

*Cyngor Tref y Drenewydd a Llanllwchaearn*

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*Town Council of Newtown and Llanllwchaearn***SUMMONS AND NOTICE OF MEETING**

All members of the Resources Committee are summoned to attend the

**MEETING OF THE RESOURCES COMMITTEE**

**on Monday 16<sup>th</sup> September 2019, 6.30 p.m.**

in the Council Chamber, Town Council Offices, The Cross, Newtown, Powys.

**Councillors, guests, and members of the public and press are advised that the council chamber is on the first floor and accessible only by stairs.**

*E J Humphreys*

10<sup>th</sup> September 2019

E J Humphreys MA Oxf, CiLCA, FSLCC  
Clerc Y Dref / Town Clerk

**AGENDA**

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Committee by reason of the confidential nature of the business to be transacted.

Item	
1	<b><u>ATTENDANCE AND APOLOGIES FOR ABSENCE</u></b> To record attendance and apologies for absence.
2	<b><u>DECLARATIONS OF MEMBERS' INTERESTS AND DISPENSATIONS</u></b> To receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members.
3	<b><u>PUBLIC PARTICIPATION</u></b> To receive members of the public who wish to address the Committee, in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the office of the Town Clerk no later than 15 minutes prior to the start of the meeting.
4	<b><u>MINUTES OF MEETINGS</u></b> To approve and sign as a correct record, the minutes of the meeting of the Resources Committee 19 <sup>th</sup> August 2019 (Paper4).
5	<b><u>MATTERS ARISING FROM MINUTES FOR INFORMATION</u></b> To report for information purposes only matters arising from the minutes of the meeting of the Resources Committee 19 <sup>th</sup> August 2019.

**SECTION 1 – FINANCIAL MATTERS**

<b>6.1</b>	<b>FINANCIAL REPORTS:</b> <b>Financial Year 2019/20:</b> To receive and resolve if desired, the Council and Committee: <ul style="list-style-type: none"> <li>• Income &amp; Expenditure Year to Date report (Papers 6.1a-c)</li> <li>• Cash and bank totals graph (Paper 6.1d)</li> <li>• Bank and Petty Cash Reconciliations (Papers 6.1e-i).</li> </ul>
<b>6.2</b>	<b>Items for Payment:</b> To report, for approval, the schedule of items for payments (Paper 6.2a-c).
<b>6.3</b>	<b>Scrutiny of Payments:</b>
<b>6.3.1</b>	To receive a verbal report on the ‘scrutiny of payments’ exercise for August (Cllr R Williams).
<b>6.3.2</b>	To confirm councillors for the ‘scrutiny of payments’ exercise for upcoming months: September - Cllr R Shayler October – Cllr D Selby November - volunteer required
<b>6.4</b>	<b>Financial Correspondence:</b>
<b>6.4.1</b>	To receive, report and resolve feedback if desired, on financial correspondence received.
<b>6.4.2</b>	<b>External Audit:</b> To receive and consider the certified Annual Return for the financial year 2018-2019 and to recommend same to Council for conclusion of audit (paper 6.4.2).
<b>6.4.3</b>	<b>Summary of Relevant Changes: Governance &amp; Accountability Practitioner’s Guide Wales 2019:</b> To consider and resolve if desired recommendations from the RFO (paper 6.4.3 to follow).
<b>7</b>	<b>Loan for Destination Playpark</b> To recommend to full council the loan amount and repayment term(papers 7.1a &b)
<b>8</b>	<b>2020-21 Budget Setting Process</b> To consider RFO draft proposal for budget-setting process and timetable (paper 8).

**SECTION 2 – GENERAL MATTERS**

<b>9</b>	<b>STRATEGY &amp; CORPORATE PROJECTS COMMITTEE (SCPC)</b> To receive an update from the Strategy & Corporate Projects Committee.
<b>10</b>	<b>ST MARY’S CHURCH TOWER</b> Verbal report by RFO regarding the conditions inside St Mary’s Church Tower with recommendations.
<b>11</b>	<b>CLIMATE CHANGE EMERGENCY</b> To discuss practical ways in which the committee can contribute and resolve if desired.
<b>12</b>	<b>HEALTH &amp; SAFETY</b> To report and resolve if desired, on internal matters of NLTC health and safety brought to the attention of the Committee and note that no accidents or near misses have been reported since last meeting.
<b>13</b>	<b>BRISCO HOUSE</b> Verbal update by the RFO regarding the progress of the backlog of maintenance of Brisco House.

**SECTION 3 – STAFFING MATTERS**

<b>14</b>	<b>ITEMS FOR PUBLICITY, PRESS &amp; FACEBOOK LIVE</b>
<b>14.1</b>	News Items: to resolve items for issue as publicity, to the press and for inclusion in the Facebook Live broadcast.
<b>14.2</b>	Facebook Live Attendance: to nominate Members to attend the next broadcast on Wednesday 18 <sup>th</sup> September 2019.
<b>15</b>	<b><u>CHAIRMAN'S ANNOUNCEMENTS, ITEMS FOR FUTURE AGENDA AND DATE OF NEXT MEETING:</u></b> Date of next Resources Committee meeting 2 1st October 2019, 6.30pm, in the downstairs meeting area, Brisco House, The Cross, Newtown.
<b>16</b>	<b><u>CONFIDENTIAL SESSION EXCLUSION OF PUBLIC AND PRESS</u></b> Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve, if required, that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted [Employment matters].
<b>17</b>	<b><u>CLIMATE CHANGE DAY OF ACTION – STAFFING IMPLICATIONS:</u></b> Further to the Council resolution May'19 to declare a Climate Change Emergency, to note the Campaign Against Climate Change global day of action on 20th September and the local morning demonstration in The Park, to consider and resolve contingency for staffing implications.

End of agenda