



**CYNGOR TREF NEWTOWN A LLANLLWCHAEARN
TOWN COUNCIL OF NEWTOWN & LLANLLWCHAIARN**

Decision Log - The resolutions passed by Council

Year 2016-2017

The following resolutions were made:

Date	Council or Committee	Minute Number	Resolution
23-05-16	Council	1.1	<i>Town Council elects Cllr Richard Edwards unopposed as Mayor for 2016-17.</i>
23-05-16	Council	1.2	<i>Town Council elects Cllr Linda Woodward as Deputy Mayor for 2016-17.'</i>
23-05-16	Council	6	<i>'The minutes of the meeting of the Town Council held on 25th April 2016 are approved, adopted, and signed as a correct record.</i>
23-05-16	Council	8.1	<i>Town Council resolved to approve the Vision and Mission Statements subject to the following revisions:see 8.1</i>
23-05-16	Council	8.2	<i>The new council structure is adopted as laid out in paper 8.2b, with the People and Services Committee being renamed "Services Committee". There is no set number of members for each committee and no restriction on the number of committees Councillors can join.</i>

23-05-16	Council	9.1	<p><i>Town Council elects to committees as follows:</i></p> <p><i>Services Committee</i></p> <p><i>Cllr T Chandler</i></p> <p><i>Cllr S Hill</i></p> <p><i>Cllr. D. Selby</i></p> <p><i>Cllr R White</i></p> <p><i>Cllr L Woodward</i></p> <p><i>Resources Committee</i></p> <p><i>Cllr J Barker</i></p> <p><i>Cllr R Edwards</i></p> <p><i>Cllr P Hough</i></p> <p><i>Cllr D Selby</i></p> <p><i>Cllr L Woodward</i></p> <p><i>Economy & Environment Committee</i></p> <p><i>Cllr J Barker</i></p> <p><i>Cllr R Clarke</i></p> <p><i>Cllr R Edwards</i></p> <p><i>Cllr S Hill</i></p> <p><i>Cllr P Hough</i></p> <p><i>Cllr S Newham</i></p> <p><i>Cllr J Thorp</i></p> <p><i>Cllr R White</i></p>
23-05-16	Council	9.1	<p><i>Town Council resolves that any absent Members can be nominated and elected to committees at the next meeting of Full Council.</i></p>
23-05-16	Council	9.2	<p><i>Town Council establishes a Disciplinary and Grievance Panel and elects the following members to it: Cllr T Chandler, Cllr S Hill, Cllr S Newham, Cllr J Thor, Cllr R White.</i></p>
23-05-16	Council	10.1	<p><i>Town Council retains retain/ establishes the following membership of Outside Bodies:see 10.1</i></p>

23-05-16	Council	10.2	<p><i>Town Council elects representatives to outside bodies as follows:</i></p> <p><i>Schools Governing Bodies</i></p> <p><i>a) Hafren Junior School Governing Body</i></p> <ul style="list-style-type: none"> • vacant <p><i>b) Ladywell Green Infants School Governing Body</i></p> <ul style="list-style-type: none"> • vacant <p><i>c) Maesyrrhandir Primary School Governing Body</i></p> <ul style="list-style-type: none"> • Cllr S Hill <p><i>d) Penygloddfa School Governing Body</i></p> <ul style="list-style-type: none"> • vacant <p><i>e) St Mary's RC School Governing Body</i></p> <ul style="list-style-type: none"> • Cllr J Barker <p><i>f) Treowen Primary School Governing Body</i></p> <ul style="list-style-type: none"> • Moses Tutesigensi was nominated to stand as a non-councillor representative. Town Clerk to notify. <p><i>g) Ysgol Daydd Llwydd School Governing Body</i></p> <ul style="list-style-type: none"> • Cllr R Clarke <p><i>Other Bodies</i></p> <p><i>h) Action for Children Family Centre Committee (Skylark Way)</i></p> <ul style="list-style-type: none"> • Cllr P watkins <p><i>i) Maldwyn Leisure Centre Local Consultative Committee</i></p> <ul style="list-style-type: none"> • Cllr P Watkins <p><i>j) Montgomery Canal Partnership</i></p> <ul style="list-style-type: none"> • Cllr S Newham <p><i>k) Montgomery Waterways Restoration Trust ('Friends' Subscription)</i></p> <ul style="list-style-type: none"> • Cllr J Thorp <p><i>l) Montgomeryshire Police Liaison Committee</i></p> <ul style="list-style-type: none"> • Cllr P Watkins
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23-05-16	Council	11.1	<p><i>Town Council adopted the amended model Standing Orders subject to the following amendments:</i></p> <p><i>Page 4 – Item 3r</i> <i>“by show of hands, except where a ballot is requested and seconded by any two Members.”</i></p> <p><i>Page 7 – Item 9</i> <i>Items 9b,c,d & e to be deleted</i></p> <p><i>Title to read “Business For a Meeting That Requires...”</i></p> <p><i>Page 7 – Item 10</i> <i>Title to read “Business At a Meeting That Does Not Require...”</i></p> <p><i>Page 12 – Item 23b</i> <i>Should read “representing the area of the County Council”</i></p>
23-05-16	Council	11.2	<p><i>Town Council adopted the amended model Financial Regulations subject to the following amendments:</i></p> <p><i>Page 3 – Item 3.2</i> <i>“... unless during the budget year and with the approval of the Resources Committee”</i></p> <p><i>All references to the committees need to be updated to incorporate the new committee names.</i></p>
23-05-16	Council	11.3	<p><i>Town Council adopted the Corporate Risk Assessment for 2016-17 subject to the following amendment:</i></p> <p><i>Page 6 – Protection of 3rd Parties section</i> <i>A clause is required relating to Data Protection</i></p>
23-05-16	Council	12.1	<p><i>Town Council resolved the level of the Mayor’s Allowance to be £2,250. The Mayor’s Allowance is to be reviewed when the next budget is set.</i></p>
23-05-16	Council	12.2	<p><i>Town Council specifies the authorised signatories on the council’s bank accounts as the Chair of the Resources Committee, the Mayor, Deputy Mayor and Town Clerk.</i></p>
23-05-16	Council	12.3	<p><i>Town Council agreed the levels of insurance in paper 10.3, with the following requests:</i></p> <ul style="list-style-type: none"> <i>• Fingerposts and town maps should be added to the cover if not already included.</i> <i>• Please investigate whether an insurance claim can be made to repair the damaged bus shelter at Nantoer.</i> <i>• Insurance cover to be reviewed in future in line with the budget setting meeting in January.</i>
23-05-16	Council	13.1	<p><i>Town Council agreed to the frequency and dates of council meetings as laid out in the paper “Draft Council Committee Meeting Cycle 2016/17”. Meetings to take place on Monday evenings at 6.30pm.</i></p>

23-05-16	Council	13.2	Town Council agreed to the dates of committee meetings as laid out in the paper "Draft Council Committee Meeting Cycle 2016/17" with the following amendments: <ul style="list-style-type: none"> • The column headings for "Resources" and "Economy and Environment" to be swapped. • The August meeting for "Economy & Environment" should read 8/8/16. All meetings to take place on Monday evenings at 6.30pm.
23-05-16	Council	13.3	Town Council requests the Resources Committee to make suggestions regarding the format, frequency and dates of Council Surgeries.
23-05-16	Council	14	Town Council agrees the "Statement of Concern" with the following amendments: <ul style="list-style-type: none"> • "Newtown and Llanllwchaearn Town Council wishes to condemn the increases in car parking across Powys and the effect it has on local people, visitors and the damage to the local economy" • The statement should also refer to feedback from the Community Consultation, which highlighted parking charges as a priority issue.
23-05-16	Council	14	Town Council requests that the Statement of Concern be drafted into a press release plus be placed on the Town Council website.
23-05-16	Council	14	Town Council requests that the Economy & Environment Committee draft a more detailed letter based on paper 14 to send to relevant contacts at Powys County Council.
23-05-16	Council	14	Paper 14 to include the following amendment: <i>"It is worth noting that Pembrokeshire County Council is charging 50p.."</i>
23-05-16	Council	17	Town Council requests that Economy & Environment Committee consider suggestions for railway and bus service improvements.
06-06-16	Services		Meeting Cancelled
13-06-16	Economy & Environment	1	Committee elects Councillor Sue Newham as Chair of the Economy & Environment Committee'
16-06-16	Economy & Environment	5	'Committee notes the areas of responsibility, staff support, elected membership and dates of meetings.'
13-06-16	Economy & Environment	6.2	'Committee notes the new process at Powys CC notifying Town and Community Councils of Planning Decisions in their area (paper 6.2a-c).'
13-06-16	Economy & Environment	6.3	'The Planning Committee responds to planning application consultation(s) as follows:' - see 6.3
13-06-16	Economy & Environment	6.4	'Committee wishes to draw the attention of Powys CC Planning office to planning enforcement matters as follows: Enquire whether the planning department has received a change of use application from "Jo Joe" shop on Broad Street.'
13-06-16	Economy & Environment	8.1	'Committee resolves to add a plaque to the heritage trail to indicate the home of harpist, John Roberts.'

13-06-16	Economy & Environment	8.2	<i>'Committee agrees the design of the street banners, subject to the following additions: i) all banners to include the Facebook logo and the website address ii) the market banner should not feature the "open" sign, iii) the Town Council banner should read "Welcome to Newtown" in English & Welsh. 5 copies of each design to be produced. Councillors Edwards (Mayor) & Newham to approve the final proofs.'</i>
13-06-16	Economy & Environment	8.3	<i>'Committee agrees to delegate the decision regarding the design and print of the tourism leaflet to Councillors Edwards (Mayor) & Newham and the Marketing Manager'</i>
13-06-16	Economy & Environment	8.6	<i>'Committee requests Cllr Edwards (Mayor) and Marketing Manager to write a specification detailing requirements for the town Wi-Fi.'</i>
13-06-16	Economy & Environment	13.2	<i>'Committee agrees to refer to the Standing Orders for guidance and resolve at the next meeting, the most effective way of working with Newtown Unlimited. Also to approach members of the group for expressions of interest regarding becoming advisory members.'</i>
13-06-16	Economy & Environment	11	<i>'Committee notes the request from Full Council that the statement of concern about car parking charges as amended at the full council meeting 23/5/16 is issued as a press release and placed on the Town Council website.'</i>
13-06-16	Economy & Environment	11	<i>'Committee requests that Cllr S Newham add to her statement, case studies from other areas and that the statement is sent in letter format to the appropriate contacts at Powys County Council.'</i>
13-06-16	Economy & Environment	9	<i>'Committee requests that Cllr S Newham and Marketing Manager incorporate further content as follows into the "promoting A Distinct Identity" section: i) Pryce Jones & mail order history, ii) Heritage of the wool industry & canal iii) History of the market including the Charter.'</i>
13-06-16	Economy & Environment	9	<i>'Committee agrees for individual councillors to work on separate sections of the strategy, Marketing Manager to circulate copies of headings to committee members.'</i>
13-06-16	Economy & Environment	12.2	<i>'Committee requests a letter is sent to Powys County Council highlighting the complaint from the member of the public and requesting the council to improve signage and lighting, visible from the steps of the train station.'</i>
13-06-16	Economy & Environment	12.3	<i>'Committee requests that the Marketing Manager prioritise the report on the historical overview of the market including statistical information. Also approves the request to join the National Association of Market Traders.'</i>
13-06-16	Economy & Environment	13.1	<i>'Committee agrees that a representative for the North & Mid Wales Destination Network be confirmed at the next meeting.'</i>
13-06-16	Economy & Environment	13.1	<i>'Correspondence from the North & Mid Wales Destination Network to be provided to the Economy and Environment Committee in the future.'</i>
13-06-13	Economy & Environment	13.1	<i>'A representative for the North & Mid Wales Destination Network be elected annually at the Annual Meeting.'</i>

20-06-16	Resources	4	<i>'Committee requests RFO to submit a paper for the next meeting making recommendations on the most appropriate accounts financially and operationally.'</i>
20-06-16	Resources	5	<i>'The minutes of the Resources Committee 20 June 2016 are approved and signed as a correct record with a note that Appendix 1 is incorrect and needs to be replaced by the Payment Run for June 2016.'</i>
20-06-16	Resources	7.2	<i>'Committee approves and authorises the items for payment in Appendix 1, including the invoice of £105 for Engraving World.'</i>
20-06-16	Resources	7.3	<i>'Committee receives and notes the Council and Committee budgets spend Year to Date Summaries (paper 7.3a-c), Reserves Balances Summary (paper 7.3d), Bank Reconciliations (papers 7.3e-h) and Transaction Lists (paper 7.3i-l).'</i>
20-06-16	Resources	7.4	<i>'Committee requires RFO to present a paper to the September meeting giving proposals for the simplification of the banking arrangements.'</i>
20-06-16	Resources	8	<i>'Committee approves financial assistance of £1000 to Dial-a-Ride towards the cost of a minibus.'</i>
20-06-16	Resources	9	<i>'Committee approves the calendar of key committee event dates (paper9a)'</i>
20-06-16	Resources	9	<i>'Committee agrees not to have a meeting in August and delegated authority to the Chair and one other committee member to authorise payment runs for the RFO. The Chair will ensure signatories can attend to sign cheques. '</i>
20-06-16	Resources	10	<i>'Councillor P Watkins is elected as Vice Chair of the Resources Committee and representative of this committee on the Sarah Brisco Trust.'</i>
20-06-16	Resources	11	<i>'Committee approves the draft Terms of Reference with the following amendments:</i> <ul style="list-style-type: none"> • Include the Vice Chair role • Correct references to "Services" committee • Add a list of committee responsibilities, taken from the structural diagram. '
20-06-16	Resources	12.2	<i>'Committee receives and notes the monthly Health & safety statistics (paper 12.2 to follow).'</i>
27-06-16	Council	23.1	<i>'The minutes of the meeting of the Town Council held on 23rd May 2016 are approved, adopted, and signed as a correct record, with typographical errors corrected and with the following amendments:</i> <ul style="list-style-type: none"> • Page numbers to be added.'
27-06-16	Council	23.1	<i>'The minutes of the meetings of the Amenities Committee held on 7th April and 5th May 2016 are approved, adopted, and signed as a correct record, with typographical errors corrected.'</i>

27-06-16	Council	23.1	<i>'The minutes of the meeting of the Finance & General Purposes Committee held on 16th May 2016 are approved, adopted, and signed as a correct record, with typographical errors corrected and with the following amendments: • Cllr R White joined the meeting at this point (time to be deleted).'</i>
27-06-16	Council	23.1	<i>'The minutes of the meeting of the Planning Committee held on 16th May 2016 are approved, adopted, and signed as a correct record, with typographical errors corrected.'</i>
27-06-16	Council	23.1	<i>'The minutes of the meeting of the Regeneration Committee held on 11th May 2016 are approved, adopted, and signed as a correct record, with typographical errors corrected.'</i>
27-06-16	Council	23.1	<i>'The minutes of the meeting of the Staffing Committee held on 12th April 2016 are approved, adopted, and signed as a correct record, with typographical errors corrected.'</i>
27-06-16	Council	25	<i>'Council agrees that the Declaration of Vacancy & Notice of Co-Option for Newtown West Ward be re-advertised.'</i>
27-06-16	Council	26.1	<i>'Councillors are elected to new Committees as follows: a) Economy and Environment Committee Cllr P Watkins b) Resources Committee Cllr V Howard Cllr P Watkins c) Services Committee. Cllr G Bowker Cllr V Howard Cllr S Newham Cllr D Thomas'</i>
27-06-16	Council	26.2	<i>'Chairs of new Committees are formally appointed as follows: a) Economy & Environment Committee - Cllr S Newham b) Resources Committee - Cllr D Selby.'</i>
27-06-16	Council	26.4	<i>'Council approves a change of wording to all Terms of reference documents as follows: • Membership of the committee will be elected by the Council and to be 50% of the committee membership or 3 councillors, whichever is the greater.'</i>
27-06-16	Council	27.1	<i>'Council approves Cllr R Clarke and Cllr P Hough to act as joint representatives to Mid and North Powys Destination Network,'</i>
27-06-16	Council	27.1	<i>'Council requests that all committees elect a vice chair as a reserve trustee for the Sarah Brisco Trust, should a shortfall occur due to duplication of roles.'</i>
27-06-16	Council	28.1	<i>'Council approves the recommendation of Resources Committee regarding pre external audit accounts and Annual Return for year ending 31st March 2016, and authorised dispatch to external audit.'</i>

