

Cyngor Tref y Drenewydd a Llanllwchaearn

TOWN COUNCIL OFFICES,
THE CROSS,
BROAD STREET,
NEWTOWN,
POWYS, SY16 2BB
TELEPHONE: (01686) 625544
Email: townclerk@newtown.org.uk
Web: www.newtown.org.uk
Town Clerk: E J Humphreys



SWYDDFA'R CYNGOR TREF,
Y GROES,
STRYD LYDAN,
Y DRENEWYDD,
POWYS, SY16 2BB
FFÔN: (01686) 625544
ebost: townclerk@newtown.org.uk
Gwefan: newtown.org.uk
Clerc Y Dref: E J Humphreys

*Town Council of Newtown and Llanllwchaearn***NOTICE OF MEETING**

All members of the Services Committee are summoned to attend the

MEETING OF THE SERVICES COMMITTEE

on Monday 9th September 2019, 6.30pm

in the downstairs meeting area of the Town Council Offices, The Cross, Newtown, Powys.

E J Humphreys

3rd September 2019

E J Humphreys MA Oxf, CiLCA, FSLCC
Clerc Y Dref / Town Clerk

AGENDA

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Committee by reason of the confidential nature of the business to be transacted.

Item	
1	<u>ATTENDANCE AND APOLOGIES FOR ABSENCE</u> To record attendance and apologies for absence.
2	<u>DECLARATIONS OF MEMBERS' INTERESTS AND DISPENSATIONS</u> To receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members .
3	<u>PUBLIC PARTICIPATION</u> To receive members of the public who wish to address the Committee, in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the office of the Town Clerk no later than 15 minutes prior to the start of the meeting.
4	<u>MINUTES OF MEETINGS</u> To approve and sign as a correct record, the minutes of the meeting of the Services Committee 8 th July 2019. (Paper 4).
5	<u>MATTERS ARISING FROM MINUTES FOR INFORMATION</u> To report for information purposes only, matters arising from the minutes of the meeting of the Services Committee 8 th July 2019.

6	OPERATIONS MANAGER'S UPDATE To receive verbal progress reports from the Amenities Manager and resolve if desired as follows:
6.1	Public Toilets To receive a verbal update regarding the public toilets maintained in Newtown.
6.2	Parks and Flowerbeds: To receive a verbal update from the Operations Manager on parks and flowerbeds and resolve if desired.
6.3	Playparks
6.4	Outdoor operatives Update
7	COMMITTEE PROJECTS 2018-19 To receive reports, and resolve if desired, regarding project leaders' scoping and progress for the following Services Committee projects:
7.1	Arts Installation (Cllr V Howard).
7.2	BMX Facility (Cllr J Byrne).
7.3	Destination Playpark (Cllr M Childs).
7.4	St Mary's Church Lighting (Cllr R White).
8	FINANCE AND COMMITTEE BUSINESS PLANNING
8.1	FINANCIAL YEAR 2019-20: to review and resolve if desired, the Services Committee year to date Income and Expenditure budget report (paper 8.1).
8.2	Virement Request: to resolve if desired payment of BMX track monies received from Powys CC (paper 8.2).
9	STRATEGY & CORPORATE PROJECTS COMMITTEE (SCPC) To report and take forward information and queries as required, acting as a communications conduit between Committee and SCPC (Cllr R White).
10	CORRESPONDENCE To receive, for information, items of general correspondence which may be brought to the attention of the Committee by Officers (paper 10).
11	TOWN CLOCK To receive an update from Cllr D Selby regarding the chiming of the town clock after midnight and to resolve if desired (paper 11).
12	CHARTER MARKET To receive a verbal report from the Operations Manager.
13	HEALTH & SAFETY To report and resolve if desired, on internal matters of NLTC health and safety brought to the attention of the Committee.
14	ITEMS FOR PUBLICITY, PRESS & FACEBOOK LIVE
14.1	News Items: to resolve items for issue as publicity, to the press and for inclusion in the Facebook Live broadcast.
14.2	Facebook Live Attendance: to nominate Members to attend the next broadcast on Wednesday 18 th September.
15	MEMBERS' ANNOUNCEMENTS FOR INFORMATION, ITEMS FOR FUTURE SERVICES AGENDA & DATE OF NEXT MEETING Next Services Committee meeting is Monday 14 th October 2019, 6.30pm, in the

	downstairs meeting area at the Town Council Offices.
16	<u>CONFIDENTIAL SESSION EXCLUSION OF PUBLIC AND PRESS</u> Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve, if required, that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted [contractual matters].
17	<u>REVIEW OF THE FIVE YEAR SERVICE LEVEL AGREEMENT RELATED TO MANAGEMENT OF NEWTOWN GREEN SPACES AND RECAP OF HOW WE GOT TO WHERE WE ARE NOW.</u> To receive a report from the Operations Manager reviewing the Five Year Service Level Agreement relating to management of Newtown Green Spaces (confidential papers 17a - d).

End of agenda.