



NEWTOWN & LLANLLWCHAIARN TOWN COUNCIL

# COMMUNITY YOUTH REPRESENTATIVE INFORMATION PACK\*



\*Mae fersiwn Cymraeg ar gael oddi wrth clerck y dref [townclerk@newtown.org.uk](mailto:townclerk@newtown.org.uk)  
A Welsh language version is available upon request from the Town Clerk [townclerk@newtown.org.uk](mailto:townclerk@newtown.org.uk)

## Background Information

Newtown & Llanllwchaiarn Town Council has vacancies for 2 Community Youth Representatives ("Youth Reps").

### A Great Opportunity!

- Bring young people's views to meetings
- Bring about change
- Develop skills & experience for your CV
- Get involved in local democracy
- Free training & support
- Allowances available

### Youth Reps must be:

- Aged between 15 and 25, and
- Able to represent the interests of people under the age of 26, who live, work or receive education or training in Newtown

### How to apply

- Read the background documents to find out more about being a Youth Rep
- Complete the application form
- If you have any questions or would like one of our youth mentors to help you with your application, please contact Sorelle White on 01686 639179 or [sorelle.white@newtown.org.uk](mailto:sorelle.white@newtown.org.uk)

### What happens after I have applied?

- The deadline to submit applications is **midnight, Monday 10<sup>th</sup> March 2025**
- The Youth Rep will be selected at the Council meeting on **Monday 24<sup>th</sup> March 2025**
- We will contact you to give you more information and offer help to prepare for the meeting
- If you are selected, our Youth Mentors will guide you in your new role.

# Community Youth Representatives – Role & Responsibilities

The main role of a Community Youth Representative is to represent the opinions of young people within the Newtown area to the Newtown and Llanllwchaearn Town Council.

Being a “Youth Rep” is a great way to learn about local democracy and will look good on your CV.

## Responsibilities include:

- Feeding back ideas and views from the young people in the town.
- Helping to engage more young people in Town Council activities & events
- Attending meetings and taking part in discussions & debates.
- Visiting youth groups and organisations within the town to gather young people’s views and act as a link with the Town Council.
- Learning how the Town Council works.
- Helping to promote the work of the Newtown and Llanllwchaearn Town Council to young people.

Youth Reps are expected to follow a code of behaviour. Your mentor will give you more information about this.

Youth Reps do not vote on decisions but they can raise topics, inform councillors and take part in discussions.

Youth Reps can be in post for any length of time up to 5 years. Training and allowances are available.

Photo: examples of recent Town Council Work



## Supporting You - Youth Mentors & Safeguarding Under 18s

### **Youth Mentors**

Youth Mentors are Town Councillors who are there to help you through the application process and if you are successful, guide you in your Youth Rep work. They will answer any questions you have about the role and how the Town Council works.

### **Safeguarding / Under 18s**

Town Council staff and Youth Mentors who work regularly with Youth Reps are required to have undertaken safeguarding training and a recent DBS check.

Before accepting the role of Community Youth Rep, parents or guardians of Under 18s will be asked to sign their consent.

If you wish to discuss any safeguarding matters, please contact the Town Council Designated Safeguarding Lead, Ed Humphreys (Town Clerk) on 01686 625544 or [townclerk@newtown.org.uk](mailto:townclerk@newtown.org.uk)

## About The Town Council

### What Are Community And Town Councils?

There are 735 community and town councils in Wales. They are the part of local government closest to the people. They serve the smallest area and are responsible for the most local of matters. Very importantly, these councils can "precept" - raising a sum collected with the council tax each year to improve facilities and services for local people.

Community and town councils have a number of basic responsibilities in making the lives of local communities more comfortable. They:

- deliver services to meet local needs
- represent the community and
- strive to improve quality of life in the community.

### Newtown & Llanllwchaiarn Town Council

Newtown & Llanllwchaiarn Town Council is one of the largest community and town councils in Powys.

The Town Council has 16 elected councillors, representing 5 wards:



Services provided by Newtown Town Council include:

- Events: "Kicking Off Christmas", "Celebration of Newtown", Food Festival
- Multi-use games areas in Trehafren/ Vaynor & Town Park
- General Enquiries for Town Council / Tourist Information Point / Robert Owen Museum
- Maintenance of the Skatepark and play areas maintenance (Town Playpark, Maesyhandir, Sycamore Drive)
- Overseeing maintenance of Green Spaces
- Tourism: Strategy / signage / maps
- Tourism event grants to: Carnival, Newtown 10K, Rotary Fireworks, Marching Band Competition, Outdoor Festival
- Town centre bunting & lamppost banners
- Town clock (mechanism and bells)
- Tuesday charter market
- Gardens maintenance (e.g. Robert Owen Gardens, War Memorial Gardens, St Mary's Church, Hight Street, Severn Square)
- Public toilets: currently free of charge (Back Lane & Gravel car parks)
- Promotion of "Walking Newtown" walks
- School crossing patrols funding
- St Mary's Church: Gardens & floodlighting

The Town Council also has a workplan for each year which includes projects such as:

- *Increasing the range of attractions for teen / young people*

The Town Council is NOT responsible for the following services:

- Hospitals/ healthcare
- Social Care Services
- Libraries
- Cemeteries
- Trading Standards
- Environmental Health Services
- Policing/ CCTV
- Emergency Services and Emergency Planning
- Roads/ highways/ parking
- Waste/ rubbish collection
- Planning applications
- Council housing
- Benefits
- Education and Schools.