27-06-16	Council	28.2	<i>'Council receives and notes, items for payment and reconciled bank balances approved by Resources Committee, and the reserves YTD report.'</i>
27-06-16	Council	29.1	<i>'Council receives and adopts the updated 'Strategy for Change''</i>
27-06-16	Council	29.2	<i>'Council receives and adopts the recommendations in the Embedding Policies paper with the following amendments:</i> <ul style="list-style-type: none"> • <i>Appendix 1 – "Child & Vulnerable Adult policy – February 2017"</i> • <i>Appendix 2 – "If the answer to any of the above is YES then the council..."'</i>
27-06-16	Council	30.1	<i>'Council approves the closure of the project to transfer toilets from Powys CC to Town Council as complete and transfers toilets to its operational services, according to Letter of Comfort and acknowledgement (dated 20th January 2016) that Powys CC will transfer the freehold of the said properties in due course and consents to the works being undertaken.'</i>
27-06-16	Council	30.1	<i>'Council approves the closure of the renovation project at Back Lane toilets as complete and transfers renovated toilets to its operational services.'</i>
27-06-16	Council	30.2	<i>'Council approves the project proposal entitled Parc Glan yr Afon Hafren/ Severn Riverside Park in entirety and unamended, and authorises the Community Delivery Project Team further develop the project and budget and take the transfer through to completion under the community delivery programme.'</i>
27-06-16	Council	30.3	<i>'Council approves the inclusion of street cleaning and street scene in Town Council's programme of potential community delivery, and authorises the Community Delivery Project Team to contact Powys County Council to initiate investigations of cost and feasibility and report back to Town Council for decision in due course.'</i>
27-06-16	Council	31	<i>'Council approves Cllr D Selby, Cllr R Edwards (Mayor) and Cllr J Barker as members of a sub-committee of the Resources Committee to address the long-term arrangements between the Town Council and Sarah Brisco Trust and report back to Full Council in due course.'</i>
27-06-16	Council	33	<i>'Council agrees to host a Town Council stall at the Food Festival.'</i>
04-07-16	Services	1	<i>'Cllr R White is elected as Services Committee Chairman for 2016-17.'</i>
04-07-16	Services	6	<i>'Committee notes the Committee areas of responsibility, staff support, elected membership and dates of committee meetings (as laid out in papers 6a & b).'</i>
04-07-16	Services	8	<i>'Committee notes the pre-Services Committee (Amenities) year to date budget report.'</i>
04-07-16	Services	9.1	<i>'Committee instructs Amenities Manager to contact the contractor who carried out the work at the Robert Owen Gardens and give them a 1 month deadline to start the outstanding work on the coping stones.'</i>

04-07-16	Services	9.3	<i>'Committee instructs that the work on the Trenor Football Area proceed as soon as possible. Committee further instructs that the Amenities Manager ask contractors to quote for the two projects separately and attempts to bring the BMX project back in budget, and the Amenities Manager to report back to committee.'</i>
04-07-16	Services	9.4	<i>'Committee instructs the Amenities Manager to liaise with Welsh Government regarding any technical restrictions and considerations before beginning work on a project initiation document.'</i>
04-07-16	Services	9.5	<i>'Committee resolves not to pursue the application for Centenary Field status until the devolution of the park matter is settled.'</i>
04-07-16	Services	10	<i>'Committee instructs the Amenities Manager to seek to extend the contract with the existing supplier until 1st April 2017. Committee instructs the Amenities Manager to prepare a paper on the staffing implications of in-house maintenance of the toilets for the next Resources Committee meeting and report back to the subsequent Services Committee meeting. Committee resolved to consider actively, the future options for maintenance of the toilets from September.'</i>
04-07-16	Services	12	<i>'Committee agreed that individual Councillors would photograph cases of loose slabs and submit the details directly to Powys County Council.'</i>
11-07-16	Economy & Environment	18	<i>'Committee resolves to move Item 9 up the agenda in order for the guest speaker to participate.'</i>
11-07-16	Economy & Environment	18b	<i>'Committee appoints the following Councillors to a sub group to work on the Tourism Strategy research and framework: Cllr R Clarke, Cllr P Hough, Cllr P Watkins. The subgroup is also to include local tourism businesses.'</i>
11-07-16	Economy & Environment	19	<i>'Committee approved as a correct record, the minutes of the meeting of the Economy & Environment Committee 13th June 2016 (paper 4).'</i>
11-07-16	Economy & Environment	21.1	<i>'Committee notes planning specific correspondence (paper 6.1a-b).'</i>
11-07-16	Economy & Environment	21.2	<i>'Committee notes planning decisions (paper 6.2a-b).'</i>
11-07-16	Economy & Environment	21.3	<i>'The Planning Committee responds to planning application consultation(s) as follows:' - see minute</i>
11-07-16	Economy & Environment	22	<i>'Committee notes the papers 7a-d'</i>
11-07-16	Economy & Environment	23.4	<i>'Committee resolves to accept the quotation from Ontrac for printing the tourism leaflet.'</i>
11-07-16	Economy & Environment	24	<i>'Committee requests the Winter Festival working group (Cllr S Hill & Cllr L Woodward) work on a proposal for joint-working on the grotto, to be considered at the September E&E meeting.'</i>

11-07-16	Economy & Environment	24	<i>'Committee recommends that the Resources committee approve a spend of up to £10,000 on upgrading the infrastructure for the Christmas lights.'</i>
11-07-16	Economy & Environment	25	<i>'Committee resolves for the Canal Regeneration PID to go forward to Full Council for approval.'</i>
11-07-16	Economy & Environment	25	<i>'Committee agrees to establish a working group for the Canal Restoration project comprising Cllr R Edwards, Cllr J Thorp, Cllr P Hough & Cllr S Newham. The group will also include co-opted members from outside bodies including the Canal Regeneration Trust.'</i>
11-07-16	Economy & Environment	25	<i>'Committee agrees the Markets Manager should provide a quarterly report on the market.'</i>
11-07-16	Economy & Environment	26	<i>'Committee resolves:a) That Newtown Unlimited is the channel for interface between the Council/Committees and the community on NCAP mattersb) That Newtown Unlimited is invited to send up to two representative(s) as Guests to Council and/or Committees to discuss and review the Council work based on NCAPc) That such invitations are issued on an agreed scheduled basis determined by Council and/or Committee d) That Newtown Unlimited selects its own representative(s) to attend as Guest to Council and/or Committee.'</i>
11-07-16	Economy & Environment	27.1	<i>'Committee resolves to address a full agenda at the next meeting which will be held on 8th August 2016 at Glanhafren Market Hall (meeting room 2), High Street, Newtown.'</i>
18-07-16	Resources	19	<i>'Committee requests RFO to submit a paper for the next meeting making recommendations on the most appropriate accounts financially and operationally.'</i>
18-07-16	Resources	20	<i>'The minutes of the Resources Committee 20 June 2016 are approved and signed as a correct record with a note that Appendix 1 is incorrect and needs to be replaced by the Payment Run for June 2016.'</i>
18-07-16	Resources	22.2	<i>'Committee approves and authorises the items for payment in Appendix 1, including the invoice of £105 for Engraving World.'</i>
18-07-16	Resources	22.3	<i>'Committee receives and notes the Council and Committee budgets spend Year to Date Summaries (paper 7.3a-c), Reserves Balances Summary (paper 7.3d), Bank Reconciliations (papers 7.3e-h) and Transaction Lists (paper 7.3i-l).'</i>
18-07-16	Resources	22.4	<i>'Committee requires RFO to present a paper to the September meeting giving proposals for the simplification of the banking arrangements.'</i>
18-07-16	Resources	23	<i>'Committee approves financial assistance of £1000 to Dial-a-Ride towards the cost of a minibus.'</i>
18-07-16	Resources	24	<i>'Committee approves the calendar of key committee event dates (paper9a)'</i>
18-07-16	Resources	24	<i>'Committee agrees not to have a meeting in August and delegated authority to the Chair and one other committee member to authorise payment runs for the RFO. The Chair will ensure signatories can attend to sign cheques. '</i>

18-07-16	Resources	25	<i>'Councillor P Watkins is elected as Vice Chair of the Resources Committee and representative of this committee on the Sarah Brisco Trust.'</i>
18-07-16	Resources	26	<i>'Committee approves the draft Terms of Reference with the following amendments:· Include the Vice Chair role· Correct references to "Services" committee· Add a list of committee responsibilities, taken from the structural diagram. '</i>
18-07-16	Resources	27.2	<i>'Committee receives and notes the monthly Health & safety statistics (paper 12.2 to follow).'</i>
25-07-16	Council	43	<i>'The minutes of the meeting of the Town Council held on 27th June 2016 are approved, adopted, and signed as a correct record.'</i>
25-07-16	Council	45	<i>'Mrs Joanne Ellis was co-opted as Councillor for Newtown West Ward and signed a declaration of office and joined the meeting at this point.'</i>
25-07-16	Council	46.1	<i>'Council adopts the formal appointment of Cllr R White as Chair of Services Committee.'</i>
25-07-16	Council	46.2	<i>'A unanimous decision was made for the Community Delivery Project Team (CDPT) to prepare and submit an Expression Of Interest to Powys County Council for the transfer of Northside Hall.'</i>
25-07-16	Council	46.2	<i>'Council agrees to continue the current practise of receiving and then adopting approved minutes only. Draft (yet to be approved) minutes are not required and chairs will continue to give verbal updates at Full Council meetings.'</i>
25-07-16	Council	46.2	<i>'The minutes of the meetings of the Economy and Environment Committee held on 13th June 2016, and the Resources Committee held on 20th June 2016 and the note of cancellation of the meeting of Services Committee on 6th June 2016 are approved, adopted, and signed as a correct record, with typographical errors corrected.'</i>
25-07-16	Council	48.1	<i>'Council receives and notes, items for payment and reconciled bank balances and reserves YTD as approved by Resources Committee.'</i>
25-07-16	Council	48.2	<i>'The matter is deferred and Resources Committee is instructed to consider allocation and costs of Special Responsibility Allowances plus a Deputy Mayor Allowance and report back to Full Council.'</i>
25-07-16	Council	49.1	<i>'Committee-related policies will be reviewed by the Chairs and Vice Chairs of the appropriate committee. Full council-related policies will be reviewed by the Mayor and Deputy Mayor. '</i>
25-07-16	Council	49.2	<i>'Council adopts the Community Engagement Strategy with the grammatical correction: "To communicate, consult and engage effectively."'</i>
25-07-16	Council	51	<i>'Council approves the Canal Restoration Project Initiation Document.'</i>
25-07-16	Council	52	<i>'Council approves capital expenditure on infrastructure improvements for electrical supply to Christmas lights and requires the Economy & Environment Committee to explore possibilities for reducing costs.'</i>

25-07-16	Council	53	<i>'Newtown and Llanllwchaiarn Town Council recognises the extra work that the requirements of the act put on us as a Council. It will contact Powys County Council to seek clarity as to when the consultation will start the timescale of the consultation and the assessment of local wellbeing. Council asks each committee to review their work as to the provisions of the act after we have received clarity from Powys County Council.'</i>
25-07-16	Council	54	<i>'Council endorses the Aberystwyth University survey to be undertaken around and at the Food Festival. Cllr R Edwards will provide a statement of support.'</i>
25-07-16	Council	55	<i>'Cllr S Newham volunteered to co-ordinate the organisation of the NLTC stall at the Food Festival.'</i>
25-07-16	Council	56	<i>'Council resolves an amended motion: "to write to Powys County Council requesting the charges for road closures and associated procedures are reviewed and requesting a breakdown of costs." The council also resolved to write to other town & community councils for support.'</i>
25-07-16	Council	58	<i>'An invitation to attend as guest speaker at the next meeting, is to be issued to the representative from Shrewsbury and Telford Hospitals.'</i>
01-08-16	Services	17	<i>'In accordance with the Public Bodies (Admission to Meetings) Act 1960 (2) the Committee resolves that members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.'</i>
08-08-16	Economy & Environment	31.1	<i>'Cllr Susan Hill is elected as Vice-Chair of Economy and Environment Committee.'</i>
08-08-16	Economy & Environment	31.2	<i>'Economy and Environment Committee recommends the draft Terms of Reference to go forward to Council for approval with the following amendments: a) Purpose of Committee • amend 'Environment' to add '...Newtown and Llanllwchaiarn as a place' b) Delegated Powers and Responsibilities Amend '...nominate a trustee...' to '...nominate the Vice-Chair as trustee...' • Amend '...manage the tourist information service.' to '...plan the development of Newtown and Llanllwchaiarn as a tourist destination and manage the tourist information service.' • add 'Undertake Publicity and Marketing as it pertains to the work of this committee.'</i>
08-08-16	Economy & Environment	32	<i>'Committee approves as a correct record, the minutes of the meeting of the Economy & Environment Committee 11th July 2016.'</i>
08-08-16	Economy & Environment	34.1.2	<i>'Committee approves attendance by Cllr S Hill and the Town Clerk to the Place Plan Event 20th September at Colwyn Bay.'</i>
08-08-16	Economy & Environment	34.2	<i>'Committee will continue to receive all applications for Newtown and Llanllwchaiarn, but minor applications will be fast-tracked for approval unless Committee or an individual committee member requests in depth consideration.'</i>

