

Cyngor Tref y Drenewydd a Llanllwchaearn

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Town Council of Newtown and Llanllwchaearn

NOTICE, SUMMONS & AGENDA

A REMOTE MEETING OF THE TOWN COUNCIL
will be held on **Monday 27th July 2020, 6.30pm.**

All members of the Council are summoned to attend.

To join online: <https://meeting.newtown.org.uk/FGbEDM>

To join by phone: 01743 636610

Key in when prompted, conference ID: 780 605 500#

E J Humphreys

E J Humphreys MA Oxf, CiLCA, FSLCC
Clerc Y Dref / Town Clerk

21st July 2020

AGENDA

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Town Council by reason of the confidential nature of the business to be transacted.

Item	
1	<u>WELCOME, ATTENDANCE, REMOTE MEETING ETIQUETTE AND APOLOGIES FOR ABSENCE</u>
1.1	To record attendance, and to receive and resolve if desired on apologies for absence.
1.2	To recap on the remote meeting etiquette (paper 1.2)
1.3	To note the clarification by the Town Clerk to the Full Council resolution of 23 rd March, 'where access to remote meetings is offered, absences will NOT have blanket approval for reasons of "being in a vulnerable group" or "adhering to social distancing guidance".'
2	<u>DECLARATIONS OF MEMBERS' INTERESTS AND DISPENSATIONS</u>
	To receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members. Please submit any declaration forms to the office (papers 2a&b).
3	<u>PUBLIC PARTICIPATION</u>
	To receive members of the public who wish to address the Council, in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the office of the Town Clerk no later than 15 minutes prior to the start of the meeting.

4	<u>COUNTY COUNCILLOR UPDATES</u> To welcome County Councillors and to receive verbal updates on County Council matters.
5	<u>MAYOR'S REPORTS AND ANNOUNCEMENTS</u> To receive the Mayor's verbal report and any further announcements.
6	<u>MINUTES OF MEETINGS</u>
6.1	To approve and sign as a correct record the minutes of the Full Council meeting 22 nd June 2020 (paper 6.1).
6.2	To report <u>for information purposes only</u> matters arising from the minutes of the Full Council meeting 22 nd June 2020.
7	<u>COMMITTEES: CHAIR'S REPORTS & OTHER BUSINESS</u>
7.1	Economy & Environment Committee
7.1.1	To receive Committee Chairs' verbal highlight reports
7.2	Strategy & Corporate Projects Committee
7.2.1	To receive Committee Chairs' verbal highlight reports
7.2.2	Business Improvement District (BID): to report that the potential BID is in hiatus, and to resolve Committee's recommendation that Council withdraws further commitment of resource until such time as the BID may re-start (Cllr R Williams).
7.3	Services Committee
7.3.1	To receive Committee Chairs' verbal highlight reports
7.4	Resources Committee
7.4.1	To receive Committee Chairs' verbal highlight reports
7.4.2	Participatory Budgeting: to receive a verbal update, observations and recommendations from Resources Committee (Cllr J Barker).
8	<u>COMMITTEES: MINUTES</u> To resolve to adopt the approved minutes of committees.
8.1	Economy and Environment Committee: 2 nd March 2020 meeting (paper 8.1).
8.2	Strategy & Corporate Projects Committee: 5 th March 2020 meeting (paper 8.2).
8.3	Services Committee: 11 th Feb 2020. No business was transacted at the March meeting of Services Committee, the meeting being inquorate (paper 8.3).
8.4	Resources Committee: 16 th March 2020 meeting (paper 8.4).
9	<u>COVID-19</u>
9.1	Powys CC & Town & Community Councils: to receive a verbal report from a meeting with the Leader of Powys CC regarding Covid-19 recovery in Powys (paper 9.1) (The Mayor Cllr D Selby).
9.2	Covid Regeneration Fund:
9.2.1	To authorise the establishment of new budget headings for Covid Regeneration: <ul style="list-style-type: none"> a) At individual committee level and b) At Council level As recommended by the Strategy & Corporate Project Committee and supported by the Resources Committee. Virements relating to these budgets to be authorised by Council in the usual way.
9.2.2	To resolve a definition regarding the purpose of the Covid Regeneration budgets.
9.3	Safe Working Arrangements: <ul style="list-style-type: none"> a) To receive and resolve the Town Clerk's report & recommendations regarding safe working, office, and service arrangements for staff (and by implication for councillors) in response to the easing of Covid-19 restrictions (paper 9.3 a&b). b) To give a directive from Council on whether to re-open Tourist Information Service and customer service desk.
9.4	Newtown Network: <ul style="list-style-type: none"> a) to receive, and resolve, the recommendations of Strategy & Corporate Projects Committee

