12 months information gathering in preparation for the 2019/20 budget discussions.</p>   |            |

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|              |            | <p><i>RESOLVED</i><br/>Council adopts the updated Canal Restoration PID as presented.</p>  |                   |
| 142.2.2      | 7.2.2      | <p>To adopt the approved minutes from 13<sup>th</sup> November 2017 and note the cancellation of meeting 11<sup>th</sup> December 2017 due to adverse weather (paper 7.2.2).<br/>Chair of Economy &amp; Environment Committee, Cllr R Edwards, offered to take Members' questions.</p> <p><i>RESOLVED</i><br/>Council adopts the approved minutes of the meeting of the Economy and Environment Committee 13<sup>th</sup> November 2017, and notes the cancellation of the 11<sup>th</sup> December 2017 meeting.</p>  |                   |
| 142.3        | 7.3        | <p><b>Resources Committee:</b> Minutes 20<sup>th</sup> November and 18<sup>th</sup> December 2017 meetings (papers 7.3a &amp; 7.3b).<br/>Chair of Resources Committee, Cllr D Selby, offered to take Members' questions.</p> <p><i>RESOLVED:</i><br/>Council adopts the approved minutes of the Resources Committee 20<sup>th</sup> November and 18<sup>th</sup> December 2017 respectively.</p>   |                   |
| 143          | 8          | <p><b>COUNCIL 5-YEAR STRATEGY &amp; BUSINESS PLAN:</b> To receive a progress report from the Chair of Strategy &amp; Business Planning Project Team (paper 8a-c). (Cllr J Barker).</p> <p>Cllr J Barker advised Council that the pre-consultation on the plan is now out for consideration by residents, via a link from the council website, and he encouraged everyone to take a look at the survey. The Mayor thanked Cllr Barker and his team for all their hard work and confirmed that the council was happy for the group to continue.</p>  |                   |
| 144          | 9          | <p><b>COUNCIL PLACE PLAN:</b> To receive the Town Clerk's report on research into the merits/ demerits of defining a Place Plan for Newtown and Llanllwchaiarn (paper 9).<br/>Council received the Town Clerk's report. The Town Clerk emphasised that a Place Plan as currently guided by Welsh Government is about planning, land use/ land allocation and environment on a local level and not services, health or wellbeing, and could cover a period of 15 to 20 years. The plan could be used as supplementary planning guidance. He estimated the cost of the plan would be in the region of £15-£20,000 but added that a Powys CC grant of £8,000 may be available on application.</p> <p><i>RESOLVED</i><br/>Council resolves to allocate net £10,000 in the 2018/19 budget and adopt the Place Plan recommendations as set out in paper 9.</p> | RFO<br>Town Clerk |
| 145<br>145.1 | 10<br>10.1 | <p><b>COMMUNITY DELIVERY: Community Delivery Project Team(CDPT)</b><br/><b>Open Spaces:</b> to report on progress towards transfer from Powys CC (Cllr R Edwards).<br/>Cllr R Edwards updated council:</p>   |                   |

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|                         |                      | <ul style="list-style-type: none"> <li>• Heads of Terms for a Lease is being negotiated; face to face negotiations taking place with Powys CC 23<sup>rd</sup> Jan'18 at County Hall.</li> <li>• In discussions with GGFL team regarding lease.</li> <li>• Awaiting Lottery application decision.</li> </ul>  | CDPT to continue    |
| 145.2                   | 10.2                 | <p><b>Allotments:</b> to receive and resolve a recommendation by CDPT to request to be the statutory Allotments Service for Newtown &amp; proceed via CDPT and the PCC Community Delivery Programme (Cllr R Edwards).<br/>Cllr R Edwards reported the recommendation of CDPT.</p> <p><i>RESOLVED</i><br/>Council receives and resolves to accept a recommendation by CDPT to investigate the transfer of the allotment services from Powys CC to NLTC and report back to council.</p>  | CDPT to investigate |
| 145.3                   | 10.3                 | <p><b>Street Scene:</b> to report on progress (Cllr D Selby).<br/>Cllr D Selby advised that there are no cost figures available as yet from Powys CC though he is meeting Powys Portfolio Holder in 10 days' time when discussions will begin, and he will report further next meeting.</p>  | Cllr DS to report   |
| 146<br>146.1<br>146.1.1 | 11<br>11.1<br>11.1.1 | <p><b>FINANCE</b></p> <p><b>Financial Year 2017-18:</b></p> <p>To report, for information the current month's:</p> <ul style="list-style-type: none"> <li>• items for payment (paper 11.1 a, b &amp; c)</li> <li>• reconciled bank &amp; petty cash balances (papers 11.1 d, e, f, g)</li> <li>• cash and bank balances graph (paper 11.1 h)</li> </ul> <p>as approved by Resources Committee 15<sup>th</sup> January 2018.</p> <p>Papers 11.1a – h were received for information and noted.</p>   |                     |
| 146.1.2                 | 11.1.2               | <p>To resolve a recommendation from the Resources Committee for budget virements (Cllr D Selby) (paper 11.1.2).<br/>Council received the recommended budget virements from Resources Committee.</p> <p><i>RESOLVED</i><br/>Council approves budget virements as recommended by the Resources Committee in Paper 11.1.2.</p>  | RFO                 |
| 147                     | 12                   | <p><b>FINANCIAL YEAR 2018-19:</b> To receive the recommendations of Resources Committee, &amp; to resolve the annual revenue budget, capital programme and precept for 2018-19(Cllr D Selby) (paper 12.2a-d).</p> <p>Cllr D Selby thanked the officer team, commending the work of the RFO, and the Resources Committee for their hard work in producing the proposed budget and said that the council should be proud of how it tackles the task in such an all-inclusive way. He highlighted the need to increase the reserves figure as agreed with the latest audit with other funding required for the repairs to the Sarah Brisco building, Northside Hall Community building, flowerbeds, the two toilet blocks, the Food and Winter Festivals, tourism, Wi-Fi, town park, play park etc. The Mayor expressed thanks to Cllr D Selby and team for their work.</p> |                     |

