

Town Council of Newtown and Llanllwchaearn

TOWN COUNCIL OFFICES,
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Cyngor Tref y Drenewydd a Llanllwchaearn

Terms of Reference – Economy & Environment Committee

Purpose of this Committee

The purpose of this committee is to carry out the operational matters in its areas of responsibility and other matters referred to it from the Council.

The matters referred to this Committee are:

- Planning
- Economy and Economic Regeneration
- Environment – Newtown & Llanllwchaearn as a place
- Built Heritage
- Tourism and Tourism Information Centre
- Marketing & Branding
- Cultural Heritage
- Markets
- Events & Festivals
- Twinning

Delegated Powers & Responsibilities of this Committee

1. The Economy and Environment Committee will have powers to commit spend within its own budget level supplemented by tolerances set as a by Council from time to time for of virements and cap-limits to expenditure. Any expenditure beyond tolerances will be referred to Full Council.
2. To draft an Economy and Environment Committee Budget in accordance with the budget setting cycle.
3. The Economy & Environment Committee review and discuss all planning applications, consultations, pre-application consultations and issues that affect the Newtown & Llanllwchaearn Town Council area, and those outside its boundaries where they may affect or impact on the Town Council area.
4. The Economy & Environment Committee can decide on the Council's response to planning applications and pre-applications consultations and respond to the Planning Authority and developers accordingly.

5. The Economy & Environment Committee may nominate speakers to represent the Council at Powys County Council Planning Committees, in relation to a planning issue.
6. The Economy & Environment Committee will manage the weekly market, and other events and celebrations.
7. The Economy & Environment Committee will manage the tourist information service to plan the development of Newtown & Llanllwchaearn as a tourist destination and manage the tourist information service.
8. The Economy & Environment Committee will undertake publicity as it pertains to the work of this committee.
9. The Economy & Environment Committee may also consider any other matter within its remit which may be referred to it from time to time by the Full Council.

Membership
(standard across all committees)

10. Membership of the committee will be appointed by the Council and to be at least three Councillors.
11. The quorum for the committee is three Councillors or 50% of the Committee whichever is the greater and be present at the meeting.
12. The Chair will be elected at the first meeting of the Committee after the Town Council Annual Meeting and referred back to the next full council for formal appointment.
13. A Vice Chair will be elected as soon as possible after the Town Council Annual Meeting.
14. All Councillors may attend and contribute to the meeting, but only those members appointed to the Committee by the Council may vote on resolutions.

Operations
(standard across all committees)

15. The Economy & Environment Committee will act in accordance with the Standing Orders and Financial Regulations adopted annually at the Town Council Annual Meeting.
16. The committee will meet as set out in the schedule of meeting dates adopted at the Town Council Annual Meeting.
17. An Officer delegated by the Proper Officer of the Council will service the Committee. The agenda will be published, with items to be discussed listed, three clear working days in advance of the meeting.
18. Minutes will be taken and distributed, and agreed at the next Committee meeting.
19. Members of the Committee may vote on resolution put to the committee.
20. All meetings of the Committee shall be open to the public, except that the committee may resolve to exclude the press and the public to deal with confidential items as permitted by legislation e.g. discussions which directly affect an employee of the Council and could be deemed confidential.