	<p>and comments of Resources Committee on the Town Council's potential continued involvement in Newtown Network (paper 9.4a to follow).</p> <p>b) Memorandum of Understanding: to receive and resolve a Memorandum of Understanding for potential future working arrangements with, and in, the Newtown Network (paper 9.4b to follow) (Cllr D Selby).</p>
9.5	Hafren (Theatre): to receive and resolve an appeal for capital grant assistance towards the cost of equipment for digital performances from the Theatre as a consequence of the Covid-19 restrictions (paper 9.5 to follow when received).
10	<u>NEWTOWN & LLANLLWCHAIARN PLACE PLAN</u> To note a request from the Strategy & Corporate Projects Committee to schedule an additional internal meeting for all councillors to review a full draft of the Newtown & Llanllwchaiarn Place Plan. Date in early September, to be advised.
11	<u>FINANCE: FINANCIAL YEAR 2020/21</u> To report, for information the CURRENT MONTH'S: <ul style="list-style-type: none"> • items for payment (papers 11 a&b) • cash and bank balances graph (paper 11c) • summary income & expenditure (paper 11d).
12	<u>FINANCE: VIREMENTS</u>
12.1	To consider and resolve if desired, a virement request from Economy & Environment Committee to transfer £500 unbudgeted grant received during 2019/20 financial period, from Reserves to Promotion of Newtown / Signage (410/4930) for an interpretation panel to be installed at the Black Poplar site (paper 12.1).
12.2	To consider and resolve if desired, a virement request from the Economy & Environment Committee, to transfer £20k from Food Festival (401/5009) budget, £1,000 from Newtown Arts Event (406/5405) and £2,000 from Newtown Sports Event (406/5406) to a new E&E Covid Regeneration budget referred to in item 9.2 (paper 12.2).
13	<u>FINANCE: EARMARKED RESERVES</u> To consider and resolve for specified underspends from 2019-20 to be placed in earmarked reserves. As supported by Resources Committee (paper 13).
14	<u>FINANCE: INTERNAL AUDIT REPORT</u> To receive the Internal Audit Report (paper 14).
15	<u>FINANCE: ANNUAL RETURN</u> To approve for dispatch the Annual Return (paper 15).
16	<u>FINANCE – APPROVAL OF EXPENDITURE</u> <u>Internal Audit Recommendation:</u> <p>a) to resolve based on a recommendation from the internal auditor: 'Council authorises expenditure by officers, up to the amounts detailed in the approved Full Council budget (4-digit account codes). Authorisation to include any future virements approved by Full Council. This applies only to amounts under £30,000.</p> <p>b) To authorize the following budgeted items over £30,000:</p> <ul style="list-style-type: none"> • Resources: Staff: £353,000 • Services: Planned maintenance of Open Spaces £55,000 • E&E & SCPC (no budgeted items over £30,000)
17	<u>OUTSIDE BODIES: ONE VOICE WALES / SLCC</u> To receive and circulate correspondence received from/via OVW/SLCC.
18	<u>CONSULTATION(S)</u>
18.1	Powys CC: Home to School/College Transport Policy: to receive and resolve the recommendations of the working party on the consultation (Cllr J Barker, Cllr R Shayler) (papers 18.1 a-d)
18.2	Powys CC: The Future of Special Educational/Additional Learning Needs in Powys: to receive details of the engagement survey, closed 22 nd July and the opportunity to resolve a response for an

	extended deadline 29 th July (papers 18.2a-d)
18.3	Welsh Government Minister for Housing & Local Government: to receive and resolve invitation from the Minister asking for thoughts on how Welsh Government should support future post-Covid recovery and reconstruction in Wales (paper 18.3).
19	<u>OTHER OUTSIDE BODIES REPORTS:</u> To receive reports from the Town Council's representatives to other outside bodies, as available.
20	<u>CORRESPONDENCE</u> To receive, for information items of general correspondence, brought to the attention of the council by the Town Clerk (and circulated by the Town Clerk post meeting).
21	<u>HEALTH AND SAFETY</u> To report and resolve, if desired, on matters of health and safety brought to the attention of the Council by the Town Clerk.
22	<u>ITEMS FOR PUBLICITY & PRESS</u> News Items: to resolve items to issue for publicity and press.
23	<u>MEMBERS' ANNOUNCEMENTS, ITEMS FOR FUTURE AGENDA, AND DATE OF NEXT MEETING</u>
23.1	Annual Meeting: To receive a verbal report and reminder from the Town Clerk on legal and practical requirements, and to confirm arrangements for the Annual Meeting.
23.2	To receive for information, Members' Announcements and items for future agenda.
23.3	The next Full Council meeting is the Monday 28 th September, 6.30pm

End of agenda