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|  |  | <p><b>RESOLVED</b><br/> <i>Council receives and approves the budget, capital programme and precept for 2018-19 as recommended by the Resources committee:</i></p> <ul style="list-style-type: none"> <li>• <i>Percept £645,474</i></li> <li>• <i>Band D equivalent £149.62.</i></li> </ul> | RFO |
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Cllr V Howard left the chamber for a short period during this item.

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| <b>148</b>     | <b>13</b>     | <b>OUTSIDE BODIES</b>  |            |
| <b>148.1</b>   | <b>13.1</b>   | <p><b>ONE VOICE WALES/ SOCIETY OF LOCAL COUNCIL CLERKS:</b> To receive reports of AGM/ conference/ area meetings/ guidance notes/ training/ correspondence (to be circulated by the Town Clerk post meeting).</p> <p>The Town Clerk reported and highlighted several items of correspondence which will be circulated post-meeting.</p>  | Town Clerk |
| <b>148.1.1</b> | <b>13.1.1</b> | <p><b>WELSH GOVERNMENT REVIEW OF COMMUNITY &amp; TOWN COUNCILS:</b> to report from the Community &amp; Town Council Review consultation event 4<sup>th</sup> Dec'17 at Howey (Cllr S Newham).</p> <p>The Mayor, Cllr S Newham, reported on attendance with the Town Clerk at a well-attended OVW consultation event on 4<sup>th</sup> Dec'17 at Howey where the Welsh Government Review of Community and Town Councils was explored in some depth. The Town Clerk indicated that OVW will prepare a collective response for the sector, to be received early February, and recommended that the Council considers that report before making its own consultation response to the review.</p> |            |
| <b>148.1.2</b> | <b>13.1.2</b> | <p><b>WELSH GOVERNMENT REVIEW OF COMMUNITY &amp; TOWN COUNCILS:</b> to receive a OVW survey to the review and to authorise the Town Clerk to respond after reference to the Mayor and their attendance at the consultation event 4th Dec'17 (paper 13.1.2a &amp; b).</p> <p>Council received the OVW survey into the Welsh Government Review of Community &amp; Town Councils</p> <p><b>RESOLVED:</b><br/> <i>Council is of the view that it has made its contribution to the review at the event in Howey 4<sup>th</sup> December and does not wish to respond further though individual councillors may do so in an individual capacity.</i></p>   |            |
| <b>148.1.3</b> | <b>13.1.3</b> | <p>To approve entries to the OVW Innovative Practice Awards for Community Engagement Initiative, Youth Engagement, and Heritage Initiative (papers 13.1.3a-c).</p> <p>Council received entries to the awards for Youth Engagement, and Heritage, and the Town Clerk reported that an entry for Community Engagement Initiative is being prepared.</p> <p><b>RESOLVED:</b><br/> <i>Council confirms three entries to awards: for Youth Engagement, and Heritage as presented, and for Community Engagement Initiative being prepared by the Town Clerk.</i></p>   | Town Clerk |

