

Cyngor Tref y Drenewydd a Llanllwchaearn

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Town Council of Newtown and Llanllwchaearn

NOTICE, SUMMONS & AGENDA

A REMOTE MEETING OF THE SERVICES COMMITTEE

will be held on **Monday 13th July 2020, 6.30pm**

All members of the Services Committee are summoned to attend

To join online: <https://meeting.newtown.org.uk/uSaDkU>

To join by phone: 01743 636611

Key in when prompted, conference ID: 338 150 258#

E J Humphreys

7th July 2020

E J Humphreys MA Oxf, CILCA, FSLCC
Clerc Y Dref / Town Clerk

AGENDA

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Committee by reason of the confidential nature of the business to be transacted.

Item	
1	<u>WELCOME, ARRENDANCE, REMOTE MEETING ETIQUETTE AND APOLOGIES FOR ABSENCE</u>
1.1	To record attendance, and to receive and resolve if desired on apologies for absence.
1.2	To recap on the remote meeting etiquette (paper 1.2)
2	<u>DECLARATIONS OF MEMBERS' INTERESTS AND DISPENSATIONS</u> To receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members. Please submit any declaration forms to the office (papers 2a&b).
3	<u>PUBLIC PARTICIPATION</u> To receive members of the public who wish to address the Committee, in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the office of the Town Clerk no later than 15 minutes prior to the start of the meeting.
4	<u>MINUTES OF MEETINGS</u> To approve and sign as a correct record, the minutes of the meeting of the Services Committee 11 th February 2020. (Paper 4).
5	<u>MATTERS ARISING FROM MINUTES FOR INFORMATION</u> To report for information purposes only, matters arising from the minutes of the meeting of the Services Committee 11 th February 2020.
6	<u>EXTENDED SCHEME OF DELEGATION</u>

	To report for information purposes only, the Operations Manager's decisions for this Committee made under the Covid-19 temporary extension to the scheme of delegation (23rd Mar'20) (paper 6).
7	<u>OPERATIONS MANAGER'S UPDATE</u> To receive verbal progress reports from the Operations Manager and resolve if desired as follows:
7.1	Public Toilets
7.2	Parks, Flowerbeds and Open Spaces
7.3	Playparks
7.4	Outdoor Operatives Update
8	<u>COMMITTEE PROJECTS:</u> To receive reports, and resolve if desired, regarding project leaders' scoping and progress for the following Services Committee projects:
8.1	BMX Facility (Cllr J Byrne).
8.2	Destination Playpark (Cllr M Childs).
8.2.1	To consider naming the destination Playpark and resolve if desired.
9	<u>GROUNDS MAINTENANCE (TOWNSCAPE)</u> Licence to maintain: to consider, and resolve if desired, the addition of the Crescent Roundabout to the schedule of areas to be maintained by NLTC.
10	<u>NEWTOWN CENOTAPH WAR MEMORIAL</u> VJ-Day: To resolve expenditure for placing of a sign at the war memorial commemorating the 75th Anniversary of VJ-Day on 15th August, to match the existing sign for VE-Day.
11	<u>STRATEGY & CORPORATE PROJECTS COMMITTEE (SCPC):</u> To report and take forward information and queries as required, acting as a communications conduit between Committee and SCPC.
12	<u>FINANCE</u>
12.1	Financial Year 2020-21: to review and resolve if desired, the Services Committee year to date Income and Expenditure budget report (paper 12.1).
12.2	Internal Audit Recommendation: to resolve based on a recommendation from the internal auditor: 'Committee authorises expenditure by officers, up to the amounts detailed in the approved Services budget (4-digit account codes). Authorisation to include any future virements approved by Full Council. This applies only to amounts under £30,000. Amounts over £30,000 to be authorised by Full Council as set out in the Financial Regulations.'
12.3	Financial Year 2020-21: Allocation of unused funds: to consider and resolve a recommendation to Council to reallocate budget items that may be unused due to the Covid 19 pandemic into a Regeneration Fund.
13	<u>CORRESPONDENCE</u> To receive, for information, items of general correspondence which may be brought to the attention of the Committee by Officers.
14	<u>CHARTER MARKET</u> To receive a verbal report from the Operations Manager.
15	<u>HEALTH & SAFETY</u> To report and resolve if desired, on internal matters of NLTC health and safety brought to the attention of the Committee.
16	<u>ITEMS FOR PUBLICITY & PRESS: News Items:</u> to resolve items for issue as publicity to the press.
17	<u>MEMBERS' ANNOUNCEMENTS FOR INFORMATION, ITEMS FOR FUTURE SERVICES</u> AGENDA & DATE OF NEXT MEETING: Next Services Committee meeting is Monday 14 th September 2020, 6.30pm.

End of agenda.