08-08-16	Economy & Environment	34.4	<i>'Committee responds to planning application consultation(s) as follows:'</i>
08-08-16	Economy & Environment	35.2	<i>'Committee contributes to cost savings for Christmas Lights [connections] Infrastructure as follows:</i> <ul style="list-style-type: none"> • <i>Re-allocate budget 499/4913 (Capital/ New Benches) £3,000</i> • <i>Asks officers to seek sponsorship (within planning permissions) of electrical connection boxes with a letter from The Mayor.</i> <i>Committee also notes £1,000 built into the Winter Festival budget for 'new equipment lights' which can be used as part of the spend towards connection boxes.</i> <i>Committee will monitor progress at next meeting.'</i>
08-08-16	Economy & Environment	36	<i>'Committee will progress as far as seeking quotes for a full feasibility study to draw out the benefits and reasons to provide free Wi-Fi, and Members will study the detail of the Llandrindod Wells and Vermont feasibility reports to be circulated by the Mayor.'</i>
08-08-16	Economy & Environment	39	<i>'Committee approved the recommendations in the Market Manager's report:</i> <ul style="list-style-type: none"> • <i>To introduce a quarterly Charter Market review & report from the Market Manager in order to inform the improvement and development of the market for the future</i> • <i>To set up a quarterly traders' feedback report to receive feedback in order to inform the improvement and development of the market for the future</i> • <i>To authorise the Charter Market Manager to develop a suite of market operational policies.</i> <i>Committee also resolved to begin to set out its market aspirations at September meeting.'</i>
08-08-16	Economy & Environment	40	<i>'Committee agrees the circulation of the approved Canal Restoration PID to the identified stakeholders.'</i>
08-08-16	Economy & Environment	41.2	<i>'Committee approves the officers to seek a private contractor to put up the banners if necessary.'</i>
08-08-16	Economy & Environment	41.6	<i>'Committee approves an approach to the supplier of the finger posts to obtain costs of Walking Maps and Notice Board after speaking with Newtown Walking Group on matters of design.'</i>
08-08-16	Economy & Environment	41.7	<i>'Committee will seek prices only, and delay further consideration until 2017.'</i>
05-09-16	Services	23	<i>'There being no other nomination, Cllr V Howard is elected unopposed as Vice Chair of the Services Committee'</i>

05-09-16	Services	24.1	<i>Committee approves as a correct record, the minutes of the meeting of the Services Committee 4th July 2016 with the following amendments: Item 10 – Public Toilets- resolution should read “Committee resolved actively to consider”</i>
05-09-16	Services	24.2	<i>Committee approves as a correct record, the minutes of the extraordinary meeting of the Services Committee 1st August 2016 with the following amendments: Item 4.2 Winter Operative - Add a note after the 8th paragraph: “Two different Councillors voted in favour of Option 1 as voted in favour of Option 2.”</i>
05-09-16	Services	26	<i>‘Committee receives and notes the Services Committee year to date budget report.’</i>
05-09-16	Services	27.1a	<i>‘Committee requires that the existing coping stones are replaced as a matter of extreme urgency and instructs the Amenities Manager to obtain three quotes for the work as a top priority.’</i>
05-09-16	Services	27.1b	<i>‘The Committee agreed Councillor Edwards planting proposals’ ‘Committee instructs Amenities Manager to purchase two new litter bins, up to the value of £500 each, to be situated at each end of Robert Owen Gardens.’</i>
05-09-16	Services	28	<i>‘Committee agrees to take out a subscription to the Royal Horticultural Society and to use the RHS garden design web resource to inform the planting schemes for Open Spaces.’ Committee agrees the thematic planting scheme for Open Spaces and requires the Amenities Manager to provide a full list of planting areas to all Committee members at the earliest opportunity, to enable resolutions to be passed at the next meeting as to the theme for each area.</i>
05-09-16	Services	29	<i>‘Committee instructs the Amenities Manager to obtain quotes from alternative contractors to undertake the work as laid out in the existing plans for the Trenor football area. If the quotes are within budget, also to proceed to apply for the necessary planning permission.’</i>
05-09-16	Services	34	<i>‘Committee instructs the Amenities Manager to research and report back on various options and costings for a public poster point / noticeboard.’</i>
05-09-16	Services	38.2	<i>‘Committee approves a recommendation from the Amenities Manager for additional hours for council’s winter outdoor operatives, to go to forward to the Resources Committee for approval of the expenditure.’</i>
12-09-16	Economy & Environment	46	<i>‘To recommend to Full Council that the Town Council consider issuing a regular press release highlighting positive changes in relation to the Town Plan and wider council work.’</i>
12-09-16	Economy & Environment	47	<i>‘Committee approves as a correct record, the minutes of the meeting of the Economy & Environment Committee 8th August 2016 (paper 5).</i>
12-09-16	Economy & Environment	49.3	<i>‘Committee responds to planning application consultation(s) as follows:’ ‘Committee requires officers to refer to the UDP and make reference to any appropriate UDP policies when responding with objections to planning applications.’ - see minnutes</i>

12-09-16	Economy & Environment	49.4	<i>'Committee responds to planning notices as follows:' - see minutes</i>
12-09-16	Economy & Environment	49.5.1	<i>'The Committee responds to the pre-planning consultation(s) from developers as follows:' see minutes</i>
12-09-16	Economy & Environment	49.5.2	<i>'Committee authorises officers to draft a standard protocol for dealing with Pre-Planning Consultations from Developers.'</i>
12-09-16	Economy & Environment	50.1	<i>'Committee noted the budget year to date report to 1st September''Committee requested the Charter Market Manager to prepare a list of expenditure requirements for the development of the market.'</i>
12-09-16	Economy & Environment	50.2	<i>'In addition to the savings resolved at the committee meeting on 8th August, the committee requires the Winter Festival working group to find a further saving of £500. Committee also requires the Marketing, PR and Events Officer and Charter Market Manager to present cost figures for a set of alternative formats for the event.'</i>
12-09-16	Economy & Environment	51	<i>'Having received recommendations on the town wifi feasibility study, Committee refers the decision back to Full Council concerning whether the project should proceed.'</i>
12-09-16	Economy & Environment	52	<i>'Committee requests the Marketing, PR and Events Officer and Charter Market Manager to obtain more detailed information about the Year of Legends, from Visit Wales, to inform the Tourism Strategy. '</i>
12-09-16	Economy & Environment	55	<i>'Committee agreed expenditure for the cost of a minibus for the volunteer event on 1st October.'</i>
12-09-16	Economy & Environment	56.1	<i>'Committee requires the Amenities Manager to work with Cllr S Newham to proceed with purchasing a 2 sided noticeboard to display walks information, accommodation and events to be located outside the Town Council Chamber.'</i>
12-09-16	Economy & Environment	56.2	<i>'Committee requires the Marketing Manager to arrange a meeting with Walking Newtown, Motif and the Tourism Working Group to:</i> <ul style="list-style-type: none"> • <i>promote the visibility of the Newtown walks on the Town Council website plus</i> • <i>develop more mobile friendly formats including the use of GPX files'</i>
19-09-16	Resources	46.1	<i>'The minutes of the Resources Committee 18TH July are approved as a correct record. The minutes of the Resources Committee 30th August 2016 are approved as a correct record with the following amendment:</i> <i>Item 6b) The Town Clerk is authorised to...</i> <ul style="list-style-type: none"> • <i>To defer a decision until 19th September regarding commissioning further Saturdays from current RFO at the current rate per hour until a successor takes up post and handover is effected.'</i>
19-09-16	Resources	43.1.1	<i>Committee notes: The Powys Citizens Advice report on the Newtown Advice Project Report for the period April 2016 to June 2016 (papers 7.1.1)</i>

19-09-16	Resources	43.1.2	<i>Committee notes: The consultation by Wales Audit Office Audit Fees and Scales 2017-18 (papers 7.1.2a-b)'</i>
19-09-16	Resources	43.2	<i>'Committee approves and authorises the items for payment in Appendix 1'</i>
19-09-16	Resources	43.3	<i>'Committee notes the Council and Committee budgets / Spend Year to Date Summaries (papers 7.3a-</i>
19-09-16	Resources	44	<i>'The Chair congratulates and thanks officers for their work on the audit and recommends the conclusion of audit and the external audit certificate & report to be approved by Council.'</i>
19-09-16	Resources	45	<i>'Committee deferred discussion about this item and requested recommendations from the Town Clerk, including suggested timing of any changes.'</i>
19-09-16	Resources	46	<i>'Committee requires that a decision about Special Responsibility and Deputy Mayor Allowances be deferred and requests the Town Clerk to submit a specific proposal for approval for the next financial year, including Terms of Reference for Chair and Deputy Mayor roles plus suggested amounts.'</i>
19-09-16	Resources	47	<i>'Committee authorises officers to seek formal registration of town council land assets with the land registry Land Registry'</i>
19-09-16	Resources	48	<i>'Committee authorises the Sarah Brisco House ad hoc subcommittee to work with the Amenities Manager to agree a programme of urgent / priority repairs up to a cost of £15,270 and report back to Committee. Also to undertake any urgent health and safety required repairs.'</i>
19-09-16	Resources	49	<i>'Committee approves the amended schedule of work to July 2017.'</i>
19-09-16	Resources	50	<i>Resources Committee requests all committees to review their capital and revenue expenditure for the current year. Each committee to be provided with separate capital and revenue figures at their next meetings, in order to identify underspends and overspends plus identify any likely budget changes for the next financial year. This information to be submitted to Town Clerk in order to be discussed at Resources Committee October & November meeting.</i>
19-09-16	Resources	51.1	<i>'Committee notes the review sheet for the Anti-harassment and bullying policy.'</i>
19-09-16	Resources	51.2	<i>'Committee notes the review sheet for the Equality and Diversity policy.'</i>
19-09-16	Resources	51.3	<i>'Committee notes the review sheet for the Grievance policy and approves the amendments to the policy with one additional amendment: clause 3.5 to be removed'</i>
19-09-16	Resources	51.4	<i>'Councillors volunteered to review the next policies as follows:</i> <ul style="list-style-type: none"> • <i>Cllr P Hough - Retention, Disposal and Archive or Records</i> • <i>Cllr L Woodward – Capability and Performance.'</i>
19-09-16	Resources	52.1	<i>'Committee receives and notes the monthly Health & Safety statistics'</i>
19-09-16	Resources	54	<i>'In accordance with the Public Bodies (Admission to Meetings) Act 1960 (2) the Committee resolves that members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.'</i>

19-09-16	Resources	55	<i>Committee resolves to extend the current temporary 6-month contract for an outdoor operative resource for an additional 6 months, to 31st March. The resource must not be funded from reserves but from savings in the Services Committee budget as recommended in the accompanying paper – ‘Recommendation for additional hours for council winter outdoor operatives’.</i>
19-09-16	Resources	56	<i>‘A recruitment panel was confirmed comprising 3 of the following councillors depending on their availability Cllrs Selby, Woodward and Barker and Watkins. The panel is authorised to take recruitment through to appointment.’</i>
26-09-16	Council	65	<i>‘The minutes of the meeting of the Town Council held on 25th July 2016 are approved as a correct record with the following amendments: <ul style="list-style-type: none"> • Minute 46.2 – dates of the minutes of the meetings should be: ‘the Economy and Environment Committee held on 13th June 2016, and the Resources Committee held on 20th June 2016 and the note of cancellation of the meeting of Services Committee on 6th June 2016.’ • Minute 56 – an action point for Town Clerk to be added. • Minute 59.2 – correct date is 26th Sept 2016.’ </i>
26-09-16	Council	67.1	<i>‘Terms of Reference for Committees are adopted with the amendments from the Town Clerk and by Chair if Economy and Environment Committee.’</i>
26-09-16	Council	67.2	<i>‘Cllr J Ellis is elected to the Economy & Environment Committee.’</i>
26-09-16	Council	67.3	<i>‘Town Council adopts the minutes of committees as listed below: <ul style="list-style-type: none"> • Services Committee 4th July & 1st August • Economy and Environment Committee 11th July & 8th August.’ </i>
26-09-16	Council	68.1.2	<i>‘Council supports working with young people but defers decision on the matter until after the establishment of the new council.’</i>
26-09-16	Council	69.1	<i>‘Council approves the conclusion of the audit and the external audit certificate & report.’</i>
26-09-16	Council	69.2	<i>‘Council receives and notes items for payment and reconciled bank balances and reserves YTD as</i>
26-09-16	Council	70.1	<i>‘Council adopts the amended Code of Conduct according to The Local Authorities (Model Code of Conduct) (Wales) (Amendment) Order 2016, and authorises advertisement of adoption of the amended Code’.</i>
26-09-16	Council	70.2	<i>‘Council notes the review sheets for the Anti-harassment & Bullying, Equality & Diversity and Grievance policies and notes the amended Grievance Policy.’</i>
26-09-16	Council	70.3.1	<i>‘Council notes the review sheets for the Freedom of Information, Data Protection and Anti-Bribery, Fraud & Corruption policies.’</i>
26-09-16	Council	70.3.2	<i>‘Policies will be reviewed as follows: <ul style="list-style-type: none"> • Concerns and Complaints (Cllr S Hill) • Gifts and Hospitality (Cllr S Newham) • Health and Safety (Cllr V Howard)’. </i>

26-09-16	Council	70.4	<i>'Council notes the comments regarding reconsideration of previous decisions.'</i>
26-09-16	Council	71.1	<i>'Council authorises officers to set out a council protocol for flags.'</i>
26-09-16	Council	71.2	<i>Council defers the decision to Fly a Flag on Commonwealth Day 13th March 2017 until the flag protocol is set out.'</i>
26-09-16	Council	71.3	<i>'Council does not wish to commission a flag for Newtown or the Town Council at this time.'</i>
26-09-16	Council	73	<i>'Council does not wish to expend further resources or take any further action relating to responses from Powys CC regarding increased car park charges.'</i>
26-09-16	Council	74.1	<i>'Newtown and Llanllwchaiarn Town Council submits its priorities for the four year police and crime plan as follows:</i> <ul style="list-style-type: none"> <i>• To place an emphasis on crime prevention</i> <i>• To do so through community engagement and visible community policing</i> <i>• To place additional focus on addressing crimes associated with problems of substance misuse.'</i>
26-09-16	Council	76	<i>'Council noted that the defective street light outside the Castle Vaults is still not working and will report the fault.'</i>
26-09-16	Council	77.2	<i>Council authorises a working group, comprising Cllr P Hough, Cllr R White, Cllr S Hill and Cllr V Howard to bring forward recommendations to the next meeting for a council response.'</i>
03-10-16	Services	43	<i>'Committee approves as a correct record, the minutes of the meeting of the Services Committee 5th September 2016.'</i>
03-10-16	Services	45	<i>'Committee gives the following guidance in order for the Amenities Manager to devise a more detailed planting scheme in each of the flowerbeds maintained by NLTC. Native planting and the re-use of plants will be favoured where possible</i>
03-10-16	Services	45	<i>Committee wishes to approve the detailed planting scheme and instructs the Amenities Manager to pursue sponsorship when the designs are finalised.'</i>
03-10-16	Services	45	<i>'Committee authorises Amenities Manager to maintain and repair the brickwork at the site of the raised flowerbeds near the bus station.'</i>
03-10-16	Services	47	<i>'Committee instructs Amenities Manager to establish 2 trial poster points in the 2 public toilets. To be run initially as self-managed by the public with signage encouraging respect for other user's posters.</i>
03-10-16	Services	48	<i>'Committee supports in principle, the residents of Oaklands Park in the establishment of a play park. Further work and discussions to take place with Officers, in order to present a proposition.'</i>