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| <b>148.2</b><br><b>148.2.1</b> | <b>13.2</b><br><b>13.2.1</b> | OTHER OUTSIDE BODIES REPORT(S):<br>Going Green for a Living (GGfL): To receive a verbal report from NLTC's representative Cllr R Edwards.<br>Cllr R Edwards reported the Big Lottery Fund decision should be known by 9 <sup>th</sup> Feb, and if positive the project will aim to start on 1 <sup>st</sup> April. Cllr Edwards also reported that two planning applications have been submitted to Powys CC, lease is being negotiated and the team are working with the council on a marketing plan.  |                               |
| <b>148.2.2</b>                 | <b>13.2.2</b>                | Powys Teaching Health Board: To report on Health & Care Strategy Phase 2 Consolidation Event 1st Dec'18 (Cllr M Childs) (paper 13.2.2).<br>Cllr M Childs reported attendance at the event 1 <sup>st</sup> Dec'17, highlighting good input from Newtown, well organised with documents of good quality, and encouraged continued engagement.   |                               |
| <b>148.2.3</b>                 | <b>13.2.3</b>                | To receive such reports, for information, as may be available from the council representatives to other outside bodies (representatives to report).<br><br>Twinning Committee: Cllr R Edwards reported: <ul style="list-style-type: none"> <li>• 8/9 French students from Les Herbiers to visit on Erasmus programme.</li> <li>• April Music Festival – over 100 people (inc 48 young people) from France visiting; the Twinning Association is seeking hosts.</li> <li>• New Twinning Association Website</li> <li>• International Cycling Event in France with Town Council as guests of honour</li> <li>• Les Herbiers Food and Craft Festival – a party from Newtown to attend</li> <li>• Film screening at the Church</li> <li>• Annual dinner – 24<sup>th</sup> February 2018</li> <li>• Visit to the Newtown Food Festival in September</li> </ul>   |                               |
| <b>149</b><br><b>149.1</b>     | <b>14</b><br><b>14.1</b>     | <b><u>CONSULTATIONS</u></b><br><b>Welsh Government Community &amp; Town Council Review</b><br><a href="http://gov.wales/topics/localgovernment/communitytowncouncils/review-of-community-town-council-sector/nlang=en">http://gov.wales/topics/localgovernment/communitytowncouncils/review-of-community-town-council-sector/nlang=en</a> : To consider the consultation and to resolve, if desired, to delegate a task group of councillors to recommend a response in February, with reference to the awaited OVV collective response for the sector (papers 14.1a-d previously circulated with November papers).<br><br>The Mayor reminded Council of the consultation received at November meeting, the consultation papers and the four short questions posed. The Town Clerk indicated that OVV will prepare a collective response for the sector, to be received early February, and recommended that the Council considers that report before making its own consultation response to the review.<br><br><i>RESOLVED</i><br><i>Council resolves to await the One Voice Wales collective response before making its own response to the Welsh Government Community &amp; Town Council Review, and that a task group of Cllr S Hill, Cllr M Jones, Cllr R Norris and Cllr R Williams are delegated to draft a response.</i> | Next Full Council Agenda Item |

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| 149.2 | 14.2 | <p><b>Welsh Government: Local toilets strategies: Statutory guidance for local authorities</b> (<a href="https://consultations.gov.wales/consultations/local-toilets-strategies-statutory-guidance-local-authorities">https://consultations.gov.wales/consultations/local-toilets-strategies-statutory-guidance-local-authorities</a>) : To receive the consultation and to resolve, if desired, to delegate Services Committee to resolve a response if it considers appropriate, closing 4th Apr'18. Members are referred especially to chapters on Involvement &amp; Collaboration (papers 14.2a-d). The Mayor referred Members to the consultation.</p> <p><i>RESOLVED</i><br/>Council resolves not to respond to Welsh Government: Local toilets strategies: Statutory guidance for local authorities' consultation.</p>  |   |
| 149.3 | 14.3 | <p><b>Powys Service Board: Draft Powys Well-being Plan</b> (<a href="http://www.powys.gov.uk/en/community-development/sustainability-and-the-council/powys-well-being-plan/">http://www.powys.gov.uk/en/community-development/sustainability-and-the-council/powys-well-being-plan/</a>) :To consider the consultation and resolve a response or delegate a task group to make a response for Council, if desired, closing 11th Feb'18 (papers previously circulated by email). The Mayor referred Members to the consultation.</p> <p><i>RESOLVED</i><br/>'Council resolves to respond to the Powys Service Board: Draft Powys Well-being Plan consultation and that a task group of Cllr S Newham, Cllr R Edwards and Cllr J Barker are delegated to respond on behalf of Council.</p>   | Task group to respond and report to next Full Council |
| 149.4 | 14.4 | <p><b>Powys County Council: Developing the Powys Schools Infrastructure</b> <a href="http://www.powys.gov.uk/en/corporate/find-out-about-consultations-in-powys/developing-the-powys-schools-infrastructure/">http://www.powys.gov.uk/en/corporate/find-out-about-consultations-in-powys/developing-the-powys-schools-infrastructure/</a> : To consider the consultation and to resolve a response or delegate a task group to make a response for Council, if desired, closing 30th Jan'18 (papers previously circulated by email). The Mayor referred Members to the consultation.</p> <p><i>RESOLVED</i><br/>Council resolves to respond to Powys County Council: Developing the Powys Schools Infrastructure consultation and that a task group consisting of Cllr M Childs, Cllr S Hill, Cllr R Norris and Cllr R Taylor are delegated to respond on behalf of Council.</p> | Task group to respond and report to next Full Council |
| 149.5 | 14.5 | <p><b>Newtown High School Assembly: School Uniform:</b> To consider the consultation and to resolve a response or delegate a task group to make a response for Council, if desired, closing 30th Jan'18 (papers have been previously circulated by email). The Mayor referred Members to the consultation.</p> <p><i>RESOLVED</i><br/>Council agrees not to respond to Newtown High School Assembly: School Uniform consultation.</p>  |   |
| 150   | 15   | <p><b>MID WALES GROWTH DEAL:</b> To consider the Mid Wales Growth Deal announcement, and to authorise the Mayor &amp; Town Clerk to make enquiries with relevant bodies in order to ascertain &amp; pursue the town</p>  |   |

