

NEWTOWN AND LLANLLWCHAIARN TOWN COUNCIL FLAG FLYING POLICY*

1 Introduction

1.1 The purpose of the Flag Flying Policy is to ensure that there is advice on when and how to fly flags.

1.2 There is no clear guidance for Town & Community Councils however Appendix B of the Standard Note (SN/PC/04474) – is the basic guide on flying the Union Flag on Government buildings. There is also the Protocol on the flying of flags at the National Assembly for Wales (November 2011) – Amended guidance Dec 2014.

1.3 National Assembly for Wales fly four flags

- European Union Flag
- Union Flag
- The Welsh National Flag
- National Assembly for Wales Flag

2. The Policy

2.1 The Newtown & Llanllwchaiarn Town Council has two flag poles available. The Welsh National Flag and the Union Flag should be flown at all times.

2.2 The Union Flag will be replaced on the dates shown on Appendix 1.

2.3 The flags flying will be flown with black band on the dates and times shown in Appendix 2.

2.4 The Council reserves the right to fly any other flag by agreement of Council.

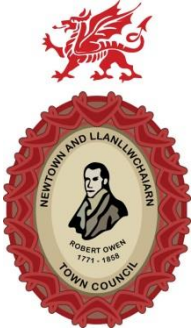
This Council adopted this version of the Policy for Co-Option at its Council meeting on

.....30/1/17.....

Version No.....300117a/1...

Review Date = Every 3 years

Amended or Reviewed	Date	Version No	Who
Approved	30/1/17	300117a/1	Richard Edwards (Mayor)
Reviewed & Amended	28/1/19	300117a/2	Sue Newham (Mayor)



Newtown & Llanllwchaiarn Town Council Dates for Flying Flags

- St David's Flag to be flown on 1 March every year. If this date is on a weekend it shall be put up on the Friday and replaced on a Monday.
- Guest Flags shall be flown when official visits to the council are taking place e.g. the French Flag when a twining visit is taking place. The Town Clerk will inform the Mayor when this takes place.
- Commonwealth Day Flag on the second Monday in March

When to Fly Flags with Black Band

- National mourning
- Death of a serving councillor
- Death of a serving or retired Mayor
- Death of a serving member of the armed services from the NLTC area
- Death of a serving member of staff
- Exceptional circumstances particular to Newtown – local mourning

The length of time the flags will be flown with black band will vary and be at the discretion of the Town Clerk.

National Mourning is usually a prescribed period of time.

When a funeral is involved for any of the categories above the flags are flown with black band on the day when the information is gained and on the day of the funeral or over a weekend.