03-10-16	Services	49	<i>'Committee authorises Amenities Manager to issue tendering documents for Options 1 &2 and to produce figures for Option 3 to include costings for staff management and all employment costs. To report back to December's committee meeting'.</i>
03-10-16	Services	50.1	<i>'Committee receives and notes the Services Committee year to date budget report.'</i>
03-10-16	Services	50.2.1	<i>'Committee instructs Amenities Manager to research likely costs for the following committee objectives for 2017-18 and report back to next committee meeting:</i> <ul style="list-style-type: none"> • Upgrade of Gravel Carpark toilets • Flowerbed changes • Possible town statue • Increased ground maintenance'
03-10-16	Services	51	<i>'Committee instructs Amenities Manager to identify the owner of the bench at the Market Street</i>
03-10-16	Services	52	<i>'Committee requests clarification from the Town Clerk regarding the Council's liability regarding safety issues in reference to the bush that is growing adjacent to the town clock. Committee recommends contacting those liable in order to address the issue.'</i>
10-10-16	Economy & Environment	62	<i>'Committee approves as a correct record, the minutes of the meeting of the Economy & Environment Committee 12th September 2016 (paper 4).</i>
10-10-16	Economy & Environment	64.1.1	<i>'Cllr S Newham, Cllr S Hill and Cllr J Ellis will form a working party to report back to the November committee meeting with a recommended response to the Powys LDP Consultation. '</i>
10-10-16	Economy & Environment	64.1.2	<i>'Cllr S Newham, Cllr S Hill and Cllr J Thorp will form a working party to respond to the Consultation by Law Commission by the required deadline.'</i>
10-10-16	Economy & Environment	64.3	<i>Planning Application(s)/ Variation(s) Consultation(s) – to receive & resolve responses to consultations including, but not limited to those listed below. -See Minutes</i>
10-10-16	Economy & Environment	64.4	<i>Planning Notices - to receive & resolve responses to consultations including, but not limited to those listed below.</i>
10-10-16	Economy & Environment	64.6	<i>'Committee requests Powys County Council to clarify who is responsible for the deteriorated cellar cover adjacent to the Preem restaurant..</i>
10-10-16	Economy & Environment	64.7	<i>'Committee requests Cllr R Edwards to provide further information for discussion at the next meeting, regarding an outline proposal and costings for running a public consultation. This to inform strategy around Place Plans and the Wellbeing of Future Generations Act and to be developed into a full proposal for Full Council provisionally in June next year.'</i>
10-10-16	Economy & Environment	65.1	<i>'Committee noted the budget year to date report'</i>
10-10-16	Economy & Environment	65.1	<i>'Committee approves the budget under heading 4910 - Heritage, be used to purchase interpretation boards for the canal.'</i>

10-10-16	Economy & Environment	65.2.1	<i>'The committee wishes to commit to the following work in 2017/18: • The Food & Community Festival • The Winter Festival • Canal restoration • Place Plans / Tourism Strategy • Tourism leaflets & promotional materials • Charter market development.'</i>
10-10-16	Economy & Environment	65.2.2	<i>'Committee requests officers to address the budgeting of the food festival event to reflect accurate figures for the event income and expenditure.'</i>
10-10-16	Economy & Environment	65.2.2	<i>Committee requests the Amenities Manager to submit a proposal providing options and associated costs for replacing and maintaining the Christmas lights. To include an estimate of number of staff hours & costs associated with any in-house work.</i>
10-10-16	Economy & Environment	67.3	<i>'Committee approves the application for grant funding in celebration of Telynor Cymru Wales Harpist John Roberts and authorises Cllr S Newham to progress and manage the event.'</i>
10-10-16	Economy & Environment	68.1	<i>'Committee authorises a spend of £468.15 on purchase of markets equipment as outlined in paper 10.1'</i>
10-10-16	Economy & Environment	68.2	<i>'Committee thanks the Charter Market Manager for his work on the paper and defers the item to the next meeting.'</i>
10-10-16	Economy & Environment	69	<i>'Committee authorises expenditure on a minibus to transport volunteers - £18 each journey.'</i>
10-10-16	Economy & Environment	70.1	<i>'Committee authorises a spend of £360 for the web enhancements to promote the walks. To be deducted from the tourism budget.'</i>
17-10-16	Resources	60	<i>'The minutes of the Resources Committee 19th September 2016 are approved as a correct record.'</i>
17-10-16	Resources	62	<i>'Committee requires the Town Clerk to write to Newtown Rotary Club to explain that while the Town Council supports the spirit of the fireworks event as a popular fixture for local people, in the interest of fairness, the same rules must apply to all organisations in line with the grant making policy which was updated in October 2015. Letter draft to be forwarded to the Chair.'</i>
17-10-16	Resources	62	<i>'Committee approves financial assistance as follows and Town Clerk to notify: -see minutes'</i>
17-10-16	Resources	62	<i>'Committee decides that the Royal British Legion appeal is not considered as a Section 137 grant but will be awarded £300 from a separate Resources Committee budget for providing refreshments for the Remembrance Sunday event.'</i>
17-10-16	Resources	62	<i>'Committee requests that the Economy & Environment Committee consider an events strategy and resolve if necessary whether tourism events should be funded from that Committee's budget rather than Section 137 funds.'</i>

17-10-16	Resources	62	<i>'Committee requires that the Newtown & District Automobile Club Ltd be contacted to discuss arrangements for future funding of the Wales GB Rally event as a tourism event rather than through Section 137 funds.'</i>
17-10-16	Resources	62	<i>Committee requires Deputy Town Clerk to draw up a new draft grant-making criteria for</i>
17-10-16	Resources	63.2	<i>'Committee approves and authorises the items for payment in Appendix 1 plus staff wages (confidential document)'</i>
17-10-16	Resources	63.3	<i>'Committee approves and authorises the Direct Debit payments to Royal Horticultural Society and</i>
17-10-16	Resources	63.4	<i>'Committee receives and notes the Council and Committee budgets spend Year to Date Summaries (paper 6.3a-c), Reserves Balances Summary (paper 6.3d), Bank Reconciliations (papers 6.3e-f).'</i>
17-10-16	Resources	63.4	<i>'Committee notes the omission of 2 bank reconciliations and requires them to be issued to the committee before the next Full Council meeting.'</i>
17-10-16	Resources	64.2.2	<i>Committee agrees that the underspend in the current financial year can be used to fund the urgent repairs required at Brisco House.</i>
17-10-16	Resources	64.2.2	<i>Cllr D Selby and the Town Clerk will update and amend the pack of 4 budget update forecast papers. These will be sent to all councillors for budget setting in the November committee meetings.</i>
17-10-16	Resources	65.1	<i>'Committee approved the review of the Retention, Disposal & Archive policy'.</i>
17-10-16	Resources	65.2	<i>'Committee approved the review of the Performance Review policy'</i>
17-10-16	Resources	65.3	<i>'Committee approved the review of the Capability policy'</i>
17-10-16	Resources	66	<i>'Committee approved a spend of up to £1,000 for upgrade of the Town Council website to 'mobile friendly' and other improvements.'</i>
17-10-16	Resources	67.1	<i>'Committee noted no changes to Health & safety statistics since last month's report.'</i>
17-10-16	Resources	69	<i>'Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve that members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.'</i>
17-10-16	Resources	70	<i>'Committee noted the appointment of the new RFO and thanked the recruitment panel.'</i>
24-10-16	Council	83	<i>'The minutes of the meeting of the Town Council held on 26th September 2016 are approved as a correct record with the following amendments: Item 68.3 Other Bodies Reports- The Civic Society "had written an article for distribution by the Town Clerk..." Item 70.4 Standing Orders "regarding reconsideration of previous decisions (replace the word resolutions)"</i>
24-10-16	Council	84.5	<i>'Council requires a larger room to be booked for full council meetings as soon as possible.'</i>

24-10-16	Council	85.1	<i>'Town Council adopts the minutes of the committees as listed below: a) Services Committee –5th September 2016 meeting b) Economy and Environment Committee 12th September 2016 meeting c) Resources Committee 18th July 2016 meeting, 30th August 2016 extraordinary meeting & 19th September 2016 meeting.'</i>
24-10-16	Council	85.1	<i>'Council requires Services Committee to address as a matter of urgency, the planting of the flowerbed on the Back Lane, Park Street junction.'</i>
24-10-16	Council	85.3	<i>'Council requires Economy & Environment Committee to discuss and resolve a proposal to carry out market research regarding the desire for public wifi, among local residents.'</i>
24-10-16	Council	85.4	<i>'The Town Council will issue a regular press release highlighting positive changes in relation to the Town Plan and wider council work.'</i>
24-10-16	Council	86.2.2	<i>'Cllr R Clarke is elected the Town Council representative to the Syrian Vulnerable Persons Relocation Scheme in Newtown.'</i>
24-10-16	Council	87	<i>'Council receives and notes, items for payment and reconciled bank balances and reserves YTD as approved by Resources Committee.'</i>
24-10-16	Council	88.1	<i>'Council receives 3 review sheets and notes the actions for the following policies:</i> <ul style="list-style-type: none"> • <i>Concerns and Complaints against Council</i> • <i>Gifts and Hospitality</i> • <i>Health and Safety.'</i>
24-10-16	Council	88.2	<i>Council receives 3 review sheets and notes the actions for the following policies:</i> <ul style="list-style-type: none"> • <i>Retention, Disposal & Archive of Records</i> • <i>Capability (Performance)</i> • <i>Performance Review (Appraisals)'</i>
24-10-16	Council	88.3	<i>'Councillors were nominated to review further policies as follows:</i> <ul style="list-style-type: none"> • <i>Co-option – Cllr Phil Watkins</i> • <i>Child and Vulnerable Adults – Cllr S Newham.'</i>
24-10-16	Council	90	<i>'Council requests clarification regarding whether the Powys County Council meeting addressing the potential transfer of Plots A&B, is open to the public. '</i>
24-10-16	Council	91.1	<i>'Council do not wish to make a response to the consultation: BOUNDARY COMMISSION FOR WALES: 2018 Review of Parliamentary Constituencies.'</i>
24-10-16	Council	91.2	<i>'The working group were granted permission by Full Council to respond to the consultation on the</i>
24-10-16	Council	91.3	<i>'Council wishes to respond to the consultation with the comment that the replacement of "Attendance Allowance" with allowances for financial loss, gives unfair advantage to those in paid employment. Council recommends that Attendance Allowance is retained.'</i>
24-10-16	Council	91.4	<i>'Council do not wish to make a response to the consultation: POWYS COMMUNITY HEALTH COUNCIL: Annual Review and Preparation of the Operational Programme 2017/18.'</i>

24-10-16	Council	93	<i>'Council require Town Clerk to seek additional support from Chamber of Trade and send letter of support for the traders to PCC within appropriate timeframe for Christmas shopping period.'</i>
24-10-16	Council	94	<i>'Council grants the Mayor, Cllr R Edwards a mandate to work with Shrewsbury, Oswestry and Welshpool Town Councils to work on a common campaign to safeguard healthcare services. Any decisions to be referred to Full Council.'</i>
24-10-16	Council	95	<i>'Council instruct a defibrillator to be purchased from the 2017/18 budget'</i>
24-10-16	Council	96	<i>'Council approve the Christmas opening hours for the Town Council office. To close at 1pm 23rd December and open for the non-bank holiday days between Christmas and New Year.'</i>
07-11-16	Services	58	<i>'Committee instructs s Amenities Manager to pursue the grant for maintenance and restoration of the war memorial, including new name plaques if possible. '</i>
07-11-16	Services	59	<i>'Committee approves as a correct record, the minutes of the meeting of the Services Committee 3rd October 2016 with minor typographical errors corrected.'</i>
07-11-16	Services	62.2	<i>'Committee requires Cllr L Woodward and the Amenities Manager to investigate the availability of grants for the Trenor Football Area project.'</i>
07-11-16	Services	62.3	<i>'Committee instructs Amenities Manager to chase up the planning application drawings with the architect, for the Trenor BMX facility.'</i>
07-11-16	Services	62.4	<i>'Committee instructs Amenities Manager to continue pursuing Alun Griffiths Construction regarding the arts installation.'</i>
07-11-16	Services	63.1	<i>'Committee receives and notes the Services Committee year to date budget report.'</i>
07-11-16	Services	63.2	<i>'Committee instructs Amenities Manager to investigate the origins of the funding arrangements for the school crossing patrol and the consequence of reducing the funding.'</i>
07-11-16	Services	63.2	<i>'Committee agrees to reduce the £1000 budget allocated for the Cenotaph improvements to £500 and the Park /Flower Beds budget from £5000 to £4000. This would have the effect of reducing the committees percent increase from 10.9% to 6.5%.'</i>
07-11-16	Services	64.2	<i>'Committee instructs the Amenities Manager to permanently board up the doors to the night toilets. Committee notes that this involves the water supply being cut off and waste pipes blocked off to both night toilets. Further to request the cleaning contractor to inform the Town Council office as soon as possible if any damage has been reported by their cleaner.'</i>
07-11-16	Services	65	<i>'Committee instructs the Amenities Manager to ensure that operatives' time on the ladder is kept to</i>
14-11-16	Economy & Environment	77	<i>'Committee approves as a correct record, the minutes of the meeting of the Economy & Environment Committee 10th October 2016 with typographical errors corrected.'</i>
14-11-16	Economy & Environment	79.1.1	<i>Committee accepts the proposed focussed changes to the LDP with no comment.</i>

14-11-16	Economy & Environment	79.4	<i>Planning Notices - to receive & resolve responses to consultations including, but not limited to those listed below. Later applications will be considered at the discretion of the Chair. (Papers 6.4a-g). - see report</i>
14-11-16	Economy & Environment	80.1	<i>'Committee noted the Economy & Environment Committee budget year to date report and raised queries for the Responsible Finance Officer as follows:</i> <ul style="list-style-type: none"> • <i>Have payments been made for items 4095 (leaflets) and 4911 (taxi invoices)</i> • <i>4104 – sum of £130 has been miscoded</i> • <i>4913 – sum of £3000 needs to be reallocated to Christmas lights infrastructure.</i>
14-11-16	Economy & Environment	80.2.1	<i>'Committee resolves to retain the cost centre for the Christmas lights within the Economy & Environment committee budget.'</i>
14-11-16	Economy & Environment	80.2.1	<i>'Committee requests further information from the Amenities Manager on the options and costings for replacement and maintenance of Christmas lights by seeking closed-price tender for £25,000.'</i>
14-11-16	Economy & Environment	80.2.2	<i>'Committee will budget £3,000 for heritage projects for 2017/18'</i>
14-11-16	Economy & Environment	80.2.3	<i>Committee resolves the following amendments to the draft business plan and budget for 2017/18:</i> a) <i>Provisional figure of £25,000 in the capital budget for Christmas lights</i> b) <i>Cost centres 4201 & 4203 to remain in the revenue budget</i> c) <i>The proposed expenditure for "Place Plan" is to be removed from the budget - £2,000 capital & £8,000 revenue.</i> d) <i>Winter festival events budget to be £8,000 separate cost centres for costs associated with lights including wages</i> e) <i>Remembrance event to be budgeted under Civic functions heading</i> f) <i>Spend on bunting to be removed</i>
14-11-16	Economy & Environment	81	<i>'Cllr J Ellis joins the Tourism Strategy working group'</i>
14-11-16	Economy & Environment	82.1	<i>'Committee requires letters of thanks to be sent to those involved.'</i>
14-11-16	Economy & Environment	83	<i>'Committee requests the Tourism Strategy working group to consider and report back on aspirations and priorities for the Charter Market.'</i>