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|                            |                          | <p>council's input, if appropriate, on the Deal (paper 15a,b1,b2 &amp; c).<br/>The Mayor referred Members to the papers. The Town Clerk reported that there is very little detail at this time but the deal would involve major infrastructure projects in Mid Wales and Mid Wales Growth Partnership is likely to be the project governing body. It was noted that no town councils were represented in this body.</p> <p><i>RESOLVED</i><br/>Council authorises Mayor and Town Clerk to make relevant enquiries to pursue council input in Mid Wales Growth Deal.</p> | Town Clerk & Mayor |
| <b>151</b><br><b>151.1</b> | <b>16</b><br><b>16.1</b> | <p><b><u>GOVERNANCE , STRATEGY, PLANNING AND POLICY</u></b><br/><b>Strategy for Change:</b> To receive and resolve to adopt the updated NLTC "Strategy for Change" (Paper 16.1).<br/>The Mayor referred Members to the report, and the Town Clerk reminded Members of the background and purpose of the Strategy for Change.</p> <p><i>RESOLVED</i><br/>Council adopts updated Strategy for Change as per Paper 16.1.</p>   |                    |
| <b>151.2</b>               | <b>16.2</b>              | <p><b>Policies New:</b> To receive and resolve to adopt the Public Participation Policy (Paper 16.2)<br/>The Mayor referred Members to the report, and the Town Clerk explained the reasons for bringing a previous protocol into the suite of council policies.</p> <p><i>RESOLVED</i><br/>Council resolves to adopt the Public Participation Policy as per Paper 16.2.</p>  |                    |
| <b>151.3</b>               | <b>16.3</b>              | <p><b>Policies Amendment:</b> To receive and resolve to adopt the amended Community Youth Representation Policy (Paper 16.3).<br/>The Mayor referred Members to the amended policy, and the Cllr R Williams and Town Clerk explained the reasons behinds the amendments.</p> <p><i>RESOLVED</i><br/>Council receives and adopts the amended Community Youth Representation Policy per Paper 16.'</p>  |                    |
| <b>152</b>                 | <b>17</b>                | <p><b><u>HEALTH AND SAFETY:</u></b> To report and resolve, if desired, on matters of health and safety brought to the attention of the Council by the Town Clerk.<br/>The Town Clerk reported no items to be brought to the attention of Council other than that Fire Doors have now been fitted in Sarah Brisco House rear staircase. The Mayor thanked the staff team for the work done with the fire doors.</p> <p>Members brought forward no items of health and Safety for the attention of the Town Clerk.</p>  |                    |
| <b>153</b>                 | <b>18</b>                | <p><b><u>CORRESPONDENCE:</u></b> To receive, for information, other items of general correspondence which may be brought to the attention of the council by the Town Clerk (to be circulated by the Town Clerk post meeting).</p> <p>The Town Clerk reported and highlighted certain items of correspondence</p>  |                    |































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|                            |                          | to be circulated after the meeting.  | Town Clerk   |
| <b>154</b><br><b>154.1</b> | <b>19</b><br><b>19.1</b> | <p><b><u>ITEMS FOR PUBLICITY, PRESS &amp; FACEBOOK LIVE</u></b></p> <p><b>Communications and Engagement via Facebook live:</b> To receive a verbal report regarding recent Facebook Live broadcasts and arrange future attendance.</p> <p>The Mayor reported the next Facebook Live broadcast being Tuesday 23<sup>rd</sup> January with topics as follows:</p> <ul style="list-style-type: none"> <li>• Cllr D Selby - Budget</li> <li>• Cllr R Williams – Youth Representation, Winter Festival open meeting</li> <li>• Cllr S Newham – Strategy &amp; Business Plan Survey, Councillor vacancy, Winter Festival public engagement meeting.</li> </ul> | Cllrs        |
| <b>154.2</b>               | <b>19.2</b>              | <p>To resolve news items for issue as publicity, to the press and for inclusion in the Facebook Live broadcast.</p> <p>Cllr D Selby is to prepare a press release for issue regarding the 2018/19 budget.</p>  | Cllr D Selby |
| <b>155</b><br><b>155.1</b> | <b>20</b><br><b>20.1</b> | <p><b><u>MEMBERS' ANNOUNCEMENTS, NEXT MEETING AGENDA ITEMS, DATE AND VENUE</u></b></p> <p>Members' Announcements: for information and items for future agenda.<br/>None.</p>   |              |
| <b>155.2</b>               | <b>20.2</b>              | Date of next Full Council meeting: 26 <sup>th</sup> February 2018, 6.30pm.   |              |

