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NEWTOWN AND
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TOWN COUNCIL

**MINUTES OF THE MEETING OF THE
STRATEGY & CORPORATE PROJECTS COMMITTEE
on Thursday 4th July 2019, 6.30 p.m.**

in the Council Chamber, Town Council Offices, The Cross, Newtown.

Minute	Agenda Item	Action		
2019-20/25	1	<p>ATTENDANCE: To record attendance.</p> <p>Committee Members: <u>Present:</u> Cllr R Williams (Chair), Cllr J Barker, Cllr R Edwards, Cllr S Newham, Cllr D Selby (Mayor), Cllr R Taylor (Vice-Chair), Cllr R White (Deputy Mayor).</p> <p><u>Apologies for Absence approved by Council:</u> None.</p> <p><u>Other apologies for absence received:</u> None.</p> <p><u>In attendance:</u> E Humphreys (Town Clerk), V Williams (Democratic Services Officer).</p>		
26	2	<p><u>DECLARATIONS OF MEMBERS' INTERESTS AND DISPENSATIONS:</u> To receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members.</p> <p>The Clerk advised Committee that due to recent receipt of a draft lease from Powys CC and business information from Open Newtown regarding the Former Radio Hafren Building that Item 8.1.4 (Former Radio Hafren Building) is deferred to a special meeting so that Members have an opportunity to read the documents before decision. The Clerk also advised that deferral may affect whether Members declare an interest.</p> <p>Members declared personal/ prejudicial interests at the start/ during the meeting as follows:</p>		
	Agenda Item	Item	Councillor	Nature of Declaration
	8.4.1	Sarah Brisco House Transformation Joint Project	S Newham	Personal and Prejudicial Interest as Chair of Robert Owen Museum

27	3	<p>PUBLIC PARTICIPATION: To receive members of the public who wish to address the Council, in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the office of the Town Clerk no later than 15 minutes prior to the start of the meeting.</p> <p>None.</p>	
28	4	<p>MINUTES OF PREVIOUS MEETINGS: To resolve to approve and sign as a correct record: the minutes of the meeting of the Strategy & Corporate Projects Committee 6th June 2019 (paper 4).</p> <p><i>RESOLVED</i> <i>The minutes of the meeting of the meeting of the Strategy & Corporate Projects Committee 6th June 2019 are approved as a correct record.</i></p>	
29	5	<p>MATTERS ARISING: To report, for information purposes only, matters arising from the minutes of the meeting of Strategy and Corporate Projects Committee 6th June 2019.</p> <p><u>Item # 13 – Community Facilities:</u> The Town Clerk is still to produce a briefing document on community hall facilities when the Place Plan information is available.</p>	Town Clerk
30	6 6.1	<p>STRATEGY</p> <p>Annual Report: To receive a draft report and to recommend publication to Council (paper 6.1).</p> <p>The Town Clerk presented a draft Annual Report and emphasised that there are still gaps to be filled. The Town Clerk asked for information from Members in completing the ‘Major Landmarks’ section, highlighted that the ‘Future Challenges’ section needs to be expanded further, and that attendance records are still to be compiled.</p> <p><i>RESOLVED</i> <i>The committee approves the draft Annual Report and recommends its content to Full Council with the addition by the Town Clerk of</i></p> <ul style="list-style-type: none"> • <i>Actual Expenditure rather than Planned Expenditure</i> • <i>Non-remuneration of Councillors</i> • <i>Newtown Community Action Plan to the appendix</i> • <i>Chapter on Major Landmarks</i> • <i>Chapter on How the Council is Held to Account.</i> 	Town Clerk
31	6.2	<p>Community Facilities: To receive a verbal report from the Town Clerk.</p> <p>Item deferred until Annual Report has been completed and when the Place Plan information is available.</p>	