14-11-16	Economy & Environment	89	<p><i>'Committee requires the Marketing Manager to include the following items in the regular Town Council publicity and press release:</i></p> <ul style="list-style-type: none"> • <i>Winter Festival</i> • <i>Telynor Cymru Wales Event</i> • <i>Canal Restoration Project</i> • <i>Walking Newtown website upgrades'</i>
21-11-16	Resources	74	<p><i>'Committee requires the Marketing Manager to include the following items in the regular Town Council publicity and press release:</i></p> <ul style="list-style-type: none"> • <i>Winter Festival</i> • <i>Telynor Cymru Wales Event</i> • <i>Canal Restoration Project</i> • <i>Walking Newtown website upgrades'</i>
21-11-16	Resources	75	<i>'The minutes of Resources Committee 17th October 2016 are approved as a correct record.'</i>
21-11-16	Resources	77.2	<i>'Committee approves and authorises the items for payment in Appendix 1 plus staff wages (confidential document)'</i>
21-11-16	Resources	77.3	<i>'Committee receives and notes the Council and Committee budgets spend Year to Date Summaries, Reserves Balances Summary (Appendix 2) and Bank Reconciliations (Appendix 2)'</i>
21-11-16	Resources	78	<i>'Committee recommends that Full Council adopt the guidelines on virements and cap-limits to expenditure, between committees, cost centres or accounts as laid out in Appendix 3.'</i>
21-11-16	Resources	79.2.1	<i>'Committee notes the combined 1st draft of the 2017/18 budget for the council and committees. All committees are requested in their December committees, to note these reports, to confirm and review them and the various requests made.'</i>
21-11-16	Resources	79.2.1	<i>'Committee requests that the budget for the Community Delivery Project be considered in the CDPT December meeting.'</i>
21-11-16	Resources	80.1	<i>'Committee approves the review of the Disciplinary Policy and requests Full Council to appoint the Resources Committee as the pool for the Disciplinary Panel'</i>
21-11-16	Resources	80.2	<i>'Committee approves the review of the Sickness Absence Policy.'</i>
21-11-16	Resources	81	<i>'Committee notes the reports on web and Facebook statistics.'</i>
21-11-16	Resources	82	<i>The paper from Citizens Advice is noted and how the people of Newtown have been helped. Committee will review what information is required</i>
21-11-16	Resources	83.1	<i>'The Health & Safety summary is noted.'</i>

21-11-16	Resources	84	<i>'The following items are for issue for publicity: 1. Credit union about the payroll savings scheme 2. Web site stats 3. CAB report – (a joint press release to be agreed) 4. December 2nd Event'</i>
21-11-16	Resources	86	'In accordance with the Public Bodies (Admission to Meetings) Act 1960 (2) the Council resolves that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.'
21-11-16	Resources	87	'In order to consider the staffing elements of the draft budget 2017-18 Committee requested a report from the Amenities Manager.'
28-11-16	Council	103	'Council will publicise the scheme by distribution of posters and leaflets plus a banner and downloadable article on the NLTC website.'
28-11-16	Council	105	'The minutes of the meeting of the Town Council held on 24th October 2016 are approved as a correct record with minor typographical errors corrected'
28-11-16	Council	107.1	'Council adopts the approved minutes of the 3rd October 2016 Services Committee meeting.'
28-11-16	Council	107.2.1	'Council adopts the approved minutes of the 10th October 2016 Economy & Environment Committee meeting.'
28-11-16	Council	107.2.2	'Council approved a budget of up to £250 to be allocated from reserves for the cost of refreshments and small gifts for the delegation.'
28-11-16	Council	107.3	'Council adopts the approved minutes of the 17th October 2016 Resources Committee meeting.'
28-11-16	Council	108.1.1	'Council approved officer time should be used to consider an entry that could be made by NLTC to the One Voice Wales Innovative Practice National Awards 2017'
28-11-16	Council	108.2.3	'Council unanimously elects Cllr Peter Hough as Town Councillor representative to Penygloddfa School Governing Body.'
28-11-16	Council	109	'Council receives and notes, items for payment and reconciled bank balances and reserves YTD as approved by Resources Committee.'
28-11-16	Council	110	'Council adopts the recommendations by Resources committee regarding virements and cap-limits to expenditure, between committees or cost centres or accounts as laid out in paper 11. The language should be edited to help promote plain English.'
28-11-16	Council	110	'Council requests the Town Clerk to provide further recommendations with specific reference to purchase orders.'
28-11-16	Council	111	<i>'Council notes the draft 2017/18 budget. All committees are requested to review the draft budget in their next meetings. The Resources Committee is thanked for its work.'</i>
28-11-16	Council	112.2	<i>'Council accepts the recommendation by Resources committee to appoint the Resources committee as a Disciplinary panel pool.'</i>

28-11-16	Council	114.1	<p><i>'Council adopts the following motion and requires it to be sent to Powys Council to ensure that NLTC views are known before the Consultation finishes on 30th November 2016.'</i></p> <p><i>Motion</i></p> <p><i>'This Council notes the current consultation regarding the possible closure of the Newtown Recycling Centre (Potters). It is our view that the Centre is a vital resource for the Town and surrounding areas to enable proper recycling of household waste. The implications of closure are serious and we urge Powys Council to withdraw the proposal immediately.'</i></p>
28-11-16	Council	114.2	<p><i>'Council adopts the following motion. This resolution to be sent to Powys Council to ensure that Town Council views are known.'</i></p> <p><i>Motion:</i></p> <p><i>'This Council supports the concerns of the Penygloddfa CP School regarding child safety and requesting from PCC some form of traffic calming measure(s) along commercial street and Cambrian way. In addition the new care complex on Cambrian way that will house vulnerable, disabled and older persons adds to the strength of the case for traffic calming measure(s) along Commercial Street and Cambrian way.'</i></p>
28-11-16	Council	114.3	<p><i>Council adopts the following motion:</i></p> <p><i>Motion:</i></p> <p><i>'The current by-pass scheme calls for 'woodland planting and hedgerows along the scheme' which would indicate that they are committed to planting new hedges and trees away from the road, but doesn't appear to mention anything about the newly created verges along the carriageway itself. These are likely to be simply grassed by default and will look bland and unattractive to both visitors and wildlife. Examples of what can be achieved in time can be found in the paper 15.3 "Life on the Edge".</i></p> <p><i>This motion is that Council will liaise with the Montgomeryshire Wildlife Trust and write to both Griffiths Construction and the Welsh Government to consider planting a mix of native wildflowers along the verges (not just grass), without compromise to road safety and with due control of noxious or invasive species.'</i></p>
28-11-16	Council	117	<p><i>'Council requires the Marketing Officer to include the following items in the regular Town Council publicity and press release:</i></p> <ul style="list-style-type: none"> <i>• Item 15 – Motions for debate.</i>
28-11-16	Council	117	<p><i>'Council requires future agenda items relating to the Community Delivery Project Team to be treated as confidential.'</i></p>
05-12-16	Services	71	<p><i>'Committee approves as a correct record, the minutes of the meeting of the Services Committee 7th November 2016 with minor typographical errors corrected.'</i></p>

05-12-16	Services	74.2	<i>Amenities Manager and Cllr L Woodward to make a site visit, to confirm the project specifications. Amenities Manager to obtain quotations and feed back to the committee. A joint grant including the BMX facility should NOT be pursued.</i>
05-12-16	Services	75	<i>'A community event will be held to raise funds for the defibrillator unit. £1,500 will also be allocated in the Services Committee 2017/18 budget for the unit. Clarification is sought from the Town Clerk regarding the ownership and ongoing responsibility for maintenance of the unit.'</i>
05-12-16	Services	76.2	<i>'The £5,000 under the heading "Gravel Toilets Upgrade" is to be reallocated to the Resources Committee budget. '</i>
05-12-16	Services	76.3	<i>'Committee instructs Amenities Manager to provide further information for the next meeting.'</i>
05-12-16	Services	79	<i>'Committee instructs Amenities Manager to circulate copies of tender documents to committee members as soon as they are received. Committee will assess the tenders at January's meeting.'</i>
05-12-16	Services	79	<i>'Committee will discuss charging for the newly refurbished toilets at February's Services Committee meeting.'</i>
05-12-16	Services	81	<i>'It was agreed that items for issue as publicity and to the press are as follows:</i> <ul style="list-style-type: none"> • <i>New Poster Point for public use in Back Lane toilet</i> • <i>Improvements in Robert Owen Gardens'</i>
05-12-16	Services	83.1	<i>'In accordance with the Public Bodies (Admission to Meetings) Act 1960 (2) the Council resolves that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.'</i>
12-12-16	Economy & Environment	94	<i>Minutes of the meeting of the Economy & Environment Committee 14th November 2016, were approved with the following typographical errors amended and signed as a correct record:</i> <ul style="list-style-type: none"> • <i>Item 64.1.1 – Resolution should read: "Cllr S Newham, Cllr S Hill and Cllr J Ellis will form a working party to report back to the November committee meeting with a recommended response to the Powys LDP Consultation. '</i> • <i>Item 82.1 – Action point to be included for Events Officer</i>
12-12-16	Economy & Environment	96.3	<i>'Committee agrees to make the following responses to planning applications: - see minutes</i>
12-12-16	Economy & Environment	96.4	<i>'Committee agrees to make the following responses to planning notices:' - see minutes</i>
12-12-16	Economy & Environment	96.5	<i>'Committee agrees to make the following responses to planning certificates:' - see minutes</i>
12-12-16	Economy & Environment	96.6	<i>'Committee agrees to make the following responses to pre planning application consultations from developers:'</i>

12-12-16	Economy & Environment	97.1	<i>'Committee requests up to date versions of the Year To Date reports to be circulated.'</i>
12-12-16	Economy & Environment	97.1	<i>'Committee requests that a recommendation for a virement will go to Resources Committee / Full Council for £3000 to be moved from the New Benches cost centre (4913) to a new cost code for Christmas lights contractors.'</i>
12-12-16	Economy & Environment	97.2	<i>'Committee approves a new budget heading of £2,500 for tourism-specific events. This allocation to be moved from Resources / Community Fund budget.'</i>
12-12-16	Economy & Environment	97.2	<i>'Costs for a finger post for the Textile Museum will be taken from the 401 "Tourism" budget heading.'</i>
12-12-16	Economy & Environment	97.2	<i>'The £2,000 spend under code 4914 "Walkers are Welcome", should be moved from the 2017/18 budget to the 2016/17 budget as the funds are being spent in this current year.'</i>
12-12-16	Economy & Environment	99.1	<i>'Committee resolved with regret to cancel the fireworks display for New Year's Eve. Residents to be informed as soon as possible via the press and social media. Marketing Officer to word a press release explaining reasons for the decision with a quote from the Mayor. '</i>
12-12-16	Economy & Environment	105	<i>'Committee requires the following items to be publicised:</i> <ul style="list-style-type: none"> • <i>Cancellation of Fireworks - See item 9.1'</i>
19-12-16	Resources	91	<i>'Minutes of the meeting of the Resources Committee 21st November 2016, were approved and signed as a correct record.'</i>
19-12-16	Resources	92	<i>'Committee requests Town Clerk for a paper for the new financial year, with recommendations for internal financial control – to take account of the recent controls of 2% on virements, use of purchase orders, how the overall picture of planned spending on specific topics is made available.'</i>
19-12-16	Resources	93.1	<i>Committee received and approved the schedule of items for payment. (papers 6.1a and confidential paper 6.1b).'</i>
19-12-16	Resources	93.2	<i>'Committee received and noted the Council and Committee :</i> <ul style="list-style-type: none"> • <i>Budgets spend Year to Date Summaries (papers 6.2a-c)</i> • <i>Bank and Petty Cash Reconciliations (paper 6.2d-h)</i> • <i>Reserves Balances Summary (paper 6.2i).'</i>
19-12-16	Resources	93.3	<i>'Resources Committee approves the request from the Economy & Environment Committee, to recommend to Full Council a budget virement of £3,000 from Capital Expenditure (499)/ New Benches (4913) to a newly created sub-code under Winter Festival (302) for contractor costs.'</i>
19-12-16	Resources	96.1	<i>'Committee receives and notes the monthly Health & Safety statistics'</i>
19-12-16	Resources	99	<i>'In accordance with the Public Bodies (Admission to Meetings) Act 1960 (2) the committee resolves that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.'</i>

19-12-16	Resources	100	<i>Committee resolves to make the part time Winter Operative post into a full time permanent post. Committee requests that the outputs of the post continue to be monitored, in order to show the savings made. The Amenities Manager is requested to identify savings from the 17/18 budget. The post is to be advertised internally in the first instance.</i>
09-01-17	Services	88	<i>'Minutes of the meeting of the Services Committee 5th December 2016, were approved and signed as a correct record.'</i>
09-01-17	Services	92	<i>'Committee instructs the Amenities Manager to prioritise the project from April onwards, to liaise with the police and ambulance service and report back to committee regarding the most appropriate type of unit, location and training to use the unit.'</i>
09-01-17	Services	93.1	<i>'Committee received and noted the Services Committee year to date budget reports (paper 10.1a-c).'</i>
09-01-17	Services	93.1	<i>'Committee highlights to Resources Committee, Town Clerk and RFO, the need for recommendations for monitoring and dealing with overspends and virements.'</i>
09-01-17	Services	93.1	<i>'Committee highlights the need for training on understanding and working with the accounts, financial reports and budgets and requests recommendations from the Town Clerk and RFO to progress this. '</i>
09-01-17	Services	93.2	<i>'Committee approves the following points in the draft 2017/18 budget for the Services Committee:</i> <ul style="list-style-type: none"> • <i>Change wording of 305/4110 to "BMX / Skatepark"</i> • <i>For defibrillator – add £100 to revenue budget, add £2000 to capital budget</i> • <i>Retain the school crossing patrols expenditure in the budget</i> • <i>Approves the proposed Toilet Cleaning & maintenance budget saving of £5,313'</i>
09-01-17	Services	93.3	<i>'Committee agreed to retain the school crossing patrols expenditure in the 2017/18 budget. Committee recommends that a review of school crossing patrols takes place before the 2018/19 budget is considered, including consultation with schools and the Powys CC Road Safety Officer.'</i>
09-01-17	Services	94	<i>'Committee instructs Amenities Manager to notify Powys CC that NLTC is unable to trace ownership of a bus shelter in its records and request that Powys CC provide the evidence. Also request that Powys CC make the necessary repairs to all bus shelters. '</i>
09-01-17	Services	96	<i>'In accordance with the Public Bodies (Admission to Meetings) Act 1960 (2) the Services Committee resolves that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.'</i>

09-01-17	Services	96.1	<i>'The committee requests the contract for the cleaning of the NLTC toilets to be awarded to Healthmatic. NLTC is to provide staff to undertake internal maintenance and the opening of the toilets on weekday mornings. Healthmatic is to provide staff for 24 hour emergency call-out, opening the toilets at weekends and on bank holidays and closing the toilets daily.'</i>
09-01-17	Services	96.2	<i>'The Committee resolves not to make a mandatory charge for use of the public toilets.'</i>
09-01-17	Services	96.2	<i>'Committee instructs the Amenities Manager to report back regarding implications of installing a donations box in the Back Lane toilets as a trial, for future decision.'</i>
09-01-17	Services	98	<i>'Committee instructs the Marketing Officer to include the following items in the regular Town Council publicity and press release:</i> <ul style="list-style-type: none"> • <i>Installation of new poster point at the Back Lane toilets, for public use.'</i>
16-01-17	Economy & Environment	110	<i>'Minutes of the meeting of the Economy & Environment Committee 12th December 2016 were approved with the following typographical errors amended and signed as a correct record:</i> <ul style="list-style-type: none"> • <i>Page 5 – "Stars News" is amended to "News Express"</i>
16-01-17	Economy & Environment	112.1	<i>'Committee noted the BT draft decision regarding the removal of phone boxes.'</i>
16-01-17	Economy & Environment	112.2	<i>'Committee noted the planning decisions in papers 6.2 a-b (previously circulated).'</i>
16-01-17	Economy & Environment	112.3.1	<i>'Committee agrees to make the following responses to planning applications:' - see minutes</i>
16-01-17	Economy & Environment	112.3.2	<i>'Committee agrees to make the following responses to planning applications:</i>
16-01-17	Economy & Environment	113.1	<i>Committee received and noted the Economy & Environment Committee year to date budget reports (papers 7.1a-c previously circulated).</i>
16-01-17	Economy & Environment	113.2	<i>'Committee approves the suggested budget and savings in paper 7.2 but requests adjustments to the budget figures as follows:</i> <ul style="list-style-type: none"> • <i>4320 Market expenditure reduce from £2000 to £1000</i> • <i>401 Tourism increase to £3000</i> • <i>Canal Restoration increase to £1000</i>
16-01-17	Economy & Environment	113.2	<i>'Committee requests that the Food Festival working group is informed that committee wish to see the council's financial contribution reduce in future years and that the figure of £12,919 for the 2017 event is a maximum figure. The preference is for the group to find efficiencies and additional income to bring the spend below this figure. Any event profits should be retained in the overall committee budget rather than be reinvested in the event.'</i>