Meeting ended at 8.56pm

Chair:

Date:

## **Appendix 1 – – OVW / SLCC Correspondence received and circulated Jan 2018**

-  01a - OVW Quick Check Training Finder - Mid - February - July 2018 - email 211217.pdf
-  01b - Quick Check Training Finder - Mid 2018 1.pdf
-  01c - OVW THE COUNCIL TRAINING - COEDPOETH - TUEs 06 FEB'18 - 180118.pdf
-  01e - OVW Training The Council Meeting 7th Feb'18 - 090117.pdf
-  01f - OVW Wrexham Training Sessions - 170118.pdf
-  02a - OVW General Data Protection Regulation - 170118.pdf
-  02b - OVW GDPR L05-17-General Data Protection Regulation - summary of main provisions.pdf
-  02c - OVW GDPR Data Protection Officer.pdf
-  02d - OVW GDPR L07-17-Payment of fees to the Information Commissioner's Office.pdf
-  02e - OVW GDPR Privacy Fees.pdf
-  02f - OVW GDPR Subject Access Requests.pdf
-  03a - OVW Review of the Local Souncil Sector - 160118 email.pdf
-  03b - OVW Review of Local Councils Survey - 160118.pdf
-  04 - OVW Living Wage Accreditation Press Release Celebrating New Employers 2017-18.pdf
-  05a - OVW December 2017 News Bulletin - 211217.pdf
-  05b - OVW January 2018 News Bulletin - 250118.pdf
-  06 - OVW Mont Area Cttee Agenda 23rd Jan'18 Minutes 3rd Oct'17 - 110118.pdf
-  07 - OVW Christmas Letter Chairman - 211217.pdf
-  08a - WGov Review of the Community and Town Council Sector - 191217.pdf
-  08b - WGov Review of Community and Town Councils - Newsletter - 2017-12 - December ....pdf
-  08c - WGov RCTC -- Information sheet (PDF) - Bilingual.pdf
-  09 - WGov Local Toilets Strategies Consultation Document on Statutory Guidance for Local Authorities - 100118.pdf
-  10 - WGov Proposals to tackle crime and poor performance in the waste sector - 160118.pdf
-  11a - WGov Public Appointment Vacancies - 100118.pdf
-  11b - WGov Public Appointment Vacancies list.pdf
-  12 - WGov Government Lawyer Vacancy - 150118.pdf
-  13 - WGov Welsh Revenue Authority Recruitment - 150118.pdf
-  14 - WGov All Wales Public Service Graduate Programme - 170118.pdf
-  15 - FoE Cymru Email about Bee Friendly Scheme - 180118.pdf