32	7	FINANCE & POLICY:	
33	7.1	<p>Budget Monitoring: to review, and resolve if desired, the Committee budget 2019/20 year to date reports (paper 7).</p> <p><i>RESOLVED</i> The committee notes the 2019/20 year to date financial report as set out in paper 7.</p>	
34	7.2	<p>Virement Request: to request to Council for budget virement of canal project funds to be spent on priming the wider feasibility project instead of canal access point & renovations, as more effective use of funds (Cllr R Edwards).</p> <p>Cllr R Edwards reported that the virement is not required at this time.</p>	
35	8	CORPORATE PROJECTS	
	8.1	Community Delivery	
	8.1.1	<p>Powys CC Countryside Services Rights of Way (RoW) Network: To receive verbal progress report on preparation of the Project Business Case for transfer of management of management of RoW maintenance volunteers (Cllr R Edwards).</p> <p>Cllr R Edwards reported that he and the Town Clerk had met and begun to put together a business case and the Town Clerk is to revert to Powys CC for more information.</p>	Town Clerk
36	8.1.2	<p>Powys CC Allotments Service: To receive verbal progress report on preparation of the Project Business Case for transfer of Allotments Service (Cllr R Edwards).</p> <p>Cllr R Edwards reported a meeting with Powys CC is scheduled for the 5th July with a report to follow at the next full committee meeting.</p>	
37	8.1.3	<p>Powys CC Street Scene: To receive further information (if any) on the likelihood of incorporation of project for improved Street Scene into the Business Improvement District (BID) (Cllr D Selby).</p> <p>Cllr D Selby reported there is a meeting of the BID Steering Group on the 5th July so more information may be available at the next full committee meeting.</p>	
38	8.1.4	<p>Former Radio Hafren Building:</p> <ol style="list-style-type: none"> To receive a progress update and feedback on the potential transfer of the Former Radio Hafren Building, Newtown (Cllr R Edwards). Referred from Services Committee 10th Jun'19: to receive a request from Services Committee that further consultation with Severn Park Café proprietor is required prior to progressing with project. 	

39		<p><i>RESOLVED</i> <i>In accordance with the Public Bodies (Admission to Meetings) Act 1960 (2) the Committee resolves that members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted [contractual negotiations].</i></p> <p>a) Cllr R Edwards tabled a draft lease of the building from Powys CC to Town Council received today. He suggested that, to give time for it to be examined properly by members that a special meeting is called for the following week.</p> <p><i>RESOLVED</i> <i>The committee approves the calling of a special meeting of the Strategy and Corporate Projects committee on Thursday 11th July 2019 at 6.30pm to be held in the Council Chambers.</i></p>	Town Clerk
40		<p>b) This item was deferred until the Special Meeting on the 11th July.</p> <p><i>RESOLVED</i> <i>The committee resolves to end the confidential session.</i></p>	Town Clerk
41	8.2	<p>Place Plan: To receive, and resolve if desired, the monthly highlight report (paper 9 to follow) (Cllr R Edwards).</p> <p>Cllr R Edwards advised the committee that the Place Plan project is progressing as planned with the current phase being evidence collection.</p>	
42	8.3	<p>Canal Restoration: to report, and resolve if desired, from project partners on project progress (Cllr R Edwards).</p> <p>Following the reconfiguration of staff roles, there was some confusion as to which officer is to support this project in future. The Town Clerk agreed to clarify in due course.</p>	Town Clerk

Cllr S Newham declared a personal and prejudicial interest and left the meeting.

43	8.4 8.4.1	<p>Sarah Brisco House Transformation Joint Project Project Stakeholders Team: to receive and resolve a request from the Robert Owen Museum to join the joint project (papers 8.4.1a-b).</p> <p><i>RESOLVED</i> <i>The committee approves the request from the Robert Owen Museum to join the Sarah Brisco House Transformation Joint Project as an influencing stakeholder but without the right to vote.</i></p>	Town Clerk
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Cllr S Newham returned to the meeting.

44	8.4.2	Project Team Representatives: following election of Cllr D	
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		<p>Selby as Mayor, and automatically a Trustee of Sarah Brisco Trust, to elect the committee's replacement representative to the joint project team, and to resolve continuation of Cllr J Barker and Cllr R Edwards in that capacity.</p> <p><i>RESOLVED</i> <i>The committee re-elects Cllrs J Barker, R Edwards and D Selby as NLTC representatives on the Sarah Brisco joint project team.</i></p>	
45	8.4.3	<p>Phase 1a: to receive a progress report for information, from the committee's representatives to the joint project team.</p> <p>The Town Clerk reported that Resources For Change has contacted the staff and councillors for their input to the project, agreed to check to ascertain whether R4C will be contacting all of the councillors in due course.</p>	Town Clerk
46	9	<p><u>CHAIRMAN'S AND MEMBERS' ANNOUNCEMENTS, ITEMS FOR FUTURE AGENDA AND DATE OF NEXT MEETING:</u> To receive Chairman's and Members Announcements and to note the date of next meeting of Strategy & Corporate Projects Committee Thu 5th Sep' 2019, 6.30pm, Council Offices.</p> <p>The next meeting is now to be a special meeting on Thursday 11th July at 6.30pm.</p>	

Meeting ended 8.35 p.m.

Signed as a correct record:

Chair	
Date:	