16-01-17	Economy & Environment	113.2	<i>'Committee approves the taking out of a loan up to the value of £25,000 for replacement Christmas lights.'</i>
16-01-17	Economy & Environment	118	<i>Committee agrees not to commission a feasibility study for town wifi in the current year but to discuss the item again in October 2017.</i>
16-01-17	Economy & Environment	119.3	<i>'Committee requests the Marketing Officer to provide a true to size mock-up of the proposed artwork for the next meeting. Committee also requested the Marketing Manager confirm the bi-lingual English / Welsh aspect of the artwork.'</i>
16-01-17	Economy & Environment	119.3	<i>'Committee requests £500 to be moved from Town Wifi budget to Walkers Are Welcome budget (E&E Capital).'</i>
16-01-17	Economy & Environment	121	<i>'Council requires the Marketing Manager to include the following items in the regular Town Council publicity and press release:</i> <ul style="list-style-type: none"> • <i>Item 10 – Canal Restoration Project'</i>
18-01-17	Resources	105	<i>'Minutes of the meeting of the Resources Committee, 19th December 2016, are approved and signed as a correct record.'</i>
18-01-17	Resources	107	<i>'In accordance with the Public Bodies (Admission to Meetings) Act 1960 (2) the Resources Committee resolves that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.'</i>
18-01-17	Resources	108.1	<i>'Committee approves the amendments to the Draft Resources Committee Revenue and Capital Budget for 2017-18 as laid out in paper 13.2.'</i>
18-01-17	Resources	108.2	<i>'Committee recommends to Full Council, the final composite Business Plan and Revenue and Capital Budget for 2017-18 as laid out in Paper 13.2.'</i>
18-01-17	Resources	109.1	<i>'Committee receives and approves the schedule of items for payment. (Paper 6.1a and confidential paper 6.1b).'</i>
18-01-17	Resources	109.2	<i>'Committee receives and notes the Services Committee year to date budget reports (paper 10.1a-c) Bank and Petty Cash Reconciliations (paper 6.2d-h) and Reserves Balances Summary (paper 6.2i).'</i>
18-01-17	Resources	109.3	<i>'Committee notes financial correspondence Papers 6.3.1, 6.3.2 and 6.3.3a-h.'</i>
18-01-17	Resources	110.1	<i>'Committee approves the updated Community Fund policy (Paper 7.1) with the following amendment:</i> <ul style="list-style-type: none"> • <i>In Section 3.0 – committee DOES NOT wish to prioritise grant applications that are time-limited (ie. the activity will take place before the next round of applications).</i> <i>Committee also approves (section 4.0 of paper 7.1):</i> <ul style="list-style-type: none"> • <i>2 Awards Evenings per year, for grant recipients,</i> • <i>A working group to be established to monitor and report back to committee'</i> • <i>A caveat for the committee at its discretion, to award a different amount.'</i>

18-01-17	Resources	110.2	<p><i>'Committee approves the review of the:</i></p> <ul style="list-style-type: none"> • <i>Special Leave of Absence Policy (paper 7.2.1 previously circulated),</i> • <i>Recruitment Policy (paper 7.2.2 previously circulated),</i> • <i>Redundancy Policy (paper 7.2.3 previously circulated).'</i>
18-01-17	Resources	111.1	<i>'Committee notes website usage statistics from the town council website for the quarter Oct – Dec 2016 (papers 8.1 a-c, previously circulated).'</i>
18-01-17	Resources	112.1	<i>'Committee notes no changes to health & safety statistics since last month's report.'</i>
18-01-17	Resources	113	<p><i>'Committee requires the Marketing Officer to include the following items in the regular Town Council publicity and press release:</i></p> <ul style="list-style-type: none"> • <i>Item 7.1 Community Fund – acknowledging the thanks sent by the community groups plus publicising the updated guidelines when they are issued.'</i>
18-01-17	Resources	115	<p><i>'Committee requires the Marketing Officer to publicise the following additional items arising from the confidential session:</i></p> <ul style="list-style-type: none"> • <i>Item 13.2 Composite Committees and Council Business Plan and Budget</i> <p><i>Press release to be prepared to be issued after Full Council meeting on 30th January.'</i></p>
10-01-17	Council	122	<i>'In accordance with the Public Bodies (Admission to Meetings) Act 1960 (2) the Council resolves that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.'</i>
10-01-17	Council	123.1a	<p><i>a) 'Council understands that Powys CC will reduce daytime activity for older persons in current locations from April 2017 until such time as community based support is trialled and evaluated, and has authorised its portfolio holder and officers to enter into discussion with town and community councils and other bodies to conclude arrangements for service delivery.'</i></p> <p><i>b)'Council agrees to negotiate with Powys CC to secure the 5-day service of Daytime Activities for Older People currently operating at Newtown Day Centre, Park Street, from 1st April 2017 on the basis of:</i></p> <ul style="list-style-type: none"> <i>(i) a town council contribution of £50,000 in financial year 2017-18</i> <i>(ii) during that year, Powys CC will provide officer support to assist the town council to create a continuing sustainable service in association with other bodies in the town</i> <i>(iii) on signing of a 5 year agreement by April 2018, the town council will acquire the freehold of the Park Street Day Centre</i> <i>(iv) other details set out by confidential statement of intent from Powys CC dated 4th January 2017.'</i>

10-01-17	Council	123.1b	<p><i>'Council voted to accept the following amendments to the motion:</i></p> <p><i>Paragraph a) i) should read:</i> <i>"agrees to the request from the Consortium for a town council contribution of up to £30,250 towards the match funding of the Consortium bid to the Big Lottery Fund"</i></p> <p><i>And paragraph ii) should read:</i></p> <p><i>"reaffirms the council's existing project proposal document, to negotiate with Powys CC for the freehold transfer and maintenance of Parc Glan yr Afon (riverside land , park and other assets) during 2017 at the provisionally outlined project costs of £30,250".'</i></p>
10-01-17	Council	123.1b	<p><i>'Council notes the report and proposals from the Stakeholder Consortium and...</i></p> <p><i>either</i></p> <p><i>(i) agrees to the request from the Consortium for a town council contribution of up to £30,250 towards the match funding of the Consortium bid to the Big Lottery Fund</i></p> <p><i>or</i></p> <p><i>(ii) reaffirms the council's existing project proposal document, to negotiate with Powys CC for the freehold transfer and maintenance of Parc Glan yr Afon (riverside land , park and other assets) during 2017 at the provisionally outlined project costs of £30,250.'</i></p>
10-01-17	Council	123.2	<i>'Council notes the draft 2017/18 council composite budget.'</i>
30-01-17	Council	122	<i>'Council requests for a representative from the Air Cadets to be invited to a Full Council meeting to discuss volunteer opportunities.'</i>
		123.1	<i>'Minutes of the meeting of the Full Council 28th November 2016, were approved and signed as a correct record'</i>
30-01-17	Council	123.2	<i>'Minutes of the meeting of the Full Council 10th January 2017, were approved and signed as a correct record'</i>
30-01-17	Council	125.1	<i>'The Council does not wish to co-opt a councillor to the vacant West ward due to the limited time remaining before elections in early May.'</i>
30-01-17	Council	125.2	<i>'Councillor S Newham is elected as Deputy Mayor.'</i>
30-01-17	Council	126.1	<i>'Council adopts the approved minutes of the 7th Nov & 5th Dec 2016 Services Committee meetings.'</i>
30-01-17	Council	126.2	<i>'Council adopts the approved minutes of the 14th Nov & 12th Dec 2016 Economy and Environment Committee meetings.'</i>

30-01-17	Council	126.2.1	<i>'Cllr D Thomas will join the Economy & Environment working group for the project, celebrating John Roberts Telynor Cymru/ Harpist of Wales.'</i>
30-01-17	Council	126.3	<i>'Council adopts the approved minutes of the 21st Nov & 19th Dec 2016 Resources Committee meeting.'</i>
30-01-17	Council	127.2.1	<i>'Council approves a request for council premises to be used as temporary storage for items donated for the relocated families.'</i>
30-01-17	Council	128	<i>'Council receives and notes, items for payment and reconciled bank balances and reserves YTD as approved by Resources Committee.'</i>
30-01-17	Council	129	<i>'The final budget and precept for 2017/18 (as laid out in paper 11, previously circulated) is unanimously approved for:</i> <ul style="list-style-type: none"> • Overall Precept of £545,273 • Band D household precept of £126.68.'
30-01-17	Council	130.1	<i>'Council adopts the updated 'Strategy for Change' (as laid out in paper 12.1, previously circulated).'</i>
30-01-17	Council	130.2	<i>'Council receives the review sheets and notes the actions for the following policies:</i> <ul style="list-style-type: none"> • Child & Vulnerable Adult • Co-option.'
30-01-17	Council	130.2.1	<i>'Councillors volunteer to work with the Deputy Town Clerk to review policies as follows:</i> <ul style="list-style-type: none"> - Protocol for Public Participation & a new Visitor Information Sheet (Cllr S Hill) - Unacceptable Actions Policy (Cllr S Hill) - Lone Worker Policy (Cllr S Newham) - Environment Policy. (Cllr J Thorp)'
30-01-17	Council	130.3	<i>'Council adopts the Communication Policy (as laid out in Paper 12.3a, previously circulated), subject to the following typographical corrections:</i> <ul style="list-style-type: none"> • Remove the word "to" after the relevant bullet points.'
30-01-17	Council	130.3	<i>'Council adopts the Flag Flying Policy (as laid out in Paper 12.3b, previously circulated), subject to the following amendments and typographical corrections:</i> <ul style="list-style-type: none"> • The text "Baner Dewi Sant" to be added before "Flag of Saint David" • The text "The Commonwealth Flag to be flown on commonwealth day" to be added to Page 2. • Add in a bullet point to specify that Full Council can approve to fly a flag for any additional, appropriate reason, at its discretion.'
30-01-17	Council	131	<i>'The newly appointed Deputy Mayor, Cllr S Newham is approved to join Community Delivery Project Team (CDPT), in the place of former Deputy Mayor and councillor, L Woodward.'</i>

30-01-17	Council	134.1	<i>Council votes in favour of the following amended motion: 'This Council calls on the Shrewsbury and Telford NHS Hospital Trust to retain full Accident and Emergency provision at Royal Shrewsbury Hospital during its Future Fit Sustainability and Transformation Plan.'</i>
30-01-17	Council	134.2	<i>Council votes in favour of the following motion: 'This Council supports a proposal for the town council to promote and host a public event/meeting to allow residents of the town to find out more about the work of the council, with the aim of encouraging more residents of the town to consider standing in the town council elections in May.'</i>
30-01-17	Council	134.3	<i>Council votes in favour of the following motion: 'This Council supports the concerns of the residents of Milford Road/ Hendidley Way area regarding traffic speed on Milford Road when approaching Hendidley Way, and requests that Powys CC install, undertake and analyse a traffic speed census at that point, informing the town council of the findings and advising of appropriate action.'</i>
30-01-17	Council	135.1	<i>'A Town Council scheme will be established to support employers of volunteer firefighters.'</i>
30-01-17	Council	135.2	<i>'Council establishes a task group comprising of Cllrs White, Edwards, Newham and Watkins. To work with the Deputy Town Clerk, to consider the establishment of an Honorary Freeman scheme and report back to Council.'</i>
30-01-17	Council	136	<i>'Council approves the practice of on-line council surgeries for example via 'Facebook Live'.'</i>
06-02-17	Services	103	<i>'Cllr D Selby is appointed as lead councillor for the Trenor Football Area project.'</i>
06-02-17	Services	104	<i>'Minutes of the meeting of the Services Committee 9th January 2017, were approved and signed as a correct record.'</i>
06-02-17	Services	107.3	<i>'Committee instructs the Amenities Manager to provide more information for the next meeting, on which to base a decision about whether the BMX Facility should be transferred from the Services Committee to the "Green Spaces" Community Delivery Project Team. '</i>
06-02-17	Services	108	<i>Committee gives permission for the Amenities Manager to provide support and work in liaison with Rekindle.</i>
06-02-17	Services	109	<i>'Committee received and noted the Services Committee year to date budget reports (paper 10 a-c).'</i>
06-02-17	Services	110.1	<i>'Committee instructs the Amenities Manager to research deterrents such as lighting and report back to the next committee. '</i>

06-02-17	Services	113	<i>'Council requires the Marketing Officer to include the following items in the regular Town Council publicity and press release: • Availability of Poster Point at Back Lane toilets.'</i>
06-02-17	Services	114	<i>'The committee refer the correspondence regarding the Leaping Lights event, to the Economy & Environment for consideration for support under its tourism event budget.'</i>
13-02-17	Economy & Environment	126	<i>'Committee agrees to consider the requests for support for the Global-Rural project at the next meeting.'</i>
13-02-17	Economy & Environment	127	<i>'Minutes of the meeting of the Economy & Environment Committee 16th January 2017, are approved with the following errors amended and signed as a correct record: • Item 1 – Attendance - Cllr P Hough should be listed under the "Other apologies for absence received" section.'</i>
13-02-17	Economy & Environment	129.1	<i>'Committee notes the following correspondence: Powys Local Development Plan Update (Papers 7.1.1 a & b, previously circulated). Powys Street Naming Numbering Guidance Notes 2016 (Paper 7.1.2, previously circulated).'</i>
13-02-17	Economy & Environment	129.2	<i>'Committee notes the Planning Decisions from Powys CC in Papers 7.2 a & b (previously circulated)'</i>
13-02-17	Economy & Environment	130	<i>'Committee notes the Economy & Environment Committee budget year to date reports (Papers 8 a-c, previously circulated).'</i>
13/2/174	Economy & Environment	132.1.1	<i>'Cllr S Hill volunteers to lead on the Winter Festival project until elections in May. Cllr J Ellis volunteers to assist with the project.'</i>
13-02-17	Economy & Environment	132.2	<i>'Committee approves the proposals from the Food Festival working group for the future of the festival: • Terms of Reference -Paper 10.2a and • Project Proposal - Paper 10.2b (both previously circulated) and supports the group going forward.'</i>
13-02-17	Economy & Environment	132.4	<i>'Committee notes the benefit to the community of "Tidy Newtown" and wish to support the programme. The Marketing Officer is to publicise the events.'</i>
13-02-17	Economy & Environment	132.5	<i>'Committee notes the value of the event and supports it in principle but resolved that they were unable to commit any resources and agreed to respond, to the effect that, if a new group has the capacity to take the event on, then the committee may be able to consider a small grant.'</i>
13-02-17	Economy & Environment	134	<i>'Committee wishes to engage with the National Development Framework but does not wish to attend the 'Welsh Government, National Infrastructure Commission And Planning Inspectorate - Policy Forum For Wales' event.'</i>