**Appendix 2 - FINANCIAL REPORTS 2017/18 - Payments authorised since last report**

| Newtown & Llanllwchaiarn Town Council |             |  |            |
|---------------------------------------|-------------|--|------------|
| December 2017 items for payment       |             |  |            |
|                                       | Invoice No. |  | Amount Due |
|                                       |             | Apogee Corporation Limited                                 |            |
| 13/11/2017                            | 776978      | Oct photocopying   | 188.18     |
|                                       |             | Boys & Boden Limited                                       |            |
| 19/10/2017                            | ON ACC 0    | Purchase Ledger Payment                                    | - 153.24   |
| 25/10/2017                            | N/335187    | refuse sacks   | 11.45      |
| 01/11/2017                            | N/336096    | drill bits   | 20.85      |
| 01/11/2017                            | PN/373059   | 2 toilet seats & fittings                                  | 59.10      |
| 16/11/2017                            | N/337999    | Bolts for St Mary's  | 13.92      |
| 29/11/2017                            | N/339671    | nuts & bolts for St Marys door                             | 12.99      |
| 07/12/2017                            | N/340709    | refuse sacks & WD 40                                       | 15.65      |
| 07/12/2017                            | N/340712    | timber   | 70.93      |
|                                       |             |  | 51.65      |
|                                       |             | Bear Lanes Shopping Centre                                 |            |
| 01/12/2017                            | 011217KM    | Use of Bear Lanes for Winter Festival                      | 138.00     |
|                                       |             | Constructiv Clothing Limited                               |            |
| 06/09/2017                            | CC35534     | 6 T-shirts with logos                                      | 120.00     |
|                                       |             | C.E.F (Newtown)  |            |
| 01/11/2017                            | NTN/104127  | cable ties for features                                    | 262.20     |
| 08/11/2017                            | NTM/104337  | Waterproof elec connectors                                 | 39.67      |
| 16/11/2017                            | NTM/104613  | cable ties   | 152.20     |
|                                       |             |  | 454.07     |
|                                       |             | Cambrian Foundry Newtown Ltd                               |            |
| 20/11/2017                            | 5994        | Weld brackets together<br>for St Mary's door               | 42.00      |
|                                       |             | Dragon Joinery Ltd   |            |
| 08/09/2017                            | ON ACC 0    | Purchase Ledger Payment                                    | - 200.00   |
| 21/11/2017                            | 1909        | Door for St Mary's church                                  | 474.00     |
|                                       |             |  | 274        |
|                                       |             | G T Williams   |            |
| 30/11/2017                            | Nov-17      | Water connection at Food Festival for<br>2015, 2016 & 2017 | 480.00     |
|                                       |             | Healthmatic Ltd  |            |
| 03/11/2017                            | 7860        | Cleaning Toilets Oct-Dec 2017                              | 3,799.80   |
|                                       |             | Imprint  |            |
| 02/11/2017                            | 36391       | 1000 Postcards re: WFestival                               | 117.60     |
|                                       |             | MCRA   |            |
| 28/02/2017                            | 7557        | special full council 10.1.17                               | 31.50      |

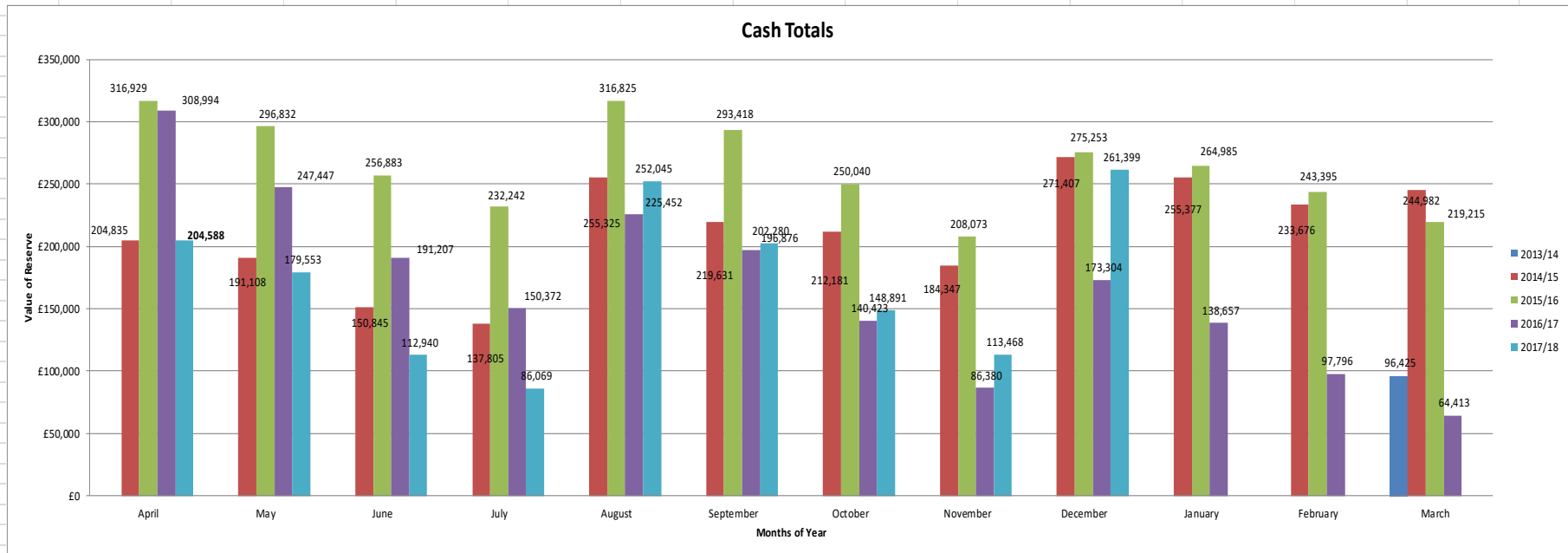
|            |              |  |                  |                                     |
|------------|--------------|--|------------------|-------------------------------------|
|            |              | Morgans of Newtown                       |                  |                                     |
| 30/06/2017 | 1015350      | Clips & delivery gun                     | 29.71            |                                     |
| 30/11/2017 | 1051934      | Safety boots & hooks for Chistmas lights | 72.48            |                                     |
|            |              |  |                  |                                     |
|            |              | MWT CYMRU                                |                  |                                     |
| 01/11/2017 | 2078         | Tourism association membership           | 90.00            |                                     |
|            |              |  |                  |                                     |
|            |              | Office Express (UK) Ltd                  |                  |                                     |
| 30/11/2017 | 54303        | archive bags/paper/2 diaries             | 118.07           |                                     |
|            |              |  |                  |                                     |
|            |              | PCC                                      |                  |                                     |
| 03/10/2017 | 10271390     | Gambling act licence                     | 20.00            | Reimburse Liz                       |
| 15/11/2017 | 10276517     | Daycare contrib Nov17-Nov18              | 25,000.00        | Need cheque to Post Office (B of I) |
| 27/11/2017 | NONE         | 4 May 2017 election costs                | 3,506.70         | Will be deducted from Dec precept   |
|            |              |  |                  |                                     |
|            |              | Red Flame Electrical Contracting         |                  |                                     |
| 04/11/2017 | 10923        | Circuit test reoverheated bulb           | 14.40            |                                     |
| 25/11/2017 | 10956        | Check feeder pillars & lights            | 48.96            |                                     |
| 28/11/2017 | 10963        | PA systems, engineers @                  | 1,236.58         |                                     |
|            |              | Christmas lights switch-on               |                  | 1299.94                             |
|            |              |  |                  |                                     |
|            |              | TOTAL GAS & POWER                        |                  |                                     |
|            |              | Purchase Ledger Payment                  | - 7.45           |                                     |
| 07/11/2017 | 159047740/17 | Vastre elec Oct 2017                     | 40.80            |                                     |
| 06/12/2017 | 160732555/17 | Vastre elec Nov 2017                     | 30.43            |                                     |
|            |              |  |                  | 63.78                               |
|            |              | Wales Audit Office                       |                  |                                     |
| 17/10/2017 | 7268         | External audit 2016/17                   | 344.25           |                                     |
|            |              |  |                  |                                     |
|            |              | Waterplus                                |                  |                                     |
| 30/10/2017 | 751300       | Water Apr-Oct (7mths) GravelWC           | 816.93           |                                     |
|            |              |  |                  |                                     |
|            |              | Martyn Jones (Window Cleaner)            |                  |                                     |
| 13/12/2017 | 41DEC2017    | Dec w clean SBH                          | 23.00            |                                     |
|            |              |  |                  |                                     |
|            |              | Road tax for GF04 MMA (little van)       | 240.00           | Reimburse Liz                       |
|            |              |  |                  |                                     |
|            |              | Net pay to employees                     | 14,939.54        |                                     |
|            |              |  |                  |                                     |
|            |              | Net pay to Cambrian credit union         | 170.00           |                                     |
|            |              |  |                  |                                     |
|            |              | Pension ees & ers contribution           | 5,271.96         |                                     |
|            |              |  |                  |                                     |
|            |              | PAYE/NI/Student loans                    | 5,211.47         |                                     |
|            |              |  |                  |                                     |
|            |              |  | <u>62,914.63</u> |                                     |