13-02-17	Economy & Environment	135.1.1	<i>Committee wish to submit a request to Full Council for £500 to be moved from Town Wifi budget to Walkers Are Welcome budget (E&E Capital).</i>
13-02-17	Economy & Environment	137	<i>'Committee requires the Marketing Officer to include the following items in the regular Town Council publicity and press release:</i> <ul style="list-style-type: none"> • <i>Item 10.4 – Tidy Newtown events</i> • <i>Item 11 – Canal Restoration – working party event'</i>
20-02-17	Resources	119	<i>'Minutes of the meeting of the Resources Committee 18 January 2017, were approved and signed as a correct record.'</i>
20-02-17	Resources	121.1	<i>'Committee receives and approves the schedule of items for payment. Committee does not wish to receive the separate report of individual salaries in future.'</i>
20-02-17	Resources	121.2	<i>'Committee receives and notes the Budgets spend Year to Date Summaries (papers 6.2a-c), Bank and Petty Cash Reconciliations (paper 6.2d-h) and Reserves Balances Summary (paper 6.2i).'</i>
20-02-17	Resources	121.2.1	<i>'Committee requests Responsible Finance Officer (RFO)to:</i> <ul style="list-style-type: none"> • <i>Revert to reporting for the period up to the end of the previous month,</i> • <i>Prepare an additional report each month consisting of a rolling forecast to the year end'</i> • <i>Report back to committee on how to address the coding error 4311,</i> <i>Provide an additional report each month relating to the cashflow forecast for reserves and a statement regarding allocated vs unallocated reserves.'</i> <i>'Committee requests Responsible Finance Officer (RFO)to:</i> <ul style="list-style-type: none"> • <i>Revert to reporting for the period up to the end of the previous month,</i> • <i>Prepare an additional report each month consisting of a rolling forecast to the year end'</i> • <i>Report back to committee on how to address the coding error 4311,</i> <i>Provide an additional report each month relating to the cashflow forecast for reserves and a statement regarding allocated vs unallocated reserves.'</i>
20-02-17	Resources	122.1	<i>Committee notes the Powys Citizens Advice: report on the Newtown Advice Project Report for the period 1st October – 31st December 2016.'</i>
20-02-17	Resources	122.2	<i>'Committee notes the reports and requests the Deputy Town Clerk to respond to the general appeals.'</i>
20-02-17	Resources	122.3	<i>'Committee notes the "Wales Audit Office - Financial Management and Governance in Community Councils 2015-16" report. Committee requests the Marketing Officer to issue a press release highlighting the success of NLTC's last audit.'</i> <i>The RFO made suggestions regarding the scrutiny of payments and reported on progress of securing an online banking service.</i>

20-02-17	Resources	122.3	<i>'Committee request recommendations from the RFO regarding the procedure for scrutiny of payments by committee members.'</i>
20-02-17	Resources	123	<i>'Committee recommends to Full Council the following 2 virements in the Economy & Environment budget:</i> <ul style="list-style-type: none"> • £3,000 be moved from Capital Expenditure (499)/ New Benches (4913) to a newly created sub-code under Winter Festival (302) for contractor costs, • £500 to be moved from Town Wifi budget to Walkers Are Welcome budget (E&E Capital).'
20-02-17	Resources	123	<i>'Committee requests the Town Clerk to clarify & streamline the policy & procedure regarding budget virements & underspends.'</i>
20-02-17	Resources	124.1	<i>'Committee requests RFO to:</i> <ul style="list-style-type: none"> • Provide a written report regarding the costs of the different banking options • Research & report back on online products • Take advice from One Voice Wales, regarding spreading risk.
20-02-17	Resources	124.2	<i>'Committee instructs that any changes to bank mandates be postponed to May.'</i>
20-02-17	Resources	125.1	<i>Committee approves the Community Fund policy</i>
20-02-17	Resources	125.2	<i>'Committee notes the progress made on digitising and archiving.'</i>
20-02-17	Resources	125.3	<i>Committee approves the Flexible Working Hours Policy review sheet (Paper 10.3.1)</i>
20-02-47	Resources	125.3	<i>Committee approves the Training Policy review sheet (Paper 10.3.2)</i>
20-02-17	Resources	126	<i>'Committee approves the recommendations from the Sarah Brisco House working group in Paper 11, to go forward to Full Council for adoption.'</i>
20-02-17	Resources	127.1	<i>'Committee notes no changes to Health & Safety statistics since the last report.'</i>
20-02-17	Resources	128	<i>'Committee requires the Marketing Officer to include the following items in the regular Town Council publicity and press release:</i> <ul style="list-style-type: none"> • Item 7.3 – Wales Audit Office Report. Marketing Officer to liaise with Town Clerk to regarding accurate terminology. • Item 10.1 - Community Fund Policy – to note the thanks received from organisations previously supported. Also to promote the new funding round and revised policy.'
20-02-17	Resources	130	<i>'In accordance with the Public Bodies (Admission to Meetings) Act 1960 (2) the Resources Committee resolves that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.'</i>
20-02-17	Resources	131	<i>'Committee notes the Pension Regulations report.'</i>

27-02-17	Council	145	<i>'Minutes of the meeting of the Full Council 30th January 2017, were approved with the following amendments made and signed as a correct record: • Item 135.2 – Cllr S Newham to be added to the names of the working party.'</i>
27-02-17	Council	148.1	<i>'Council adopts the approved minutes of the 9th January 2017 Services Committee meeting.'</i>
27-02-17	Council	148.2	<i>'Council adopts the approved minutes of the Economy and Environment Committee 16th January 2017 meeting.'</i>
27-02-17	Council	148.3	<i>'Council adopts the approved minutes of the Resources Committee meeting 18th January 2017.'</i>
27-02-17	Council	148.4	<i>'Council agreed to amendments to council and committee dates as outlined in Paper 8.4.'</i>
27-02-17	Council	149.1.1	<i>'Council wishes to renew One Voice Wales membership.'</i>
27-02-17	Council	149.1.2	<i>Council wishes to renew SLCC membership.'</i>
27-02-17	Council	149.1.3	<i>'Council authorises attendance by councillors and staff at the event as outlined in papers 9.1.3a & b.'</i>
27-02-17	Council	149.1.4	<i>'Council requests the Town Clerk to write to Powys CC to express concern about the short consultation period as follows: "Town Council is of the view that Well-being of Future Generations (Wales) Act 2015 Draft Powys Well-being Assessment 2017 is a significant document for planning public services in Powys, and protests that such a short consultation period from receiving notice 9th Feb'17 to closing date 26th Feb'17 is insufficient time for the council to participate and contribute in any meaningful or practical way."</i>
27-02-17	Council	150	<i>'Council receives and notes, items for payment and reconciled bank balances and reserves YTD as approved by Resources Committee.'</i>
27-02-17	Council	151.1	<i>'Council approves a budget virement of £500 from the Economy & Environment Committee 'Town Wifi' budget to 'Walkers Are Welcome' budget (E&E Capital).'</i>
27-02-17	Council	151.2	<i>'Council approves a budget virement of £3,000 from Economy & Environment Committee Capital Expenditure (499)/ New Benches (4913) to a newly created sub-code under Winter Festival (302) for contractor costs.'</i>

27-02-17	Council	152.1	<p><i>'Council notes the review sheets and actions for the following policies (papers previously circulated):</i></p> <p><i>a) Environment policy (papers 12.1a i-ii)</i></p> <p><i>b) Lone Working policy (papers 12.1b 1-ii)</i></p> <p><i>c) Public Participation Protocol and Visitor Information Sheet (papers 12.1c i-ii)</i></p> <p><i>d) Flexible Working Hours policy (paper 12.1d)</i></p> <p><i>e) Community Fund policy (papers 12.1e i-ii)</i></p> <p><i>f) Unacceptable Actions policy (paper 12.1f)</i></p> <p><i>g) Training policy (paper 12.1g).</i></p>
27-02-17	Council	152.2	<p><i>'Council adopted the Honorary Freeman Policy as outlined in paper 12.2 previously circulated subject to the following amendments:</i></p> <ul style="list-style-type: none"> <i>• Item 2.8 - The nomination will be presented to Council, in confidential session, [add in text in bold] unless to be awarded posthumously and the decision to call a specially convened meeting will be made.</i> <i>• Correct the numbering (2.7 is missing currently).'</i>
27-02-17	Council	152.3	<i>'Work on the 5 year plan will be addressed by the new council after the May elections. Council requests the item to be included on the agenda early in the new term. '</i>
27-02-17	Council	154	<i>'Council approves the recommendations from the Resources Committee as outlined in paper 14, previously circulated.'</i>
27-02-17	Council	155	<p><i>'Council votes in favour of the following motion:</i></p> <p><i>"This Council welcomes the decision of Powys Council to keep the Potters Recycling Centre open but is concerned that the opening will in future be only 3 days a week. This Council believes that the recycling service in Newtown will be put at risk by this decision and urges Powys Council to re-instate daily opening".'</i></p>
27-02-17	Council	156	<i>'A task group is established comprising the Town Clerk and Councillors Hill, Barker and Howard to report back to the committee with a response. '</i>
06-03-17	Services	119	<i>'Minutes of the meeting of the Services Committee 6th February 2017, were approved and signed as a correct record.'</i>
06-03-17	Services	121	<i>'Committee instructs the Amenities Manager to research further and report back with recommendations regarding Newtown becoming a "Bee Friendly" town.'</i>
06-03-17	Services	122.2	<i>'Committee instructs The Amenities Manager to source and install signage for the area to signify it is owned and maintained by NLTC.'</i>

06-03-17	Services	122.3	<i>'Committee approves the proposal for the Amenities Manger to work with the lead councillor and the development phase project manager responsible for the lottery bid, to find new location within the proposed 47 hectares of land to build a more substantial BMX track, with guidance from expert track designers and other councils who have worked on similar projects.'</i>
06-03-17	Services	122.5	<i>'Committee instructs the Amenities Manager to identify and report back regarding the closing date of the Centenary Fields scheme.'</i>
06-03-17	Services	123.1	<i>Committee receives and notes the Services Committee year to date budget reports (paper 9.1a-c).</i>
06-03-17	Services	123.2	<i>'Services Committee requests Resources Committee to consider a virement for the 2016/17 budget, to cover the cost of the big belly bins, as follows: From budget code 4111/310 (Toilets maintenance) To budget code 4311/304 (Parks, flower beds & bins).'</i>
06-03-17	Services	123.2	<i>'Services Committee requests Resources Committee review the lease cost of the big belly bins and consider transferring the budget heading to Resources Committee budget for 2017/18.'</i>
06-03-17	Services	127	<i>'Committee requires the Marketing Officer to include the following items in the regular Town Council publicity and press release: • Item 8.1 Robert Owen Gardens – photo opportunity, • Item 8.6 Poster Point.'</i>
06-03-17	Services	129	<i>'In accordance with the Public Bodies (Admission to Meetings) Act 1960 (2) the Committee resolves that members of the public and press be requested to leave the meeting by reason of the [employment matters] confidential nature of the business about to be transacted.'</i>
13-03-17	Economy & Environment	142	<i>'Minutes of the meeting of the Economy & Environment Committee 13th February 2017, were approved with the following error amended and signed as a correct record: • Cllr R White had submitted apologies and should be added to "Other apologies for absence received".'</i>
13-03-17	Economy & Environment	143	<i>'Committee wishes to re-consider how to progress the maintenance of Longbridge and the Dolerw Park footbridge in its September meeting.'</i>
13-03-17	Economy & Environment	144.1	<i>'All planning specific correspondence was noted.'</i>
13-03-17	Economy & Environment	144.5	<i>'Committee agrees this item is postponed and will be addressed as soon as possible following the committee officer's return from leave.'</i>
13-03-17	Economy & Environment	145	<i>'Committee receives and notes Economy & Environment Committee budget year to date reports (papers 7 a-c, previously circulated).'</i>

13-03-17	Economy & Environment	145	<i>'Committee requests RFO to ensure the unspent budget from the 2016/17 Canal Restoration cost code 499/4911, is allocated in reserves for future project activity in addition to the £1,000 allocated in the 2017/18 budget.'</i>
13-03-17	Economy & Environment	149.2	<i>'The committee requests that the first blue plaque should commemorate the harpist, John Roberts and be in place by August to align with the John Roberts activities.'</i>
13-03-17	Economy & Environment	149.2	<i>Committee also requests that funds are ring-fenced including the £100 donation from the local storyteller, which should be allocated to the costs of the John Roberts plaque.</i>
13-03-17	Economy & Environment	149.2	<i>Suggestions for recipients of additional blue plaques, will be discussed at the May meeting.</i>
13-03-17	Economy & Environment	149.3	<i>Committee requests the Committee officer to report back regarding Welsh Government's timetable for decisions on bypass brown signs. A response will be considered at a future meeting.</i>
13-03-17	Economy & Environment	151	<i>'Committee requires the Marketing Officer to include the following items in the regular Town Council publicity and press release:</i> <ul style="list-style-type: none"> <i>• Item 9.1 – Kicking Off Christmas event – save the date</i> <i>• Item 9.2 – Food Festival event – save the date</i> <i>• Item 9.3 – John Roberts Project</i>
13-03-17	Economy & Environment	152.1	<i>'Committee will discuss the criteria for funding regular tourism –related events at the next meeting.'</i>
13-03-17	Economy & Environment	152.1	<i>'Committee requests the Chair and officers discuss liaising with the groups impacted by the change to funding arrangements, including: the carnival, the silver band, Wales GB Rally, the rotary (fireworks) and Gregynog Festival.'</i>
20-03-17	Resources	135	<i>'Minutes of the meeting of the Resources Committee 20 February 2017, were approved and signed as a correct record.'</i>
20-03-17	Resources	137.1	<i>'Committee approves and authorises the items for payment, as set out in appendix 1, plus an additional payment of £231 for vehicle hire.'</i>
20-03-17	Resources	137.2	<i>Committee receives and notes the following:</i> <ul style="list-style-type: none"> <i>• Budgets spend Year to Date Summaries (papers 6.2a-c)</i> <i>• Bank and Petty Cash Reconciliations (as set out in Appendix 2)</i> <i>• Reserves Balances Summary (as set out in Appendix 3)</i> <i>• Rolling forecast (paper 6.2j)</i> <i>• Reserves forecast and allocated / unallocated statement (paper 6.2k)</i> <i>(All papers previously circulated)'</i>

20-03-17	Resources	139.1	<i>'Committee recommends the Investment Strategy to Full Council with the following amendments: Add in the wording in the "Listing of Investments Undertaken" section "The council will undertake investments in one or more of the following organisations for the financial year 2017/18" and add Charities, Churches and Local Authorities to the list of organisations.'</i>
20-03-17	Resources	140	<i>'Committee approves the procedure for scrutiny of payments as recommended by the RFO with the addition of the words "Councillors from the Resources Committee ". '</i>
20-03-17	Resources	141	<i>'Committee approves and recommends to Full Council, the budget virements relating to the Services Committee budget account 304/4311 (parks, flowerbeds, bins), as set out in Paper 10.'</i>
20-03-17	Resources	142	<i>'Committee approves financial assistance of £500 to the Montgomery County Music Festival.'</i>
20-03-17	Resources	142	<i>'Committee wishes to reconsider the handling of time-sensitive applications and requests the Deputy Town Clerk to make recommendations regarding the opening & closing dates of fund rounds.'</i>
20-03-17	Resources	143	<i>'Committee requests that Full Council authorise a change to the Sarah Brisco House working group terms of reference, in order for the group to oversee the programme of repairs and installation of disability access measures.'</i>
20-03-17	Resources	145	<i>'Committee requires the Marketing Officer to include the following items in the regular Town Council publicity and press release: Item 12 – Sarah Brisco House • Works to be undertaken to address disability access.'</i>
20-03-17	Resources	147	<i>'In accordance with the Public Bodies (Admission to Meetings) Act 1960 (2) the Economy & Environment Committee resolves that members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted [employment matters].'</i>
20-03-17	Resources	148	<i>'Committee approves the recommendations for paternity / maternity interim arrangements as set out in Paper 18, previously circulated, prior to the adoption of a formal policy.'</i>

20-03-17	Resources	149	<p><i>'Committee supports the secondment of the Amenities Manager, on the basis of the Town Clerk's recommendations outlined in Paper 17 with the following additions to section 1.0:</i></p> <p><i>1.1.1 That support for the actions of the Town Clerk is also sought from Community Delivery Project Team (being a body significantly dependant on Amenity Manager support during the period)</i></p> <p><i>1.1.2 That support for the actions of the Town Clerk is also sought from Services Committee (being a body significantly dependant on Amenity Manager support during the period).</i></p>
27-03-17	Council	167	<p><i>'Minutes of the meeting of the Full Council 27th February 2017, were approved with the following amendments made and signed as a correct record:</i></p> <ul style="list-style-type: none"> <i>• Item 154 – Sarah Brisco House</i> <p><i>Cllr S Newham highlighted a correction to the original amendment. It should now read: The Robert Owen Museum itself is in transition talks with the Co-operative Heritage Trust NOT the Robert Owen Heritage Trust.'</i></p>
27-03-17	Council	170.1	<i>'Council adopts the approved minutes of the 6th February Services Committee meeting.'</i>
27-03-17	Council	170.2	<i>'Council adopts the approved minutes of the Economy and Environment Committee 13th February 2017 meeting.'</i>
27-03-17	Council	170.3	<i>'Council adopts the approved minutes of the Resources Committee meeting 20th February 2017.'</i>
27-03-17	Council	172	<i>'Council receives and notes, items for payment and reconciled bank balances and reserves YTD as approved by Resources Committee.'</i>
27-03-17	Council	173	<i>'Council approved the virements for 2016/17 and 2017/18 budgets as laid out in Paper 13.'</i>
27-03-17	Council	174	<i>'Council approved the recommendations of the Independent Remuneration Panel for Wales for allowances for 2017-18.'</i>
27-03-17	Council	175	<p><i>'Council requests the Deputy Town Clerk to:</i></p> <ul style="list-style-type: none"> <i>• Produce new policies as outlined in paper 15</i> <i>• Convert protocol and strategies as outlined in paper 15 into policies</i> <i>• Create a new Welsh Language Policy</i> <i>• Stream line the review process as outlined in paper 15.'</i>
27-03-17	Council	176	<i>"agrees to the request from the Consortium for a town council contribution of up to £30,250 towards the match funding of the Consortium bid to the Big Lottery Fund".</i>

27-03-17	Council	176	<i>'Council agrees to release up to £30, 250 to the CDPT, to negotiate with the CAT2 Green Spaces bid-maker a contribution of match funding, to the best value level. Council requests that financial commitment from other consortium organisations is prioritised and the CDPT to consult closely with council regarding progress.'</i>
27-03-17	Council	177	<i>'Council approves the change in Terms of Reference for the Sarah Brisco House working group to include the task to "Oversee to completion, the design and installation of disability access both into and within the Sarah Brisco House building".'</i>
27-03-17	Council	178	<i>'Council resolves to take to a specially convened Council meeting, a recommendation to award a posthumous Honorary Freeman award to Mr. David Pugh.'</i>
27-03-17	Council	179	<i>'Council adopts the Firefighters Employers Scheme as laid out in Paper 19 and requested the following amendments to the wording of the certificate:</i> <ul style="list-style-type: none"> • Award for excellence (or similar) • Add employers name • Specify "for releasing on-call firefighters" or similar.'
27-03-17	Council	180.1	<i>'Council approves the recommendations of the working group as laid out in Paper 20.1d subject to any typographical amendments submitted by councillors.'</i>
27-03-17	Council	180.2	<i>'Council recommended a working party comprising the Town Clerk and Cllrs Hill and Barker, draft a response to Local Democracy & Boundary Commission For Wales consultation for consideration at the next Council meeting in April.'</i>
27-03-17	Council	183	<i>'Council requires the Marketing Officer to include the following items in the regular Town Council publicity and press release:</i> <ul style="list-style-type: none"> • Item 19 – Firefighters Employers Scheme.
03-04-17	Services	135	<i>'Minutes of the meeting of the Services Committee 6th March 2017, are approved and signed as a correct record.'</i>
03-04-17	Services	138	<i>'Committee approves the budget virement as laid out in Appendix 1.'</i>
03-04-17	Services	138	<i>'Committee approves the proposal to include the NLTC BMX project in the consortium "Open Spaces" Big Lottery Bid in order to subsidise some of the design work. Committee instructs that the project remain an NLTC project and the project design, location and budget requires Services Committee approval. '</i>
03-04-17	Services	138	<i>'Committee instructs that plans to purchase a defibrillator, be put on hold and after the election, a lead councillor be appointed to ascertain a need, if any.'</i>
03-04-17	Services	139.1	<i>Committee receives and notes the Services Committee year to date budget reports (paper 9.1a-c).</i>
03-04-17	Services	139.2	<i>'The budget virement requests as laid out in Paper 9.2, were noted.'</i>
03-04-17	Services	140.1.1	<i>'Committee agreed a budget of up to £500 for installation of a fence at Oaklands Park.'</i>

03-04-17	Services	140.2	<i>'Committee instructs the Amenities Manager to draft a proposal including various design options for the flowerbed area on the corner of High Street outside Iceland. This will be reviewed at a meeting later in the year. '</i>
03-04-17	Services	144	<i>'In accordance with the Public Bodies (Admission to Meetings) Act 1960 (2) the Committee resolves that members of the public and press be requested to leave the meeting by reason of the [employment matters] confidential nature of the business about to be transacted.'</i>
03-04-17	Services	145	<i>'Committee resolved unanimously to support the Town Clerk's recommendations regarding staff secondment, as laid out in Paper 15.'</i>
10-04-17	Economy & Environment	154	<i>'Minutes of the meeting of the Economy & Environment Committee 13th March 2017, were approved with the following typographical errors amended and signed as a correct record:</i> <ul style="list-style-type: none"> • <i>The resolution in item 149,2 should read "... the first blue plaque should commemorate"</i> • <i>Item 50 should read: "...the faulty street light outside..." .'</i>
10-04-17	Economy & Environment	157.1.1	<i>'Committee noted the correspondence regarding the Powys LDP Examination Postponement.'</i>
10-04-17	Economy & Environment	157.1.3	<i>'Committee noted the correspondence regarding the hearing of Planning Application P/2017/0058 on 6th Apr'17.'</i>
10-04-17	Economy & Environment	157.2	<i>'Committee requests Town Clerk send into the consultation, a copy of the NLTC's original resolution regarding its commitment to the restoration of the canal back to Newtown. '</i>
10-04-17	Economy & Environment	157.3.1	<i>'Committee notes the determination from Powys CC regarding planning application P/2016/1167 - J Ross Developments Ltd (papers 6.3.1 a & b, previously circulated).'</i>
10-04-17	Economy & Environment	157.3.2	<i>'Committee notes the planning decisions as laid out in paper 6.3.2, previously circulated.'</i>
10-04-17	Economy & Environment	157.4	<i>'Committee instructs the following responses to planning applications, to be submitted to Powys CC.'</i>
10-04-17	Economy & Environment	157.6	<i>'Committee instructs the following response to the pre application consultations, be submitted to the consultee.'</i>
10-04-17	Economy & Environment	158	<i>'Committee receives and notes the Economy & Environment Committee budget year to date report as set out in papers 7 a-c, previously circulated.'</i>
10-04-17	Economy & Environment	159	<i>'Committee request that new members of the Tourism Strategy Working Group be appointed at the first meeting of the new committee. '</i>
10-04-17	Economy & Environment	160.1.1	<i>'Committee request that new members of the Winter Festival Working Group be appointed at the first meeting of the new committee. '</i>
10-04-17	Economy & Environment	160.1.2	<i>'Economy & Environment Committee requests the Resources Committee to action the loan up to the value of £25,000 for replacement Christmas lights.'</i>
10-04-17	Economy & Environment	160.2	<i>'Committee request that new members of the Food Festival Working Group be appointed at the first meeting of the new committee. '</i>

10-04-17	Economy & Environment	160.4	<p><i>'Committee requests the Deputy Clerk to write as soon as possible to the organisations identified as hosting regular events and include the following information:</i></p> <ul style="list-style-type: none"> <i>• Explanation of the changes in the funding procedure including the intention in future, to work with events organisers as part of developing a tourism strategy,</i> <i>• Explanation that interim arrangements are in place for 2017/18 and limited funds are available this year,</i> <i>• Request that during this interim period, they use the existing Community Fund application form to indicate what support they may require this year</i> <p><i>The organisations / events are:</i></p> <ul style="list-style-type: none"> <i>• Newtown Carnival</i> <i>• Wales GB Rally</i> <i>• Rotary Fireworks Event</i> <i>• Silver Band Competition</i> <i>• Gregynog Festival Activities.'</i>
10-04-01	Economy & Environment	165	<i>'Committee requests Town Clerk to report the fly tipping in Back Lane carpark and outside Potters to Powys CC. In particular, to emphasise the health and safety hazard and refer to NLTCs previous correspondence regarding fly tipping in connection with the reduction in opening hours at Potters recycling.'</i>
18-04-17	Resources	153	<i>'The minutes of the meeting of the Resources Committee 20th March 2017 were approved and signed as a correct record.'</i>
18-04-17	Resources	155.1	<i>'Items for payment as laid out in paper 6.1, were approved.'</i>
18-04-17	Resources	155.2	<i>'Regarding the £30,250 financial contribution to the Big Lottery "Open Spaces" project, committee approves 3 payments to the bid maker starting in May 2017 and 2 monthly thereafter, subject to the terms of the contract between NLTC and the bid maker, to be actioned by the Town Clerk.'</i>
18-04-17	Resources	155.2	<i>'Committee instructs that no overspends are permissible in the 2017/18 budget. Staff and committee chairs are asked to ensure this at the order stage in accordance with NLTC's procedure on virements and over/underspends.'</i>
18-04-17	Resources	156.1	<i>'Committee notes the report from Newtown Advice Project 2016-17 Q3 and requests if possible, for future reports that the data is presented split down into all wards.'</i>
18-04-17	Resources	157	<i>'Committee approves the request from the Economy & Environment committee for a loan sanction and gives approval to proceed with a loan application for £25,000 for expenditure on Christmas lights.'</i>
18-04-17	Resources	158	<i>'Committee approves the revised recommendations regarding banking arrangements as laid out in paper 9. The RFO is requested to update the wording on the Financial Strategy document accordingly.'</i>
18-04-17	Resources	159.1	<i>'Committee wishes to continue with the current process of spot checking payments.'</i>

18-04-17	Resources	159.2	<i>'Committee notes the clarification of procedure regarding budget virements & underspends as laid out in paper 10.'</i>
18-04-17	Resources	161	<i>'Committee notes the statistics in paper 12 which covers the month of April. Committee requests the statistics for the period Jan-Mar 2017.'</i>
18-04-17	Resources	165	<i>'In accordance with the Public Bodies (Admission to Meetings) Act 1960 (2) Committee resolves that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.'</i>
18-04-17	Resources	166	<i>'Committee notes the staff contractual salary increments for 2017-18, as laid out in Paper 17.'</i>
18-04-17	Resources	167	<i>'Committee notes the appointment of the winter hours outdoor operative.'</i>
24-04-17	Council - special	188	<i>'Council voted unanimously to confer the title of 'Honorary Freeman' upon the late Mr David Pugh, in recognition of his outstanding service to the town of Newtown and Llanllwchaiarn.'</i>
24-04-17	Council	193	<i>'Minutes of the meeting of the Full Council 27th March 2017, are approved with the following amendments made and signed as a correct record: Item 176 – Community Delivery (Devolution Of Services/ Asset Transfer) The action point is for CDPT.'</i>
24-04-17	Council	196.1	<i>'Council adopts the approved minutes of the 6th March 2017 Services Committee meeting.'</i>
24-04-17	Council	196.2	<i>'Council adopts the approved minutes of the 13th March 2017 Economy and Environment Committee meeting.'</i>
24-04-17	Council	196.3	<i>'Council adopts the approved minutes of the Resources Committee meeting 20th March 2017.'</i>
24-04-17	Council	198.1	<i>'Council receives and notes, items for payment and reconciled bank balances and reserves YTD as approved by Resources Committee.'</i>
24-04-17	Council	198.2	<i>'Council adopts the recommendations of Resources Committee 18th Apr'17 for the Annual Investment Strategy for 2017-18, as laid out in paper 10.3, previously circulated.'</i>
24-04-17	Council	198.3	<i>'Council approve the recommendation from the Resources committee to apply for a Loan Sanction with approval to proceed with a loan from the Public Works Loans Board of £25,000 for expenditure on new Christmas lights.'</i>
24-04-17	Council	200.1	<i>'Council approves the recommended response ,as laid out in paper 12.1c, to be submitted to the consultation.'</i>
24-04-17	Council	201.1	<i>'That this council enters into correspondence with the Vape Shop owner in support of his efforts to deal with complaints about anti-social behaviour outside the shop.'</i>
24-04-17	Council	201.1	<i>'Council noted Cllr Howard's report of anti-social behaviour and requested the Town Clerk to notify the police and ask for the situation to be monitored.'</i>

24-04-17	Council	204	<i>'Council requires the Marketing Officer to include the following items in the regular Town Council publicity and press release: • Honorary Freeman Of The Town Of Newtown And Llanllwchaiarn – The Late Mr. David Pugh.'</i>
02-05-17	Services	150	<i>'Minutes of the meeting of the Services Committee 3rd April 2017, are approved and signed as a correct record.'</i>
02-05-17	Services	154.1	<i>'Committee requires the Amenities Manager to investigate how to reduce the cost of utilities in the public toilets and requests expenditure to be monitored by both Services and Resources committees.'</i>
02-05-17	Services	154.2	<i>Committee receives and notes the Services Committee year to date budget report (paper 9d).</i>
02-05-17	Services	157	<i>Committee requires the Marketing Officer to publicise the following: • Item 8.1 – Trenor Football Area- when complete</i>
02-05-17	Services	157	<i>'Committee requires signage to be erected at the Trenor Football Area stating – “maintained by NLTC” plus a phone number. Committee requires Amenities Manager to take advice from the insurance company regarding including any additional wording regarding liability e.g “use at own risk”.'</i>
E J Humphreys			
Clerc y Dref Town Clerk			
02-05-17			