| <u>Newtown &amp; Llanllwchaiarn Town Council January 2018 Payments list</u> |             |  |  |            |
|---|-------------|--|--|------------|
|   | Invoice No. | Invoice Detail                                     |  | Amount Due |
|   |             |  |  |            |
|   |             | Apogee Corporation Limited                         |  |            |
| 05/12/2017  | 789848      | Nov photocopying                                   |  | 137.46     |
|   |             | Dec photocopying                                   |  | 102.62     |
|   |             |  |  | 240.08     |
|   |             | Boys & Boden Limited                               |  |            |
| 18/12/2017  | N/341845    | screws for playpark                                |  | 8.11       |
| 19/12/2017  | N/341960    | timber/ screws for playpark                        |  | 35.37      |
|   |             |  |  | 240.08     |
|   |             | EDWARD J HUMPHREYS                                 |  |            |
| 31/12/2017  | Q2          | Q2 Ed expenses                                     |  | 216.68     |
| 31/12/2017  | Q3          | Q3 Ed expenses                                     |  | 451.50     |
|   |             |  |  | 668.18     |
|   |             | Eric Neville Catering Supplies Ltd                 |  |            |
| 20/12/2017  | 226312      | loo rolls etc                                      |  | 184.19     |
|   |             | FuelGenie Business Account                         |  |            |
| 18/09/7408  | 2813573     | fuel Dec 2017                                      |  | 153.89     |
|   |             | J & J Farm Services                                |  |            |
| 05/12/2017  | 111747      | 2 stroke   |  | 10.80      |
|   |             | Peter Sheppard                                     |  |            |
| 14/12/2017  | 480(2017)   | Install computer at Vastre                         |  | 564.00     |
| 08/01/2018  | 581         | replace 2 Wallgate fan units                       |  | 498.00     |
| 08/01/2018  | 582         | 5 yr hardwired test & report                       |  | 540.00     |
| 08/01/2018  | 579/580     | Supply & install driver units for Christmas lights |  | 2,450.00   |
|   |             |  |  | 4,052.00   |





















|  |  |          |           |  |
|--|--|----------|-----------|--|
|  | Martyn Jones (Window Cleaner)                        |          |           |  |
|  | window clean Jan SBH                                 |          | 23.00     |  |
|  |  |          |           |  |
|  | Charles Humphreys                                    |          |           |  |
|  | MOT & service van                                    |          | 231.83    |  |
|  |  |          |           |  |
|  | Payment to HMRC error - on Dec list should have been | 6,211.47 |           |  |
|  | Actually on Dec list                                 | 5,211.47 |           |  |
|  | To pay by 22 Jan                                     |          | 1,000.00  |  |
|  |  |          |           |  |
|  | PAYE/NI for Jan payroll                              |          | 5,577.88  |  |
|  |  |          |           |  |
|  | Net pay (see list for individual payments)           |          | 14,136.17 |  |
|  |  |          |           |  |
|  | Net pay to CCU                                       |          | 170.00    |  |
|  |  |          |           |  |
|  | Pension (including £109 shortfall)                   |          | 5,084.85  |  |
|  |  |          |           |  |
|  | Mayor's allowance 3rd quarter                        |          | 562.50    |  |
|  |  |          |           |  |
|  | SLCC   |          | 337.83    |  |
|  |  |          |           |  |
|  |  |          | 32,476.68 |  |
|  |  |          |           |  |
|  |  |          |           |  |

**Appendix 3: FINANCIAL REPORTS 2017/18 - Cash and bank balances graph**

| Totals - £ | April   | May     | June    | July    | August  | September | October | November | December | January | February | March   |
|------------|---------|---------|---------|---------|---------|-----------|---------|----------|----------|---------|----------|---------|
| 2013/14    |         |         |         |         |         |           |         |          |          |         |          | 96,425  |
| 2014/15    | 204,835 | 191,108 | 150,845 | 137,805 | 255,325 | 219,631   | 212,181 | 184,347  | 271,407  | 255,377 | 233,676  | 244,982 |
| 2015/16    | 316,929 | 296,832 | 256,883 | 232,242 | 316,825 | 293,418   | 250,040 | 208,073  | 275,253  | 264,985 | 243,395  | 219,215 |
| 2016/17    | 308,994 | 247,447 | 191,207 | 150,372 | 225,452 | 196,876   | 140,423 | 86,380   | 173,304  | 138,657 | 97,796   | 64,413  |
| 2017/18    | 204,588 | 179,553 | 112,940 | 86,069  | 252,045 | 202,280   | 148,891 | 113,468  | 261,399  |         |          |         |



**Appendix 4 – Item – Correspondence received and circulated – Jan 2018**

-  01 - PCC Allotments Sites survey 190118.pdf
-  02 - PCC Powys Archives Here for You and Looking for Volunteers - 250118.pdf
-  03 - PCC Anrain The Regenerator Winter 26 - 221217.pdf
-  04a - News from Russell George AM - 100118.pdf
-  04b - Russell George AM Surgery Dates - 160118.pdf
-  05 - PTHB Consultation Proposal to develop Major Trauma Network South & West Wales & South Powys closes 3 wks - 120118.pdf
-  05b - 1711-TrawmaMawrMajorTrauma-PowysContext-EN.pdf
-  05c-1 - 1711-TrawmaMawrMajorTrauma-ConsultationDocument-EN.pdf
-  05c-2 - 1711-TrawmaMawrMajorTrauma-ConsultationEasyRead-EN.pdf
-  06 - Powys CHC Montgomeryshire Local Committee Notice of Meeting 23 Jan'18 - 190118.pdf
-  07 - Powys CHC Vacancies advertisement - 100118.pdf
-  08a - Newtown Twinning Newsletter - 231217.pdf
-  08b - Newtown Twinning Hosting Request for Music Exchange April 2018 - 210118.pdf
-  08c - Newtown Twinning Annual Newtown Twinning St Davids Day Dinner invite - 240118.pdf
-  09 - MWAHA Housing Associations Explore Close Collaboration - 290118.pdf
-  10 - Eisteddfod Powys 2018 Edwin O Hughes thanks - 240118.pdf
-  11 - PAVO E-briefing - January 2018 - 040118.pdf
-  12 - BCDP Petition to Welsh Assembly - Access Certificate - 190118.pdf
-  13 - Powys Befriending Service February activities 2018 230118.pdf
-  14 - WGov Engagement Event Invitation from the Review Panel - 260118.pdf